



NAMBUCCA VALLEY COUNCIL

ORDINARY COUNCIL MEETING AGENDA ITEMS 27 MAY 2026

Council has adopted the following Vision and Mission Statements to describe its philosophy and to provide a focus for the program areas detailed in its Delivery Program.

Our Vision

The Nambucca Valley is a vibrant, sustainable, inclusive and connected community that values and respects the Gumbaynggirr culture, it's environment and lifestyle, whilst creating opportunities for a safe and meaningful future for all.

Our Values in Delivery

- **Professionalism:**
Show drive and motivation, innovation, risk awareness, an awareness of strengths and weaknesses and a commitment to learning.
- **Accountability:**
Take responsibility for own actions, act in line with legislation and policy and be open and honest.
- **Community Focus:**
Commit to delivering customer and community focused services in line with strategic objectives.
- **Team work:**
Be a respectful, inclusive and reliable team member, collaborate with others and value diversity.
- **Safety:**
Strive towards a safety focused workplace culture to ensure the wellbeing of staff, their families and the community.
- **Value for Money:**
Achieve results through efficient use of resources and a commitment to quality outcomes.
- **Leadership (Managers):**
Engage and motivate staff, develop capability and potential in others and champion positive change.

Council Meetings: Overview and Proceedings

Council meetings are held monthly on the **fourth Wednesday** of each month commencing at **5.30 pm**. Meetings are held in the Council Chamber at Council's Administration Centre—44 Princess Street, Macksville (unless otherwise advertised).

How can a Member of the Public speak at a Council Meeting?

Public Forums are held each month at 5.30pm on the Tuesday (same week) the day prior to the council meeting, except where Council meetings are held off-site.

1 Addressing Council with regard to an item on the meeting agenda:

Members of the public are welcome to attend meetings and address the Council. Registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on the day of the Public Forum. Public addresses are limited to five (5) minutes per person with a limit of two people speaking for and two speaking against an item.

2 Public forum address regarding matters not on the meeting agenda:

Nambucca Valley Council believes that the opportunity for any person to address the Council in relation to any matter which concerns them is an important demonstration of local democracy and our values. Accordingly Council allows members of the public to address it on matters not listed in the agenda provided the request is received before publication of the agenda (registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on the day of the Public Forum) and the subject of the address is disclosed and recorded on the agenda.

In relation to regulatory or enforcement matters it needs to be understood that the Council has certain legal obligations which will generally prevent the Council from providing an immediate response to any concerns or grievances which may be raised in the public forum. In particular the Council has to provide procedural fairness and consider all relevant information.

Generally this cannot be done with matters which have come direct to Council via the public forum. So the fact that the Council may not immediately agree to the representations and seek a report instead should not be taken to indicate disagreement or disinterest.

Where the subject matter concerns an on-going complaint which has been the subject of previous investigation by Council staff and/or external bodies such as the NSW Ombudsman, the General Manager in consultation with the Mayor will decide on whether or not the person will be allowed to speak in the public forum.

Speakers should address issues and refrain from making personal attacks or derogatory remarks. You must treat others with respect at all times.

Council Meeting Audio Recordings

Council audio records all Council Meetings and the recordings are posted on the website once the Minutes are released. Please note that the audio files could be quite large and may take a while to download.

Meeting Agenda

These are available Council's website: www.nambucca.nsw.gov.au

For Councillors

If you would like to submit a Notice of Motion or Question with Notice for an upcoming Council meeting, please use the link [Councillor Notice of Motion/Questions with Notice](#)



NAMBUCCA VALLEY COUNCIL

ORDINARY COUNCIL MEETING - 27 MAY 2026

Acknowledgement of Country *(Mayor)*

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

Council Meeting Audio Recordings *(Mayor)*

This meeting is being webcast and those in attendance should refrain from making any defamatory statements. The Mayor and Councillors are being video recorded.

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	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</i>	
13.2	Macksville Preschool and Childcare Centre Loan Facility	
	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.</i>	
13.3	Investigate the Purchase of Property for Protection of the Bore Field Sites	
	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the report contains personnel matters concerning particular individuals.</i>	
	a Questions raised by Councillors at 8 above	
	i	MOTION TO CLOSE THE MEETING
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15	REVERT TO OPEN MEETING FOR DECISIONS IN RELATION TO ITEMS DISCUSSED IN CLOSED MEETING.	

Statement of ethical obligations:

The Mayor and Councillors are reminded of their Oath/Affirmation of office made under Section 233A of the *Local Government Act 1993* and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

NAMBUCCA VALLEY COUNCIL



DISCLOSURE OF INTEREST AT MEETINGS

Name of Meeting: _____
Meeting Date: _____
Item/Report Number: _____
Item/Report Title: _____

I _____ declare the following interest:
(name)

Pecuniary – must leave chamber, take no part in discussion and voting.

Non Pecuniary – Significant Conflict – Recommended that Councillor/Member leaves chamber, takes no part in discussion or voting.

Non-Pecuniary – Less Significant Conflict – Councillor/Member may choose to remain in Chamber and participate in discussion and voting.

For the reason that _____

Signed _____ Date _____

Council's Email Address – council@nambucca.nsw.gov.au

(Instructions and definitions are provided on the next page).

Definitions

(Local Government Act and Code of Conduct)

Pecuniary – An interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

(Local Government Act, 1993 section 442 and 443)

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Council or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter. *(Section 451)*.

Non-pecuniary – A private or personal interest the council official has that does not amount to a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or visa-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

NAMBUCCA VALLEY COUNCIL

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

The following document is the minutes of the Ordinary Council meeting held **22 APRIL 2026**. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on Wednesday **27 MAY 2026** and therefore subject to change. Please refer to the minutes of **27 MAY 2026** for confirmation.

PRESENT

Cr Gary Lee (Mayor)
Cr Susan Jenvey
Cr Tamara McWilliam
Cr Jane MacSmith

Cr James Angel
Cr David Jones
Cr Ljubov Simson
Cr Troy Vance

ALSO PRESENT

David Moloney (Acting General Manager)
Daniel Walsh (Director Development and Environment Services)
Kathryn Reynolds (Minute Secretary)

Kristian Enevoldson (Director Corporate and Community Services)
Evan Webb (Chief Financial Officer)
Suzanne Sullivan (Minute Secretary)

APOLOGIES

Apologies (leave granted)
Cr Martin Ballangarry OAM

Apologies
Bede Spannagle (General Manager)

ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

COUNCIL MEETING AUDIO RECORDINGS

This meeting is being webcast and those in attendance should refrain from making any defamatory statements. The Mayor and Councillors are being video recorded.

DISCLOSURE OF INTEREST

Councillor McWilliam declared a non-pecuniary - less significant conflict of interest in *Item 5.1 Childcare Access in the Nambucca Valley* under the Local Government Act as Cr McWilliam is a Director for Lifetime Connect.

Councillor Simson declared a non-pecuniary - less significant conflict of interest in *Item 5.2 Rural Land Strategy* under the Local Government Act as Cr Simson is a member of the Nambucca Valley Growers and Producers Association.

Councillor McWilliam declared a pecuniary interest in *Item 10.2 Draft Coronation Park and Community Lands Plans of Management for Public Exhibition and seek appointment to become Crown Land Manager to Devolved Crown Land* under the Local Government Act as Cr McWilliam is the director of the Macksville Preschool and currently doing a grant application for crown land noted in this report. Cr McWilliam left the meeting for this item.

Councillor Simson declared a non-pecuniary - less significant conflict of interest in *Item 11.1 Draft Rural Residential Strategy* under the Local Government Act as Cr Simson owns a property in the area that is being considered for rezoning.

NAMBUCCA VALLEY COUNCIL

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Councillor Jones declared a pecuniary interest in *Item 11.4 Nambucca Heads Master Plan - Community Reference Group* under the Local Government Act as Cr Jones is a property owner of 27 Bowra Street, Nambucca Heads. Cr Jones left the meeting for this item.

Councillor MacSmith declared a pecuniary interest in *Item 11.4 Nambucca Heads Master Plan - Community Reference Group* under the Local Government Act as Cr MacSmith is a property owner of Hey Chook Main Street, Nambucca Heads. Cr MacSmith left the meeting for this item.

CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

SUBJECT: CONFIRMATION OF MINUTES - EXTRAORDINARY MEETING OF COUNCIL 21 APRIL 2026

88/26 **RESOLVED:** (Simson/Angel)

That the minutes of the Extraordinary Meeting of Council of 21 April 2026 be confirmed.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

SUBJECT: CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 25 MARCH 2026

89/26 **RESOLVED:** (McWilliam/MacSmith)

That the minutes of the Ordinary Council Meeting of 25 March 2026 be confirmed.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

Late Reports

90/26 **RESOLVED:** (McWilliam/Simson)

That Council add the late confidential reports to the agenda.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

MAYORAL MINUTES - LATE

ITEM L.1 SF3422 220426 Mayoral Minute - Update regarding Lot 1 Langsford Way, Valla Beach

91/26 **RESOLVED:** (Lee)

That Council write to the NSW Premier, the Hon Chris Minns requesting that any proceeds from the sale of Lot 1 Langsford Way, Valla Beach, be allocated to Nambucca Valley Council to undertake the detailed design works for the remainder of Council's land for Valla Urban Growth Area (VUGA) project.

Upon being put to the meeting, the motion was declared carried.

For the Motion: Councillors Angel, Jenvey, , Lee, MacSmith, McWilliam, Simson and Vance
Total (7)
Against the Motion: Jones
Total (1)

NOTICE OF MOTION - CR MACSMITH

ITEM 5.1 SF3422 220426 Notice of Motion - Childcare Access in the Nambucca Valley

92/26 **RESOLVED:** (MacSmith/Angel)

That Council:

- 1 Note that the Nambucca Valley has critically low childcare availability, with Nambucca Heads identified as having the lowest availability of all comparable Mid North Coast towns at approximately four children per available place, and named one of Australia's 15 worst childcare deserts (The Parenthood, 2025).**
- 2 Note that Delivery Program Action 1.5.4 commits Council to exploring long-term solutions to ensure appropriate, affordable and available childcare in our community, and that no progress has been made due to lack of budget.**
- 3 Note that this work requires an independent party as Council has no available in-house childcare resource or expertise to deliver the analysis and strategy.**
- 4 Allocate a maximum of \$100,000 from the Budget Equalisation Reserve to engage an independent party to develop a Childcare Access Analysis and Strategy for the Nambucca Valley LGA, with any unused funds to be directed toward recommendations arising from the strategy or returned to the reserve.**
- 5 Engage with Regional Development Australia and host a stakeholder round table to assist in scoping the analysis and incorporate their existing data to avoid duplication.**
- 6 Report back to Council on the proposed scope for the Childcare Access Analysis and Strategy, informed by engagement with RDA.**
- 7 Assist in the distribution and promotion of Regional Development Australia's current published survey.**

Upon being put to the meeting, the motion was declared equal.

For the Motion: Councillors Angel, Jones, MacSmith and Simson

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Against the Motion:	Total (4) Councillors Jenvey, Lee, McWilliam and Vance Total (4)
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The Mayor exercised a casting vote against the motion and the motion was declared lost.

NOTICE OF MOTION - CR SIMSON

ITEM 5.2	SF3422	220426	Notice of Motion - Rural Land Strategy
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93/26 **RESOLVED:** (Simson/Jenvey)

That Council:

- 1 **Notes expectations from the Nambucca Valley Horticultural Study as a Genuine Progress Indicator (GPI) focused on societal, environmental and economic well-being for the Nambucca Valley.**
- 2 **Meets to consult on the draft of the Nambucca Valley Horticultural Study following consultations with, but not limited to, Nambucca Environment Network, Nambucca Valley Growers and Producers Association, Oyster Farmers Association, NSW Farmers (Nambucca Branch) and Ozberries/Berries Australia.**
- 3 **Holds a strategic planning session to consult on the project scope of the Rural Land Strategy to include, but not limited to:**
 - a. **Prioritising the health, wellbeing, safety and social cohesion of our community;**
 - b. **Prioritising pre-existing farming, tourism and lifestyle enterprises;**
 - c. **Supporting local food and water security through a balanced approach to agricultural growth;**
 - d. **Protecting the biodiversity of our natural environment alongside valuing diversity in agricultural enterprises;**
 - e. **Balancing commercial agriculture with lifestyle opportunities and sustainable agri-and eco- tourism;**
 - f. **Consideration of planning zones, buffer zones and separation distances to achieve a – e;**
 - g. **Addressing on-farm and off-farm temporary accommodation and amenities as outlined in the Rural Agricultural Work Code of Practice under the Work Health and Safety Act 2011 to reduce the modern slavery risk of temporary migrant workers to agricultural enterprises in the Nambucca Valley.**
- 4 **Provide the redacted lived-experience submissions for the Local Environment Plan - Horticulture proposal industry and local association submissions to the Horticulture Study and Rural Land Strategy project groups.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (7)
Against the Motion:	Councillor Angel Total (1)

NAMBUCCA VALLEY COUNCIL

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

DELEGATIONS

RECOMMENDATION

That the following delegations be heard:

Item 5.1 – Notice of Motion – Childcare Access in the Nambucca Valley

i Ms Holly Quin – for the recommendation

Item 5.2 – Notice of Motion – Rural Land Strategy

ii Ms Allison Mackay – for the recommendation

Item 11.1 – Notice of Motion – Draft Rural Residential Strategy

iii Ms Sarah Young on behalf of Notburga Pilgrim and Family – for the recommendation

DELEGATIONS

i Ms Holly Quin addressed Council with speaking notes placed on 18539/2026 SF3424.

ii Ms Allison Mackay addressed Council with speaking notes placed on 18650/2026 SF3424.

94/26 **RESOLVED:** (Simson/Angel)

That an extension of time be granted.

iii Ms Sarah Young addressed Council with speaking notes placed on 18525/2026 SF3424.

PUBLIC FORUM

RECOMMENDATION

That the following public forum be heard:

Mr Peter Mackay – speaking about the road condition at Boggy Creek

vii Mr Peter Mackay

PUBLIC FORUM

iv Mr Peter Mackay addressed Council with speaking notes placed on 16708/2026 SF3424.

ASKING OF QUESTIONS WITH NOTICE

There were no questions with notice.

QUESTIONS FOR CLOSED MEETING WHERE DUE NOTICE HAS BEEN RECEIVED

There were no questions for Closed Meeting where due notice has been received.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

GENERAL MANAGER REPORTS

ITEM 9.1 SF959 220426 Outstanding Actions and Reports

95/26 **RESOLVED:** (Simson/McWilliam)

That Council:

- 1 Notes the list of outstanding actions and reports.**
- 2 Removes the strike though for Item 17 as Council has not received a report on a plan of Management for the Nambucca Community and Arts Centre.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

ITEM 9.2 SF1620 220426 2026/27 Draft Budget, 2026/27 Draft Statement Of Revenue Policy and 2026/27 Draft Fees & Charges, Changes to the 2025-2029 Delivery Program and 2026/27 Operational Plan, and Draft 2026 TO 2036 Long Term Financial Plan

96/26 **RESOLVED:** (MacSmith/Angel)

That Council:

- 1 Endorses the following Draft IP&R documents for public exhibition period of 28 days:**
 - a) Draft 2026/27 Annual Budget**
 - b) Draft 2026/27 Statement of Revenue Policy**
 - c) Draft 2026/27 Schedule of Fees & Charges**
 - d) Draft 2026-2036 Long Term Financial Plan**
- 2 Endorses the changes to the Delivery Program Actions as per Table 1.**
- 3 Notes that in accordance with the IP&R guidelines, community feedback will be collated and reviewed, with proposed updates to the documents made, and will come to Council in June for consideration for final adoption.**
- 4 Prior to IP&R documents being presented to Council for exhibition in future years, provide:**
 - a. A reconciliation report showing every Delivery Program action scheduled for the coming year alongside its identified budget line item; and**
 - a. Where no budget allocation exists for a scheduled action, a recommendation to either fund, defer or remove that action from the Delivery Program**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

ITEM 9.3 SF3528 220426 Investment Report for March 2026

97/26 **RESOLVED:** (MacSmith/Angel)

That Council:

- 1 Notes the Chief Financial Officer's report on Investments for March 2026.**
- 2 Adopts the certification of the Responsible Accounting Officer for March 2026.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORTS

ITEM 10.1 SF1031 220426 Leasing and Licensing Policy

98/26 **RESOLVED:** (MacSmith/Angel)

That Council:

That the draft Leasing and Licencing Policy be referred back to staff for amendment to incorporate the following and return to Council including:

- a. A rental subsidy scoring matrix for not-for-profit organisations.**
- b. An amendment to the definition of market rent to include that advice must be sought from an appropriately qualified and experienced professional.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

Councillor Tamara McWilliam left the meeting before the commencement of this item, the time being 6:56 PM.

ITEM 10.2 SF1092 220426 Draft Coronation Park and Community Lands Plans of Management for Public Exhibition and seek appointment to become Crown Land Manager to Devolved Crown Land

MOTION: (MacSmith/Jenvey)

That Council:

- 1 Seeks approval from the Minister to place both Community Land Plan of Management and Coronation Park Plan of Management on public exhibition for 42 days as per Section 39 of the *Local Government Act, 1993*.

Ordinary Council Meeting

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- 2 If no submissions are received during the exhibition period delegation be given to the General Manager to seek Crown Land Minister consent to adopt both Community Land Plan of Management and Coronation Park Plan of Management.
- 3 Applies to the Minister to become Crown Land Manager of devolved parcels Lot 7004 DP 1055532 which holds integral water and sewer infrastructure and Lot 279 DP 1041844 to support in any future development of Community Childcare needs.

AMENDMENT: (Macsmith/Jenvey)

- 1 Seeks approval from the Minister to place the Coronation Park Plan of Management on public exhibition for 42 days.
- 2 Seeks approval from the Minister to place the Community Lands Plan of Management on public exhibition for a minimum of 60 days.
- 3 Conduct a public hearing in accordance with section 40A of the Local Government Act 1993.
- 4 Provides direct written notification of the exhibition to all current tenure holders, user groups and management committees of facilities named in the Community Lands POM.
- 5 Following the close of exhibition, bring a report back to Council containing all submissions received, the independent facilitator's public hearing report and staff recommendations on any amendments to the POM before Council proceeds to consider adoption.
- 6 Applies to the Minister to become Crown Land Manager of devolved parcels Lot 7004 DP 1055532 which holds integral water and sewer infrastructure.
- 7 Provides a report back to Council on Lot 279 DP 1041844 including due diligence on the proposed use of that parcel, how it can support future development of community childcare needs.

Upon being put to the meeting, the motion was declared lost and reverted to the original motion.

For the Motion: Councillors Angel, MacSmith and Simson
Total (3)
Against the Motion: Councillors Jenvey, Jones, Lee and Vance
Total (4)

99/26 **RESOLVED:** (Jones/Jenvey)

That Council:

- 1 **Seeks approval from the Minister to place both Community Land Plan of Management and Coronation Park Plan of Management on public exhibition for 42 days as per Section 39 of the *Local Government Act, 1993*.**
- 2 **If no submissions are received during the exhibition period delegation be given to the General Manager to seek Crown Land Minister consent to adopt both Community Land Plan of Management and Coronation Park Plan of Management.**
- 3 **Applies to the Minister to become Crown Land Manager of devolved parcels Lot 7004 DP 1055532 which holds integral water and sewer infrastructure and Lot 279 DP 1041844 to support in any future development of Community Childcare needs.**

Upon being put to the meeting, the motion was declared carried.

For the Motion: Councillors Jenvey, Jones, Lee and Vance
Total (4)
Against the Motion: Councillors Angel, MacSmith and Simson

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Total (3)

Councillor Tamara McWilliam returned to the meeting at the completion of this item, the time being 7:30 PM.

ITEM 10.3 SF3409 220426 Minutes of the Disability Access and Inclusion Committee March 2026

100/26 **RESOLVED:** (Simson/Jones)

That Council notes the discussion notes of the Disability Access and Inclusion Committee 24 March 2026.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

ITEM 10.4 SF3586 220426 Minutes of Duguula-Bindarray-Garri Aboriginal Advisory Committee

101/26 **RESOLVED:** (MacSmith/Jenvey)

That Council notes the Minutes of the Duguula Bindarray-Garri Aboriginal Advisory Committee meeting held on 31 March 2026.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORTS

ITEM 11.1 SF529 220426 Draft Rural Residential Strategy

102/26 **RESOLVED:** (Angel/McWilliam)

That Council publicly exhibits the Draft Rural-Residential Land Release Strategy contained within attachment 1 with the following amendments to address comments from the NSW Department of Planning, Housing and Infrastructure:

- **Include Probable Maximum Flood mapping.**
- **Amend wording relating to Gumma being in the Macksville locality.**
- **Amend wording relating to rural residential areas in Newee Creek.**

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

- Remove the Flame Tree Road, Valla new release area.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

ITEM 11.2 SF396 220426 Amendment to the Nambucca Local Environmental Plan 2010 - 1 Nelson Street, Nambucca Heads

MOTION: (MacSmith/Angel)

That Council forward a planning proposal to the Minister for Planning for gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979, which:

- Rezoned Lot 538 DP 822781 - 1 Nelson Street, Nambucca Heads from RE1 Public Recreation to MU1 Mixed Use.
- Implements a 12m maximum building height on Lot 538 DP 822781 & Lot 2 DP 506277 – 1 Nelson Street, Nambucca Heads.

103/26 **RESOLVED:** (Jones/Macsmith)

That Council defer this item.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

ITEM 11.3 SF3410 220426 Undetermined Development Applications Greater Than 12 Months, Where Submissions Have Been Received, or Where an Application to vary Development Standards Under Clause 4.6 of The Nambucca LEP 2010 was approved under Staff Delegation

104/26 **RESOLVED:** (Simson/McWilliam)

That Council notes the information contained within the report.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
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Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Against the Motion: Nil
Total (0)

Councillor David Jones left the meeting before the commencement of this item, the time being 7:44 PM

Councillor Jane MacSmith left the meeting before the commencement of this item, the time being 7:44 PM

ITEM 11.4 SF3683 220426 Nambucca Heads Master Plan - Community Reference Group

105/26 **RESOLVED:** (Jenvey/Angel)

That Council:

- 1 Adopts the Terms of Reference for the Community Reference Group with the change of two Councillor representatives.**
- 2 Advertises for members in accordance with the Terms of Reference.**
- 3 Selects Councillors McWilliam and Angel as representatives to be on the Community Reference Group.**

Upon being put to the meeting, the motion was declared carried.

For the Motion: Councillors Angel, Jenvey, Lee, McWilliam, Simson and Vance
Total (6)

Against the Motion: Nil
Total (0)

Councillor Jane MacSmith returned to the meeting at the completion of this item, the time being 7:49 PM.

Councillor David Jones returned to the meeting at the completion of this item, the time being 7:49 PM.

DIRECTOR ENGINEERING SERVICES REPORTS

ITEM 12.1 SF1575 220426 Transport Infrastructure Asset Management Plan FY 2025/2044

106/26 **RESOLVED:** (Jenvey/McWilliam)

That Council:

- 1 Adopts the revised Transport Infrastructure Asset Management Plan**
- 2 Adopts the revised Bridges Asset Management Plan.**

Upon being put to the meeting, the motion was declared carried.

For the Motion: Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
Total (8)

Against the Motion: Nil
Total (0)

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

ITEM 12.2 LF3441 220426 Drainage Remediation Works at 45 High Street Bowraville

107/26 **RESOLVED:** (Jenvey/Simson)

That Council notes the information regarding the drainage remediation works at 45 High Street, Bowraville.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

ITEM 12.3 SF877 220426 Professional Lifeguard Services - Surf Life Saving

108/26 **RESOLVED:** (Jenvey/McWilliam)

That Council:

- 1 In accordance with the *Local Government Act (1993) Section 55(3)(i)*, due to the unavailability of competitive or reliable tenderers, approves an exemption to inviting tenders.**
- 2 Authorises the General Manager to enter direct negotiations with Surf Life Saving Services Pty Ltd to provide seasonal lifeguard patrols at Nambucca Heads, Scotts Head, and Valla Beach.**
- 3 Approves a contract term of five years, covering the peak season (1 December to 31 January) annually, commencing 1 December 2026 to expire 31 January 2031.**
- 4 Delegates the General Manager authority to finalise and execute the contract and any other documentation required to give effect to this resolution.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

COUNCIL IN CLOSED MEETING (CLOSED TO THE PUBLIC)

109/26 **RESOLVED:** (Angel/Jenvey)

- 1 That Council consider any written representations from the public as to why the Meeting should not be Closed to the public.**
- 2 That Council move into Closed Meeting to discuss the matters for the reason(s) listed below.**

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Reason reports are in Closed Meeting:

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

GENERAL MANAGER REPORTS

For Confidential Business Paper in Closed Meeting

ITEM 13.1	SF3420	220426	Matters Regarding Realised or Potential Losses
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

For Confidential Business Paper in Closed Meeting

ITEM 13.2	SF3420	220426	Project Management and Associated Services for Natural Disaster Recovery
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

For Confidential Business Paper in Closed Meeting

ITEM 13.3	SF3420	220426	T2026-014 RFQ Supply and Installation of Bridge Piles (T292425NAM)
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

For Confidential Business Paper in Closed Meeting

ITEM 13.4	SF3420	220426	T2025-070 RFQ Supply & Deliver Pre Cast Bridge Planks - 6 Bridges
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

CLOSED MEETING

The Ordinary Council Meeting's Meeting **IN CLOSED MEETING** commenced at 7:53 PM.

RESUME IN OPEN MEETING

110/26 **RESOLVED:** (Jones/Simson)

That Ordinary Council Meeting resume in Open Meeting. The Ordinary Council Meeting resumed IN OPEN MEETING at 8:21 PM.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

FROM COUNCIL IN CLOSED MEETING

The General Manager then read the Confidential resolutions.

GENERAL MANAGER REPORTS

For Confidential Business Paper in Closed Meeting

ITEM 13.1 SF3420 220426 Matters Regarding Realised or Potential Losses

111/26 **RESOLVED:** (Jones/McWilliam)

That Council notes the information concerning incidents where there is a realised or potential loss of funds and/or reputation.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance Total (8)
Against the Motion:	Nil Total (0)

For Confidential Business Paper in Closed Meeting

ITEM 13.2 SF3420 220426 Project Management and Associated Services for Natural Disaster Recovery

112/26 **RESOLVED:** (Angel/Jenvey)

That Council authorises expenditure under LGP 808-4 for the provision of Project Management services and associated services for natural disaster works up to \$10 million.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
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Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

Against the Motion:	Total (8)
	Nil
	Total (0)

For Confidential Business Paper in Closed Meeting

ITEM 13.3 SF3420 220426 T2026-014 RFQ Supply and Installation of Bridge Piles
(T292425NAM)

113/26 **RESOLVED:** (Jones/McWilliam)

That Council:

- 1 Awards Tender T2026-014 RFQ – Supply and Installation of Bridge Piles (T292425NAM) to Civil Sydney Pty Ltd for the contract sum of \$1,114,025.00 including GST.**
- 2 Delegates to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.**
- 3 Updates the Contract Register.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

For Confidential Business Paper in Closed Meeting

ITEM 13.4 SF3420 220426 T2025-070 RFQ Supply & Deliver Pre Cast Bridge Planks - 6
Bridges

114/26 **RESOLVED:** (McWilliam/Jones)

That Council:

- 1 Awards T2025-070 RFQ Supply & Deliver Pre Cast Bridge Planks – 6 Bridges to Waegar Constructions Pty Ltd for the contract sum of \$1,949,765.40 including GST.**
- 2 Delegates to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.**
- 3 Updates the Contract Register.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Jenvey, Jones, Lee, MacSmith, McWilliam, Simson and Vance
	Total (8)
Against the Motion:	Nil
	Total (0)

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 APRIL 2026

CLOSURE

There being no further business the Mayor then closed the meeting the time being 8:23 PM.

Confirmed and signed by the Mayor on **27 MAY 2026**

Cr Gary Lee
MAYOR
(CHAIRPERSON)

NOTICE OF MOTION**ITEM 5.1 SF3422 270526 NOTICE OF MOTION - INNOVATIVE, LOCAL PLACE-BASED SOLUTIONS FOR INCREASING CHILDCARE ACCESS IN THE NAMBUCCA LOCAL GOVERNMENT AREA****AUTHOR/ENQUIRIES:** Susan Jenvey, Councillor**SUMMARY:**

In 2023 Regional Development Mid North Coast (RDA Mid North Coast) surveyed the users of childcare services across the region and found that in the Nambucca LGA there was one place available for every 4-5 children seeking access to childcare services. The RDA Mid North Coast is currently surveying the community on its childcare experiences to see if this situation has changed.

All councillors have expressed a desire for council to be active in this space. We all know what lack of childcare means for productivity, family economics, aspiration, and wellbeing. There are also impacted outcomes for a young child's early education, care and socialising needs.

This motion differs from previous motions in that it seeks for council to facilitate an interagency network role, using a place-based approach, to bring our diverse local childcare providers together to align under a common agenda i.e., what can be done to increase childcare access in the valley. This is an advocacy role where the emphasis is on local providers and government agencies knowing what the problems are, where the gaps lie, and what potential solutions might look like and combining this with the survey results to see what is working from the perspective of someone who uses the service.

Local government has a role to play in the sector. Whether this is through advocacy, providing practical actions to support the sector, partnerships, strategic planning, or establishing a local government run childcare facility. The option for facilitating this last action is not something this motion is seeking to cover. The motion is about taking an approach to achieve practical, place-based solutions from providers and government agencies to create a map of options, opportunities, and research and to find areas where council can help the sector.

RECOMMENDATION:**That Council:**

- 1 Recognises the need for more childcare in the LGA**
- 2 Supports the Regional Development Mid North Coast 2026 Childcare survey.**
- 3 Forms an interagency working group with government agencies and childcare providers, to hold a roundtable facilitated by RDAMNC on the provision of childcare services in the LGA.**
- 4 Reports back on Early Childhood Education and Care and the outcomes of the working group including mapping of options, opportunities and research outcomes.**
- 5 Allocates at the minimum \$50,000 from the budget, but preferably and not more than \$100,000 and report back on any projects, strategies, strategic plans, small business start-up support, scholarships or access to community assets that council could participate in to help increase access to childcare within the LGA.**

OPTIONS:

- 1 Accept the recommendation
- 2 Not accept the recommendation
- 3 Alter the recommendation

GENERAL MANAGER COMMENTS:

Clr Jenvey's NOM aligns with Council's Delivery Program action 1.5.4 Explore long term solutions to ensure appropriate, affordable, and available childcare in our community.

Council has no available in-house childcare resource or expertise to deliver an analysis and strategy of

ITEM 5.1 NOTICE OF MOTION - INNOVATIVE, LOCAL PLACE-BASED SOLUTIONS FOR INCREASING CHILDCARE ACCESS IN THE NAMBUCCA LOCAL GOVERNMENT AREA

this nature, so partnering with Regional Development Australia is an appropriate way to progress this issue and will prevent duplication of work and assist Council (and all stakeholders) determine a strategy and direction to assist develop increased access to childcare within the LGA.

Council don't need to allocate a budget at this point, and once the scope of Council's involvement is determined, a resolution can then be made by Council to allocate a budget.

As per previous advice Council will be able to accommodate a budget for this work in FY 26/27, however it should also explore opportunities for grant funding for this project, either in full or with a co-contribution from Council.

BACKGROUND:

RDA Mid North Coast has been instrumental in investigating what has been occurring in the sector, gathering information on the financial and social impacts for families across the LGA

Research undertaken by RDAMNC in their 2023 survey indicated that COVID 19 placed additional strain on the childcare sector across the Mid North Coast, with families relocating to the region from the cities without an associated increase in supply of ECEC services.

RDA Mid North Coast's current survey will break down results per LGA but will not encompass individual towns within the LGAs themselves.

The 2023 survey conducted by RDA Mid North Coast indicated the lack of childcare in the 0-2 bracket is where the greatest demand is not being met. This age group requires the highest level of care which translates to higher operating costs for providers. With government funding per child remaining the same; the financial viability of offering places for the 0-2 bracket is challenging for long day care providers across the sector. .

Under the National Quality Framework the minimum ratios for centre-based care are: For 0-24 months:1 to 4. For 24-36 months: 1:5. For 36months to preschool age:1:10.

One form of childcare service provision, Family Day Care, does meet the requirements in the 0 to 2 age brackets as the ratios in Family Day Care are 1-4. Providers can make a reasonable income, but there can be barriers to establishment. With strict safety requirements around things like fencing, gates and windows it can make it costly to start operations. This is also a space where providers are ageing out; placing more pressure on existing Family Day Care Centres.

This is a space where a bit of money from council could be helpful, like a small business start-up grant of \$5000, for those with the correct qualifications, that could help with some of the additional home set up costs. Lifetime Connect which operates the Nambucca Valley Family Day Care Coordination Unit and act as a central management and support hub in this part of the childcare sector would be instrumental in determining where council could potentially be helpful.

Anecdotally Council has been contacted about vacancies and available childcare space in a Macksville Family Day Care home; we have also heard a local mother say they are weary of the ratio's of 1-4 with the 0-2 age bracket in Family Day Care sector. There could be a need in this space for promotion, a reinforcement of trust around safety, and a recruitment plan that council could help with.

RDA Mid North Coast recognises that there is no one size that fits all. Everybody's childcare needs are different, there are two levels of Government funding, staff to child ratios, staff qualification requirements and multiple service delivery models that are either private or community owned and the landscape is complex. There is also federal and state funding for school located preschools including one being built at Bowraville Central Community Preschool.

ITEM 5.1 NOTICE OF MOTION - INNOVATIVE, LOCAL PLACE-BASED SOLUTIONS FOR INCREASING CHILDCARE ACCESS IN THE NAMBUCCA LOCAL GOVERNMENT AREA

Some want Family Day Care because it is personalised, home-based care, that usually operates throughout the year. It's an ideal choice for parents who prefer a smaller, more intimate setting.

Long Day Care is a model that operates all year round, offering longer hours to accommodate working families. It is the most common form of childcare and is a mix of education programs and free play. It can be a corporate business model, but in the Nambucca LGA, they are privately owned centres in Nambucca and Macksville.

There can be issues with community based NFP preschools because of the need for volunteers at a board level and the scarcity of volunteers in some parts of the LGA. Community based pre-schools are also pre-schools that operate with school hours. They also don't operate in school holidays. The NSW state government is working with the concept of flexibility in this sector.

In the past, another aspect that has made things difficult for the entire childcare and early childhood education sector has been the low pay of educators and carers. This became a disincentive for workers to enter the sector.

Since the first childcare survey conducted by RDA Mid North Coast there has been some government changes to childcare. The Albanese government has striven to make childcare simple, accessible and affordable by offering a 3-day guarantee of subsidized care. In 2026 workers have also had a cumulative 15 % wage boost to strengthen and address worker shortages. \$103bn has also been dedicated to boost infrastructure, to expand roughly 160 childcare centres focusing on areas of limited access.

The NSW Minns government is boosting funding to community preschools to expand their hours and services to bolster the sector. It is hoped that 100 community preschools will be constructed by 2027. There is also \$12m in workforce scholarships and trainee support for early childhood workers.

The state government is also offering Start Strong Funding of \$500 per child per year for 3-year-olds in Long Day Care in addition to funding 4-year-olds. There is also \$20m trial of flexible initiatives in the sector for improved, flexible, affordable early childhood education in regional NSW.

Stronger safety requirements have been tied into extra funding at both a state and federal level with more inspections and greater reporting to address trust and safety issues in the sector.

According to RDA Mid North Coast there are local gaps in the diploma level of qualifications. A diploma qualified staff member can't be back filled if they are absent with a worker with a certificate qualification, they can only be replaced with a diploma qualified staff member. So, there is the potential for more actions to support people through their qualifications that possibly council could have a hand in through a small scholarship help. There is the concept that growing our own local childcare workers is important because they are the workers most likely to stay in the region.

So, currently there is plenty of funding and potential for initiatives in each of the different childcare and early childhood learning models. There is a role for council to help the sector. RDA Mid North Coast will close off the survey at the end of the financial year and have advised they are happy to share the data, and to work with council to facilitate an inter-agency round table with the childcare sector providers and to create a map of opportunities, actions and research.

CONSULTATION:

Bede Spannagle General Manager

Dianne Wall RDA Mid North Coast

Paul Sekfy retired Lifetime Connect Community Development Officer

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT**ITEM 9.1 SF959 270526 OUTSTANDING ACTIONS AND REPORTS**

AUTHOR/ENQUIRIES: Bede Spannagle, General Manager; David Moloney, Director Engineering Services; Kristian Enevoldson, Director Corporate and Community Services; Daniel Walsh, Director Development and Environment Services; Evan Webb, Chief Financial Officer; John Gilroy, Manager Human Resources

SUMMARY:

The following table is a report on all outstanding resolutions and questions from Councillors (except development consents, development control plans & local environmental plans). Matters noted or received, together with resolutions adopting rates, fees and charges are not listed. Where matters have been actioned, they are indicated with strikethrough and then removed from the report to the following meeting. Please note that the status is updated one week before the Council meeting.

RECOMMENDATION:

That Council notes the list of outstanding actions and reports.

	FILE NUMBER	COUNCIL MEETING DATE	ACTION BY
MAY 2023			
1	SF2524	25/05/23	DCCS
<p>RESOLUTION: Lease of Lots 1 and 2 in DP 866932 Reserve 85113 - Nambucca Heads RSL Club Ltd Carpark Council as Crown Land Manager execute the 21-year lease to Nambucca Heads RSL Club Limited over Lots 1 and 2 in DP 866932 Reserve 85113 under Council seal.</p> <p>STATUS: 31/05/23 Followed up with NHRSL Club who will revert with decision on acceptance of lease by 2/6/23. 07/06/23 Meeting with RSL representatives to be held 07/06/23. 20/06/23 Councillors updated at meeting 15/06/23 - NHRSL Club advised of Council's position. No response to hand at this stage. 04/07/23 NHRSL Club has responded requesting a further meeting with Nambucca Valley Council. 19/07/23 A meeting took place on 11 July 2023 with the RSL to organise a meeting between the RSL Board and Council. 09/08/23 Lease not yet executed. Awaiting completion of Council's stormwater remediation project to be commenced imminently. 23/08/23 The General Manager met with the RSL on 18 August 2023 and the lease will be discussed at their Board Meeting 30 August 2023. The stormwater is 50% completed. 06/09/23 NHRSLCL have advised they will suspend signing the lease due to new issue presented during the stormwater rectification project – being a sinkhole and large cavity requiring remediation. Council's Project Manager is liaising with RSL's Stakeholder Liaison from C2Hills Consultancy and seeking involvement from NSW Public Works. 20/09/23 Manager Projects is waiting on formal response from NSW Public Works confirming their contribution to works required. 04/10/23 Manager Projects has advised that NSW Public Works have undertaken their first review of Council's submission for funding. PWA have said that they will cover: - The full length of stormwater pipe replacement except for the first 12m - The asphalt concreting of the 2.4m (excavator width) on the full 60m long trench - The concrete carpark for 3 car parking bays out of 7. This is pending the final review by PWA which could be in 2 weeks. 17/10/23 The Club have advised they do not wish to proceed with execution of the new licence until the current carpark works being done by Council are completed or at least have progressed significantly. Council has had verbal commitment from NSW PWA (Public Works) to provide partial, but significant funding to the rectification works, however an executed funding deed has not yet been received. Once written confirmation has been received, Council will proceed to engage the contractors to undertake the identified works – including the sink hole cavities presented once the stormwater project commenced. This step will enable focus back to progressing the execution of the new licence agreement. 02/11/23 Meeting on-site with NHRSL CEO and Project Manager; AMED & Manager Projects to walk through issues identified with sink holes, cavities and current rectification works. Need has been identified that there is a much larger problem in the sub-surface which needs full investigation prior to any re-surfacing. Engineers to undertake proper and full investigation, project to rectify to be scoped; responsibilities of works to be clearly delineated; funding for project to be sought. Report to be brought back to Council on status once fully understood. 22/11/23 DoPE Crown Lands have advised they are completing independent Native Title Advice to be supplied to</p>			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

Council, however require 2 additional purposes to be added to the reserve purposes being Access, and Tourist Services. These will need to be gazetted and will provide approval for the existence of access to the boardwalk and boat ramp, and for the kiosk and café. The progressing of the new lease will be subject to the outcome of the exploration works with the stormwater rectification project works, then confirming our negotiated position with the RSL Club.

05/12/23-05/02/24 No further action. Awaiting completion of works at premises (estimated to be completed by the end of this financial year given the funding parameters set by TfNSW who have funded a large portion of the required works), and native title advice from DoPE Crown Lands.

20/02/24 Dept Crown Lands have advised they have reviewed and will no longer require Council to add the 2 previously identified purposes to the Reserve, and accordingly will no longer be undertaking a Native Title Assessment. Council may continue with the leasing process which remains subject to completion of the civil works being done to remediate the stormwater infrastructure.

04/03/24 Stormwater works project to recommence late April 2024, to be completed by 30 June 2024.

12/03/24 Project Engineer advised Surveyors will stake boundaries end of March. This will assist with discussion and planning moving forward.

02/04/24 No further update.

12/04/24 Meeting with Project Engineer & Property Officer and RSL Club representatives to be arranged in coming days to update plan for physical stormwater works being completed by Council seeking the Club's intent to contribute to remainder of resurfacing works required.

16/04/24 Meeting with RSL scheduled for 23/4/24.

08/05/24 Meeting held with RSL representatives 01/05/24. Project Engineer provided budget for works to complete sub surface drainage and resurface works. Club asked for co-contribution of \$169,000 maximum (together with TfNSW funding) to complete full resurface works. This would be best opportunity for cost efficiency, and leave only the landscaping to complete works. Club Representatives agreed in principal, with further information to be supplied for review by Board. Should board agree to co-contribute, Agreement to be drafted and signed by both parties which will include commitment to enter into new lease.

22/05/24 Draft Deed of Agreement drafted and forwarded to RSL Club for review and response.

04/06/24 Deed of agreement signed by NVC & NH RSL. Amendments to draft lease now required to allow for these works.

18/06/24 No further update.

02/07/24 RSL Club invoiced for their co-contribution to works as per Deed of Agreement; works commenced 2 July 2024.

17/07/24 Current works progressing with an expected completion date at the end of July.

07/08/24 Pavement completed, line marking still to be done.

21/08/24-20/08/24 No further update.

03/09/24 Line marking contractor engaged to undertake work, awaiting surveying resources to be available to spot the car park.

08/10/24-22/10/24 No further update.

19/11/24 Met with contractor on 14/11/24 to discuss their remediation plan. Lease discussions to recommence once the remediation works are attended to.

11/12/24-19/02/25 The contractor has a management plan in place for the peak summer period with a review in early February.

07/03/25 Surface repairs were scheduled for week commencing 10 March, these works have been postponed due to severe weather conditions

08/04/25 Linemarking has been completed. The defects liability period has started.

09/05/25 Wheel stops to be installed.

10/06/25 Awaiting delivery of wheel stops and resources to become available from teams working on emergency works associated with the recent flooding event.

08/07/25 Rectification works have commenced.

12/08/25 Meeting held on the 5 August site visit to look at works completed.

09/09/25 PGO corresponding with both RSL and Boatshed operator to begin negotiations around leasing licencing whilst carpark project works are being finalised internally by MIS.

03/10/25 Carpark works have been completed. Licence negotiations have begun with RSL. A 12 month annual licence commenced with Boatshed operator. Both long term licences to be reported to Council in near future.

18/11/25 Drafting of licences commenced.

09/12/25 No further update.

20/01/26-16/02/26 Draft 10yr licences now created and with solicitor for legal review. RSL and Boatshed operators have both been updated.

17/03/26 No update.

14/04/26 Independent licence appraisal booked whilst legal review continues.

27/05/26 No further update.

MARCH 2025			
2	SF3422	19/03/2025	DCCS
RESOLUTION: Notice of Motion – Improvements for Nambucca Heads CBD			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

<p>That Council: 5 Establishes a Community Reference Group (CRG) for the Nambucca CBD project to ensure community consultation from the beginning of the project.</p>			
<p>STATUS: 18/11/25-09/12/25 No further update. 20/01/26 Pending formation of CRG, Council provided funds for the community to install Christmas lights in Bowra Street, Nambucca Heads. 16/02/26 No further update. 17/03/26 Awaiting appointment of contractor for preparation of CBD Master Plan. 14/04/26 Refer to separate report for Terms of Reference. 27/05/26 Refer to separate report.</p>			
JULY 2025			
3	SF3586	16/07/2025	DCCS
<p>RESOLUTION: Duguula Bindarray-Garri Nambucca Valley Council Aboriginal Advisory Committee That Council: 2 Undertake a Reflect level Reconciliation Action Plan (RAP) and approve Community Development Officer to arrange Advisory Committee and Community Workshops for the RAP.</p>			
<p>STATUS: 12/08/25-09/09/25 Application to be submitted to Reconciliation Australia. 03/10/25-18/11/25 Awaiting appointment of Aboriginal Community Development Worker to initiate the RAP. 09/12/25 No further update – still waiting appointment of ACD worker. 20/01/26 Position currently advertised. 16/02/26 Currently shortlisting applicants for interview. 17/03/26 Michelle Jarrett appointed. 14/04/26 Process for sourcing a consultant to develop the RAP commenced at the last advisory committee meeting. 27/05/26 No further update.</p>			
AUGUST 2025			
4	SF3420	20/08/2025	DES
<p>RESOLUTION: Tender - T2025-042 Provision of Water Meter Reading Services That Council: 2 Defer this item and receive a report back exploring other options.</p>			
<p>STATUS: 09/09/25 Prioritised to follow Water & Sewer Policy review. 03/10/25-25/2/26 No further update. 14/04/26 Report being developed for the 24 June 2026 Council Meeting. 27/05/26 No further update.</p>			
OCTOBER 2025			
5	SF3422	15/10/2025	DCCS
<p>RESOLUTION: Notice of Motion - Prevention of Gender-Based, Domestic and Family Violence That Council: 9 Provide a report to Council on the Prevention of Gender-based, Domestic and Family Violence under the “root cause of crime” priority (Operational Plan 2025/2026 & Delivery Program 2025/2029) including the consideration of partnering with the Office of Local Government in the delivery of the state government funded “Pathways to Prevention Strategy” which includes primary prevention of violence strategies, by-stander and unconscious bias training. As part of the report Council will explore the role of Council as a community leader in addressing Gender-based, Domestic and Family Violence, as modelled by Kuringai Council.</p>			
<p>STATUS: 18/11/25 Macksville bridge lights programmed to be orange over the 16-day period (pending Transport for NSW bridge works). Social media posts arranged and staff awareness sessions on 18/11 by NSW Health. 09/12/25 Staff training undertaken with NSW Health on Gender Based Violence Awareness. Various activities undertake for 16 Days of Activism against Gender-Based Violence. GM letter sent 10/12/25 as per points 6, 8 & 10. 20/01/26-14/04/26 No further update. Only one item remaining (9). 27/05/26 Report to June Council meeting.</p>			
NOVEMBER 2025			
6	SF3495	26/11/25	DDES
<p>RESOLUTION: Review Councils Companion Animal Policy DE 01 That Council: 2 Reports on options and costs to undertake a whole park plan for McMorine park, including, parking, assessment of drainage, seating and design of off-leash dog areas.</p>			
<p>STATUS: 09/12/25-20/01/26 No further update. 16/02/26-17/03/26 Engineering Services are currently preparing the whole park plan for McMorine Park.</p>			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

14/04/26 Park plan to be reported to May 2026 meeting. 27/05/26 Refer to separate report.			
7	SF3520	26/11/25	DCCS
RESOLUTION: 2024/2025 Service Reviews That Council: 3 Report on solutions and budget requirements for a centralised booking system.			
STATUS: 09/12/25-20/01/26 No further update. 16/02/26 No further update. Will be completed once resourcing allows. 17/03/26 Draft Plans of Management will be presented to future Council meeting. 14/04/26 Report to May 2026 meeting. 27/05/26 A booking system module within Civica Altitude upgrade project is expected in the 2027/28 financial year.			
DECEMBER 2025			
8	SF3506	17/12/25	DCCS
RESOLUTION: Library Statistics Report That Council: 2 Report back on our Library collection and how it might be funded in a future budget.			
STATUS: 20/01/26 This will be considered as part of the 2026/27 budget process. 16/02/26-27/05/26 As above.			
9	SF3030	17/12/25	DES
RESOLUTION: Bowraville Masterplan That Council re-allocate the \$25,000 in this year's budget to carry out some works identified in the masterplan including shade options, greenery and additional seating.			
STATUS: 20/01/26-16/02/26 No further update 17/03/26-14/04/26 It is proposed that the \$25,000 be carried forward to the 2026/27 financial year and be combined with the proposed Bowraville Master Plan implementation budget. 27/05/26 No further update.			
10	SF3422	17/12/25	DDES
RESOLUTION: Tree Permit Requirements That Council: 2 Obtain legal advice in relation to Council's liability in relation to this resolution in regard to fire and property damage during the 28 day exhibition period.			
STATUS: 20/01/26 Exhibition to occur during January/February. Legal advice being obtained. 16/02/26 Exhibition ends 27 February. Results will be reported back to Council once legal advice is obtained. 17/03/26 Waiting for legal advice before reporting back to Council. 14/04/26 Expect to receive advice for May 2026 meeting. 27/05/26 Refer to separate report.			
JANUARY 2026			
11	SF3671	28/01/26	DES
RESOLUTION: Scotts Head Master Plan - Project Reference Group That Council: 4 Continues to search for a community youth representative and delegate to the Mayor the appointment of a suitable candidate to the Project Reference Group.			
STATUS: 16/02/26 Making enquiries in the Scotts Head community to engage with a youth representative. 17/03/26 A group of youth representatives have been identified for the skatepark consultation that may be leveraged for the Master Plan. 27/05/26 No further update.			
FEBRUARY 2026			
12	PRF15	25/02/26	DES
RESOLUTION: Coronation Park Drainage Solutions That Council: 1 Undertake an in-house survey and drainage design for Coronation Park. 2 Develop an estimate to support a future grant application.			
STATUS: 17/03/26 No further update. 14/04/26 Grant Application is being developed by Council's Environmental Project Officer for this project. Estimated cost is approximately \$300,000. Survey is planned for once VUGA survey works are completed.			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

27/05/26 Grant application submitted. Survey scheduled to be undertaken in May.			
MARCH 2026			
13	SF3508	25/03/26	DDES
<p>RESOLUTION: Amendment to the Nambucca Local Environmental Plan 2010 – Intensive Plant Agriculture That Council:</p> <p>1 Defer the consideration of the Nambucca Local Environmental Plan 2010 – Horticulture to the May meeting of Council.</p> <p>4 Form a consultative committee and invite representatives from the EPA, NRAR, DPI, NEN, NSW Farmers Association, Berries Australia and the Nambucca Valley Growers and Producers Association as a minimum requirement.</p>			
<p>STATUS: 14/04/26 \$150k has been allocated in the draft 2026/27 budget for a Rural Lands Strategy. Council strategic planning session scheduled for 22 April 2026. 27/05/26 Refer to separate report.</p>			
14	SF3422	25/03/26	GM
<p>RESOLUTION: Notice of Motion - Workforce Gender Representation and Organisational Culture That Council:</p> <p>1 Conduct a confidential, independently facilitated staff satisfaction and workplace culture survey, to be administered by an external provider, with whole organisation aggregated findings only provided to the General Manager, or relevant officer, and reported to Council.</p>			
<p>STATUS: 14/04/26 Mastertek have been engaged to administer the staff survey in June/July. The Gender Equity Strategy has been added to the priority works list. 27/05/26 No further update.</p>			
15	SF3420	25/03/26	DCCS
<p>RESOLUTION: Review of Section 355 Nambucca Community and Arts Centre Committee That Council:</p> <p>3 Develops a draft Terms of Reference for the Advisory Committee following consultation.</p> <p>4 Receives a report on a plan of Management for the Nambucca Community and Arts Centre.</p>			
<p>STATUS: 14/04/26 Items 1, 2 and 4 complete. Plan of Management to be delivered at April Council meeting. 27/05/26 Ongoing.</p>			
APRIL 2026			
16	SF3422	22/04/26	DDES
<p>RESOLUTION: Notice of Motion - Rural Land Strategy That Council:</p> <p>1 Notes expectations from the Nambucca Valley Horticultural Study as a Genuine Progress Indicator (GPI) focused on societal, environmental and economic well-being for the Nambucca Valley.</p> <p>2 Meets to consult on the draft of the Nambucca Valley Horticultural Study following consultations with, but not limited to, Nambucca Environment Network, Nambucca Valley Growers and Producers Association, Oyster Farmers Association, NSW Farmers (Nambucca Branch) and Ozberries/Berries Australia.</p> <p>3 Holds a strategic planning session to consult on the project scope of the Rural Land Strategy to include, but not limited to:</p> <ul style="list-style-type: none"> a. Prioritising the health, wellbeing, safety and social cohesion of our community; b. Prioritising pre-existing farming, tourism and lifestyle enterprises; c. Supporting local food and water security through a balanced approach to agricultural growth; d. Protecting the biodiversity of our natural environment alongside valuing diversity in agricultural enterprises; e. Balancing commercial agriculture with lifestyle opportunities and sustainable agri and eco-tourism; f. Consideration of planning zones, buffer zones and separation distances to achieve a e; g. Addressing on-farm and off-farm temporary accommodation and amenities as outlined in the Rural Agricultural Work Code of Practice under the Work Health and Safety Act 2011 to reduce the modern slavery risk of temporary migrant workers to agricultural enterprises in the Nambucca Valley. <p>4 Provide the redacted lived-experience submissions for the Local Environment Plan - Horticulture proposal industry and local association submissions to the Horticulture Study and Rural Land Strategy project groups.</p>			
<p>STATUS: 19/05/26 Strategic planning session is booked in for 26 May 2026. The NSW Department of Planning have decided to run the Horticulture Study project. Staff have sent them the lived experience submissions and a list of stakeholders to consult with. When a draft Horticulture Study is available it will be reported to Council for consideration.</p>			
17	SF3422	22/04/26	GM
<p>RESOLUTION: Mayoral Minute – Update regarding Lot 1 Langsford Way, Valla That Council write to the NSW Premier, the Hon Chris Minns requesting that any proceeds from the sale of Lot 1</p>			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

Langsford Way, Valla Beach, be allocated to Nambucca Valley Council to undertake the detailed design works for the remainder of Council's land for Valla Urban Growth Area (VUGA) project.			
STATUS: 27/05/26 Letter sent and verbal representations were made to the two department offices on the day of the auction.			
18	SF1031	22/04/26	DCCS
RESOLUTION: Leasing and Licensing Policy That Council: That the draft Leasing and Licencing Policy be referred back to staff for amendment to incorporate the following and return to Council including: a. A rental subsidy scoring matrix for not-for-profit organisations. b. An amendment to the definition of market rent to include that advice must be sought from an appropriately qualified and experienced professional.			
STATUS: 27/05/26 To be considered at the Strategic Planning session on 26 May 2026.			

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT**ITEM 9.2 SF265 270526 REVIEW OF POLICY - RESERVES CS 17****AUTHOR/ENQUIRIES:** Evan Webb, Chief Financial Officer**SUMMARY:**

The CS 17 Reserves Policy is now due for review.

RECOMMENDATION:**That Council adopts the revised Reserves Policy No CS 17.****OPTIONS:**

- 1 Proposed recommendation
- 2 Do nothing/business as usual
- 3 Council adopts with changes

DISCUSSION:

The current reserves policy is outdated and no longer reflects Council requirements. The old reserves policy will be rescinded. A full review of the Reserves Policy has been conducted, and the new policy reflects Council current situation. The 3 attachments to this report are:

- CS 17 Reserves Policy document
- Schedule of Externally Restricted Financial Reserves
- Schedule of Internally Restricted Financial Reserves

CONSULTATION:

Executive Leadership Team
Financial Accountant
Management Accountant

SUSTAINABILITY ASSESSMENT:

Nil.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Not having a reserves policy may lead to unauthorised spending of Council Reserves	L	L	Adopt new reserves policy	L




Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

- 1  21460/2026 - CS - 17 - Reserves Policy
- 2  21461/2026 - CS - 17 - Policy - External Restriction Appendix 1
- 3  21462/2026 - CS - 17 - Policy - Internal Restriction Appendix 2

GENERAL MANAGER'S REPORT**ITEM 9.3 SF1120 270526 GRANT STATUS REPORT****AUTHOR/ENQUIRIES:** Evan Webb, Chief Financial Officer**SUMMARY:**

This report provides an overview of the status of Council's grant funded projects and programs.

RECOMMENDATION:

That Council notes the Grants Status Report.

OPTIONS:

For information only.

BACKGROUND:

Council previously requested quarterly updates to maintain visibility of grant-funded project delivery across the organisation and community.

DISCUSSION:**As at May 2026:**

- 51 active grant-funded projects
- \$37,138,113 in active grants excluding Natural Disaster funding
- \$97,733,161 of Natural Disaster Funding
- All projects currently on schedule
- 17 projects acquitted since February 2026
- \$6,184,551 in completed grant funding since last report
- Projects currently scheduled through to 30 June 2030
- This level of external funding significantly reduces pressure on Council's own financial resources while enabling delivery of priority infrastructure, environmental and community outcomes.

Below is a table showing the major grants that Council currently has approved. Attached to this report is the detailed listing of all current and completed grants.

Funding	Amount
Natural Disaster Funding	\$97,733,161
Valla Urban Growth Area	\$11,200,000
Regional Roads & Transport Recovery Package	\$9,989,191
Blackspot Funding	\$2,278,500
Other General Fund Grants	\$19,722,076
Water & Sewer Grants	\$132,897
Total Grants	\$141,055,825

Key Achievements this Reporting Period

- Continued successful delivery of a substantial grant portfolio.
- Strong compliance with grant milestones and reporting requirements.
- Completion and acquittal of 13 grant-funded projects since the previous report.
- Ongoing infrastructure, environmental and community development outcomes across the LGA.

Community Impact

- Grant-funded projects continue to deliver broad benefits.

ITEM 9.3 GRANT STATUS REPORT

Environmental

- Sustainability initiatives and environmental resilience projects.
- Natural disaster recovery and mitigation works.

Social

- Community infrastructure upgrades including parks, amenities and public spaces.
- Improved recreational and community facilities supporting wellbeing and connectedness.

Economic

- Transport and infrastructure improvements supporting local businesses.
- Increased tourism and regional economic activity.
- Reduced reliance on Council's general revenue for capital works.

Project Outlook

- Overall project delivery risk remains low. Established governance arrangements, regular executive reporting and active project management continue to support successful outcomes.

Images of Completed projects**Completed Bus Shelter – Christine Close, Wirrimbi**

ITEM 9.3 GRANT STATUS REPORT

Valla Urban Growth Area



ITEM 9.3 GRANT STATUS REPORT

Bowraville Theatre - Disabled accessible lift fully installed and operational



Bowraville Theatre - Disabled access ramp from street level to Theatre side door installed.



ITEM 9.3 GRANT STATUS REPORT

Rodeo Drive – Black Spot Funding – Turn 1 Before



Rodeo Drive – Black Spot Funding – Turn 1 After



ITEM 9.3 GRANT STATUS REPORT

CONSULTATION:

Director Engineering Services
 Assets Team
 Engineering Team
 Finance Team

SUSTAINABILITY ASSESSMENT:

Environment

Many funded projects directly support environmental sustainability, climate resilience and infrastructure renewal.

Social

Community infrastructure improvements continue to enhance accessibility, liveability and community wellbeing.

Economic

External funding supports economic activity, infrastructure investment and regional development while reducing financial pressure on Council.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Projects exceeding approved grant budgets	Medium	High	Regular executive reporting, financial monitoring and project hold points	Low
Project delivery delays potentially impacting funding eligibility	Medium	High	Ongoing progress monitoring, resource prioritisation, contractor management and Council reporting where required	Low

Delivery Program Action

- 1.3 - Promote and facilitate a range of activities that encourage greater social connection for our young people
- 2.2 - Provide and advocate for essential supporting infrastructure and services that cater for current needs and future growth
- 3.3 - Manage the impacts of a changing climate on our local area while ensuring that our communities are resilient to natural disasters
- 4.1 - Beautify town centres and villages to generate vitality and activity that supports additional and more diverse businesses
- 5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

Grant activity is actively monitored by Finance and Project Managers to ensure alignment with Council's Long Term Financial Plan.

ATTACHMENTS:

- 1  22063/2026 - Grant Report to May 2026

GENERAL MANAGER'S REPORT

ITEM 9.4 SF3528 270526 INVESTMENT REPORT FOR APRIL 2026

AUTHOR/ENQUIRIES: Evan Webb, Chief Financial Officer

SUMMARY:

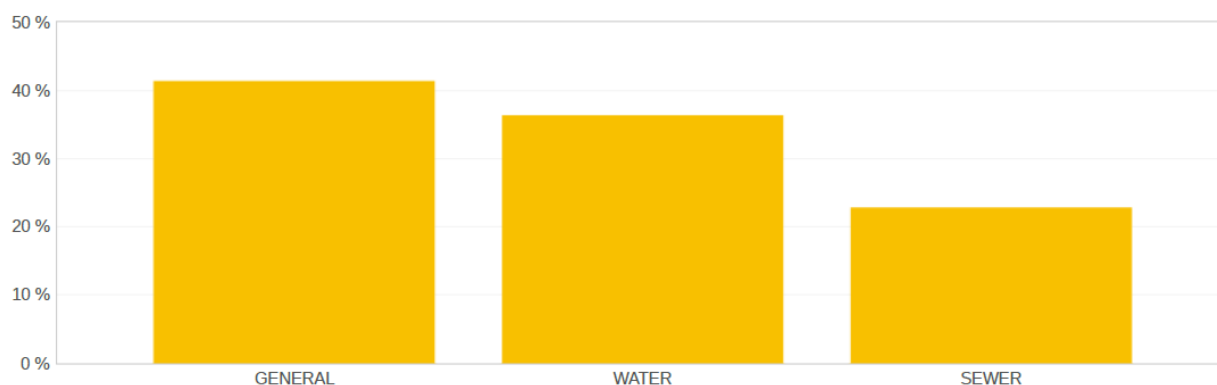
The purpose of this report is to provide a statement of Council's investments held for the period April 2026.

Council's investments as at 30 April 2026 of \$60,881,911 are split up as below:

Allocation as at 30/04/2026

Code	Number of trades	Invested (\$)	Invested (%)
GENERAL	13	25,081,911.03	41.20
WATER	15	22,000,000.00	36.14
SEWER	8	13,800,000.00	22.67
TOTALS	36	60,881,911.03	100.0

Allocation Distribution as at 30/04/2026



The following investment report is in accordance with the *Local Government Act 1993* (as amended), the *Local Government (General) Regulation 2021* and Council's Investment Policy and Strategy.

RECOMMENDATION:

That Council:

- Notes the Chief Financial Officer's report on Investments for April 2026.**
- Adopts the certification of the Responsible Accounting Officer for April 2026.**

OPTIONS:

This report is for information only.

DISCUSSION:

Section 212(1) of the *Local Government (General) Regulation 2021* requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under Section 625 of the *Local Government Act 1993*.

ITEM 9.4 INVESTMENT REPORT FOR APRIL 2026

Investment Portfolio

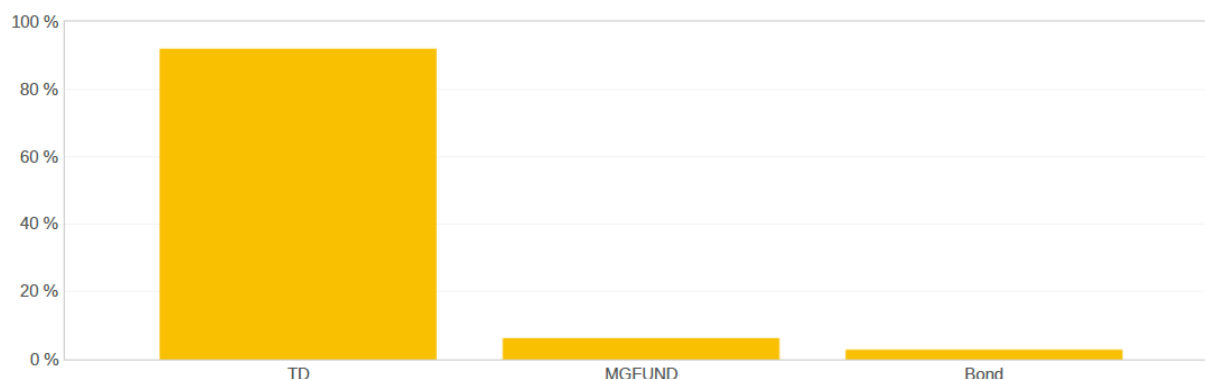
For the period April 2026, the investments held by Council is shown below:

	Last Month	Current Month
TCorp	\$3,441,866	\$3,581,911
Fixed Bonds	\$1,500,000	\$1,500,000
Term Deposits	\$57,800,000	\$55,800,000
Total	\$62,741,866	\$60,881,911

Asset Class as at 30/04/2026

Code	Number of Trades	Invested (\$)	Invested (%)
TD	34	55,800,000.00	91.65
MGFUND	1	3,581,911.03	5.88
Bond	1	1,500,000.00	2.46
TOTALS	36	60,881,911.03	100.0

Asset Class Distribution



Portfolio Performance

Council’s total portfolio performance returned +0.58% in April, outperforming the benchmark AusBond Bank Bill index of +0.34%. On an annualised basis, the portfolio returned +7.26p.a., outperforming the benchmark of +4.24%p.a. The Reserve bank of Australia official cash rate is 4.10%.

Term deposits provided a solid return this month, whilst the TCorp Fund was the ultimate contributor to performance as shares rallied strongly. The portfolio’s longer term strong performance (3+yrs) continues to be anchored by the deposit portfolio as well as the TCorp fund.

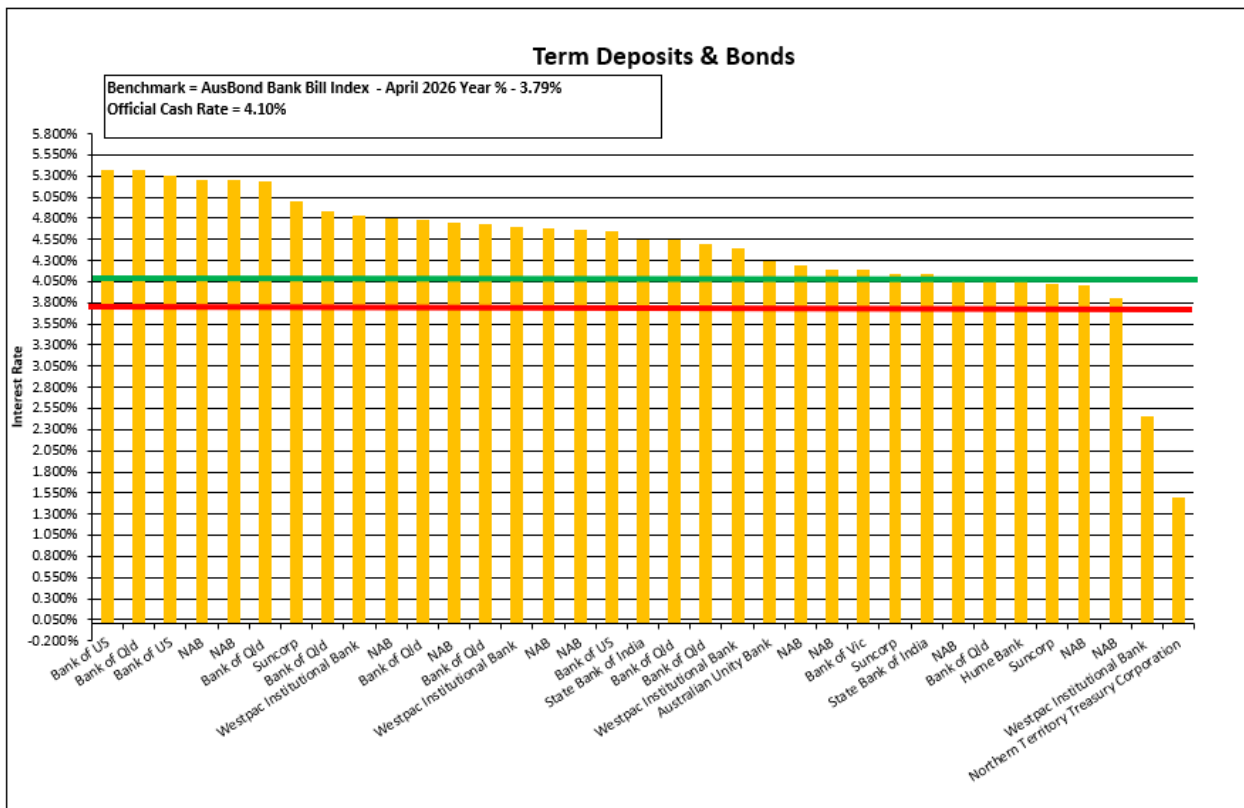
Council’s term deposits portfolio yielded 4.52% p.a. for the month of April. Term deposits provided another strong return this month.

Council invests in NSW TCorp Long Term Growth fund which invests in domestic and international shares. Council will continue to monitor the TCorp Long Term Growth fund which fluctuates from month to month, however returned a positive return for the month of April of +4.07%. Domestic and global share markets rebounded strongly this month, as the market looked beyond the conflict in the Middle East. TCorp funds are looked at with a long-term view.

Maturing investments are being monitored closely and being reinvested to optimise their returns in line with Council’s Investment Policy. The following charts indicate Council’s performance against the 1-year Actual AusBond Bank Bill Index.

ITEM 9.4 INVESTMENT REPORT FOR APRIL 2026

Below are the Term Deposits and Bonds currently held with the invested interest rate and the benchmark index:



Councils Investment Policy

Table 1 shows the percentage held by Council (holdings) and the additional amount that Council could hold (capacity) for each term to maturity allocation in accordance with limits established by Council’s Policy.

ITEM 9.4 INVESTMENT REPORT FOR APRIL 2026

Table 1: Maturity Compliance

Maturity Compliance as at 30/04/2026

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	9,000,000.00	14.78	3.00	100.00	51,881,911.03
✓	91 - 365 days	30,800,000.00	50.59	0.00	100.00	30,081,911.03
✓	1 - 2 years	9,500,000.00	15.60	0.00	70.00	33,117,337.72
✓	2 - 5 years	8,000,000.00	13.14	0.00	50.00	22,440,955.52
✓	5 - 10 years	3,581,911.03	5.88	0.00	25.00	11,638,566.73
TOTALS		60,881,911.03	100.00			

Maturity Compliance

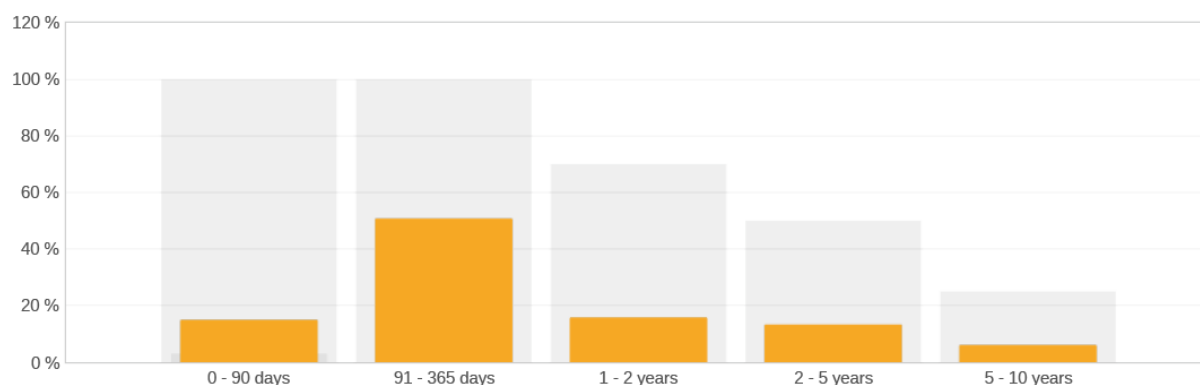


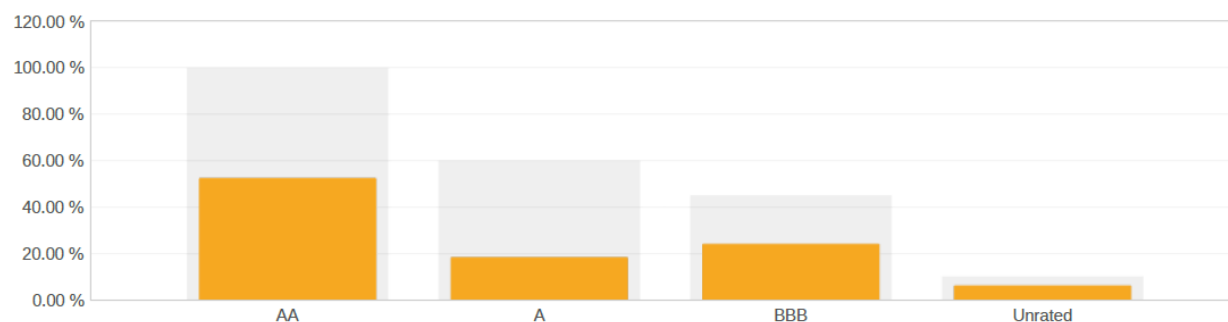
Table 2: Credit Rating and Counterparty Compliance

Credit Quality Compliance as at 30/04/2026

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	31,800,000.00	52.23	100.00	29,081,911.03
✓	A	11,000,000.00	18.07	60.00	25,529,146.62
✓	BBB	14,500,000.00	23.82	45.00	12,896,859.96
✓	Unrated	3,581,911.03	5.88	10.00	2,506,280.07
TOTALS		60,881,911.03	100.00		

Credit Quality Compliance - Long Term Investments



ITEM 9.4 INVESTMENT REPORT FOR APRIL 2026**Counterparty Compliance** as at 30/04/2026**Long Term Investments**

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	NAB	Long	AA-	17,500,000.00	28.74	30.00	-	764,573.31
✓	ANZ Bank	Long	AA-	4,500,000.00	7.39	30.00	-	13,764,573.31
✓	Northern Territory Treasury	Long	AA-	1,500,000.00	2.46	30.00	-	16,764,573.31
✓	Westpac	Long	AA-	8,300,000.00	13.63	30.00	-	9,964,573.31
✓	BOQ	Long	A-	11,000,000.00	18.07	20.00	-	1,176,382.21
✓	Bank Australia	Long	BBB+	1,000,000.00	1.64	15.00	-	8,132,286.66
✓	Hume Bank	Long	BBB+	2,000,000.00	3.29	15.00	-	7,132,286.66
✓	BankVic	Long	BBB+	2,000,000.00	3.29	15.00	-	7,132,286.66
✓	Bank of Us	Long	BBB+	5,000,000.00	8.21	15.00	-	4,132,286.66
✓	State Bank of India	Long	BBB	4,500,000.00	7.39	15.00	-	4,632,286.66
✓	NSWTC IM LTGF	Long	Unrated	3,581,911.03	5.88	10.00	-	2,506,280.07
TOTALS				60,881,911.03	100.00			

Certification by Responsible Accounting Officer

I, Evan Webb, hereby certify that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

CONSULTATION:

Arlo Advisory

Risk Analysis

Quote from *Arlo Advisory April 2026 report page 2:*

Financial markets rebounded strongly in April despite the stalemate between the US and Iran continuing. US President Trump said the blockade of the Strait of Hormuz would remain in place until Iran relents in its nuclear program. Markets remain strongly focussed on the impacts on inflation, with central bank expectations and global bond yields repricing sharply in recent months.

In the deposit market, over April, at the short-end of the curve (12 months and less), the average deposit rates offered by the domestic major banks was up to 10bp higher compared to where they were the previous month (April). Despite Middle East tensions somewhat easing over the month during the 'ceasefire', markets are still pricing in another two rate hikes for 2026. At the longer-end of the curve (2-5 years), the average rates were up to 20bp higher compared to where they were the previous month.

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

ITEM 9.4 INVESTMENT REPORT FOR APRIL 2026

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Interest accrued for the month of April was \$191,385 totalling \$2,050,688 this financial year. Councils forecasted budgeted interest revenue for 2025/2026 is \$2,320,715. As council's investments continue to outperform the benchmark, council would expect to meet the budgeted forecast.

Working funds – justification for urgency and cumulative impact

As above.



Impacts on 10 Year Long Term Financial Plan

Nil.

Service level changes and resourcing/staff implications

There are no changes or implications stemming from this report.

ATTACHMENTS:

- 1  22042/2026 - Investment Report April 2026
- 2  22043/2026 - ARLO Advisory Report April 2026

GENERAL MANAGER'S REPORT**ITEM 9.5 SF3422 270526 NATURAL DISASTER FUNDING AGRN 1198 TROPICAL CYCLONE ALFRED AND AGRN 1212 NSW EAST COAST LOW****AUTHOR/ENQUIRIES:** Evan Webb, Chief Financial Officer**SUMMARY:**

This report provides Council with an update on the outstanding disaster recovery funding claims submitted to the NSW Reconstruction Authority following declared natural disaster events during 2025.

RECOMMENDATION:

That Council notes the information provided.

OPTIONS:

For information only.

BACKGROUND:

- Natural disasters were declared by the Federal Government in:
 - **March 2025** — AGRN 1198 Tropical Cyclone Alfred
 - **May 2025** — AGRN 1212 NSW East Coast Low
- Following these events, Council undertook significant:
 - Emergency Works (EW), and
 - Immediate Reconstruction Works (IRW)
 - to restore essential infrastructure and maintain community services across the Local Government Area.
- Council subsequently lodged reimbursement claims with the NSW Reconstruction Authority for eligible expenditure incurred during the response and recovery phases.

DISCUSSION:

Below is a summary of what monies have been spent by Council and monies received and the balance outstanding.

Financial Snapshot

Item	Amount
Final Claim submitted (9 January 2026)	\$14,244,466
Payments received as at 8 May 2026	\$9,622,234
Outstanding Balance	\$4,622,233

Claim Breakdown

Description	Amount
ARGN – 1198 Emergency Work – Tropical Cyclone Alfred	\$899,008
ARGN – Emergency Works – NSW East Coast Low	\$4,132,799
ARGN – Immediate Reconstruction Works	\$9,212,659
Total Claim Value	\$14,244,466

Payments Received

Date	Amount
15 September 2025	\$2,500,000
15 December 2025	\$2,000,000
5 March 2026	\$1,726,097
16 March 2026	\$2,088,097
24 March 2026	\$1,308,097
Total Payments Received	\$9,622,234

ITEM 9.5 NATURAL DISASTER FUNDING AGRN 1198 TROPICAL CYCLONE ALFRED AND ARGN 1212 NSW EAST COAST LOW

Current Status

- Council staff continue to actively engage with the NSW Reconstruction Authority regarding the outstanding claims and reimbursement timeframes.
- At the most recent meeting held on **Thursday 23 April 2026**, the Reconstruction Authority advised that Council’s claims are currently in the final stages of assessment, with an expectation that the process will be completed by the end of May 2026.
- Council officers reiterated the importance of ensuring all outstanding claims are finalised and paid prior to **30 June 2026**, due to the significant financial impact the outstanding funds are having on Council’s cash flow and financial position.
- The Reconstruction Authority has provided verbal confirmation that this timeframe is achievable.
- A further face-to-face meeting has been scheduled for **Thursday 28 May 2026**, where Council staff will seek a further update and confirmation of payment arrangements.

CONSULTATION:

General Manager
 Director Engineering Services
 Disaster Recovery Team
 Reconstruction Authority
 Chief Financial Officer
 Financial Accountant

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Council has outstanding funds owed that should be invested and is losing interest	High	High	Meeting with Reconstruction Authority to get the outstanding funds paid to Council	Medium

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

The outstanding fund that are owed to Council are having a negative impact on Councils cashflow and interest revenue.

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT

ITEM 9.6 SF3517 270526 QUARTERLY BUDGET REVIEW - MARCH 2026

AUTHOR/ENQUIRIES: Kellie Byrne, Management Accountant

SUMMARY:

This report has been prepared to comply with Section 203 of the *Local Government (General) Regulation 2021* and to inform Council and the community of Council's estimated financial position for the 2025/2026 financial year, reviewed as at 31 March 2026.

Council's original budget adopted for 2025/26 provided an estimated operating surplus of \$20,161,000, with a net operating surplus prior to capital grants of \$627,000. The March QBR with the proposed budget variations has resulted in an operating surplus of \$65,250,000, however the operating result prior to capital grants shows a net operating deficit of \$811,000.

From a cash perspective the original cash budget deficit was forecasted at \$101,271. The March QBR review with the proposed budget variations has resulted in a cash budget deficit of \$81,920.

RECOMMENDATION:

That Council:

- 1 Notes the budget review for the quarter ended 31 March 2026.**
- 2 Approves the recommended variations in the budget for the 2025/26 financial year.**
- 3 Notes the Responsible Accounting Officer confirms that the following statement is made in accordance with Clause 203(2) of the *Local Government (General) Regulations 2021*.**
- 4 Notes the CFO's opinion that the quarterly Budget Review Statement for Nambucca Valley Council for the quarter ended 31/03/26 indicates that Council's projected financial position at the 30/6/2026 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.**

OPTIONS:

- 1 As per recommendation
- 2 Adopt some of the variances requested
- 3 Reject all variances requested

BACKGROUND:

Office of Local Government Budget Review Guidelines:

The Office of Local Government has issued an update of the Quarterly Budget Review Statement (QBRS) Guidelines in August 2025. The QBRS should adequately disclose the Council's overall financial performance and provide sufficient information to enable informed and transparent decision making.

DISCUSSION:

Consolidated Result

The overall impact on the original budget due to the recommended changes contained in the Quarterly Budget Review Statement are detailed below:

ITEM 9.6 QUARTERLY BUDGET REVIEW - MARCH 2026

Consolidated Result \$`000	Original Budget	Projected Result
Operating result from continuing operations	\$20,161 Surplus	\$65,250 Surplus
Net Operating result (before cap grants and contributions)	\$627 Surplus	\$811 Deficit
Cash Result	\$101 Deficit	\$82 Deficit
Capital Expenditure	\$41,930	\$95,671

Fund Results

The overall impact on council funds from the original budget due to the changes listed in the Quarterly Budget Review Statement are detailed below: -

Operating Result from continuing operations \$`000	Original Budget	Projected Budget
General Fund	\$15,632 Surplus	\$60,565 Surplus
Water Fund	\$732 Surplus	\$732 Surplus
Sewer Fund	\$3,797 Surplus	\$3,953 Surplus

Income Review

The March quarterly budget review reflects an increase of \$227k in the income budget. \$215k relates to grant and contributions funding Nambucca Valley Coastal Zone public access, upgrade & protection and East St drainage levee investigation and flood infrastructure upgrade. Further detail is provided in the attachment.

The following table is a summary of income:

Income \$`000	Original Budget 2025/26	Projected Year End 2025/26	Actual YTD 2025/26	Completion %
Rates & Annual Charges	27,055	27,170	27,592	102%
User Charges & Fees	11,809	11,821	8,606	73%
Other Revenue	821	990	621	63%
Grants & Contributions - Operating	10,931	23,555	14,133	60%
Grants & Contributions - Capital	19,534	66,061	11,271	17%
Interest & Investment Income	3,473	3,473	2,876	83%
Other Income	265	265	406	153%
Gain from disposal of assets	-	-	60	-
Total Income	73,888	133,335	65,565	49%

Overall, actual income has reached 49% as at the end of March 2026, which is 26% below the benchmark of 75%. Variations across income categories are expected due to the differing recognition requirements that apply to each category.

Rates income for the full year was fully recognised at the time of levying in July 2025 and represents the largest component of Council's total income.

User fees and charges are in line with benchmark and are impacted by the timing of levies being raised, such as water and sewer charges which are issued quarterly.

Operational grants are tracking at 60% and income is recognised progressively as expenditure is incurred on the relevant works and projects. At this stage, no unforeseen issues have been identified.

Capital grants are tracking at 17% with a forecast to exceed \$66 million in revenue. Of that \$36 million is budgeted for natural disaster EPAR works with significant expenditure is forecasted to be spent over the

ITEM 9.6 QUARTERLY BUDGET REVIEW - MARCH 2026

remaining months of the financial year. Capital grant income is recognised progressively as expenditure is incurred on the relevant works and projects. At this stage, no unforeseen issues have been identified.

Interest Income is tracking at 83% above the benchmark of 75%. With the change in investment approach over the past two years, this has resulted in higher yields for Council. Additionally with the Reserve Bank increasing interest rates, this has had a positive impact on Councils investment return.

Operating Expenditure Review

The March quarterly budget review reflects a decrease of \$138k in operating expenditure.

Additional expenditure has been required for the following projects and activities, Scotts Head - master plan \$5k, woman in professional development program \$30k, private works expenditure \$10K and building maintenance \$30k.

The following savings were identified and returned to the budget, recruitment expenses \$30k, survey consultancy \$10k, V-Wall permanent restoration \$50k, sealed rural road maintenance \$93k, toilet vandalism repairs \$10k and public toilet strategy project \$20k. Further detail is provided in the attachment.

The following table is a summary of expenditure:

Expenditure \$`000	Original Budget 2025/26	Projected Year End 2025/26	Actual YTD 2025/26	Completion %
Employees benefits and on-costs	16,767	16,659	11,857	71%
Materials and Contracts	19,484	33,950	25,254	74%
Borrowing Costs	2,013	2,013	1,285	64%
Other Expenditure	1,955	1,955	1,419	73%
Net loss from disposal of assets	-	-	776	-
Depreciation	13,508	13,508	10,471	78%
Total Expenses	53,727	68,085	51,062	75%

Employee benefits and on-costs are currently tracking at 71%, materials and contracts at 74%, other expenditure at 73%, and depreciation expenditure at 78% all of which are generally consistent with the benchmark target of 75%.

Borrowing costs are currently sitting at 64%, which is 11% below the benchmark. This variance is primarily due to the timing of loan repayments and is not considered to be of concern at this stage.

Overall, expenditure is performing generally in line with budget expectations, and no significant issues have been identified that are expected to materially impact the forecast position.

Capital Expenditure Review

The March quarterly budget review reflects an increase of \$1.4m in capital expenditure.

Major variations include a 10-lot subdivision Albert Drive Warrell Creek - Civil Works expenses - Approved by on 28/01/2026 Council Resolution 18/26 \$500k. Valla Reservoir Refurbishment - \$500,000 - Approved at Council meeting 25/03/26, Council Resolution 74/26. Further detail is provided in the attachment.

The following table is a summary of capital expenditure:

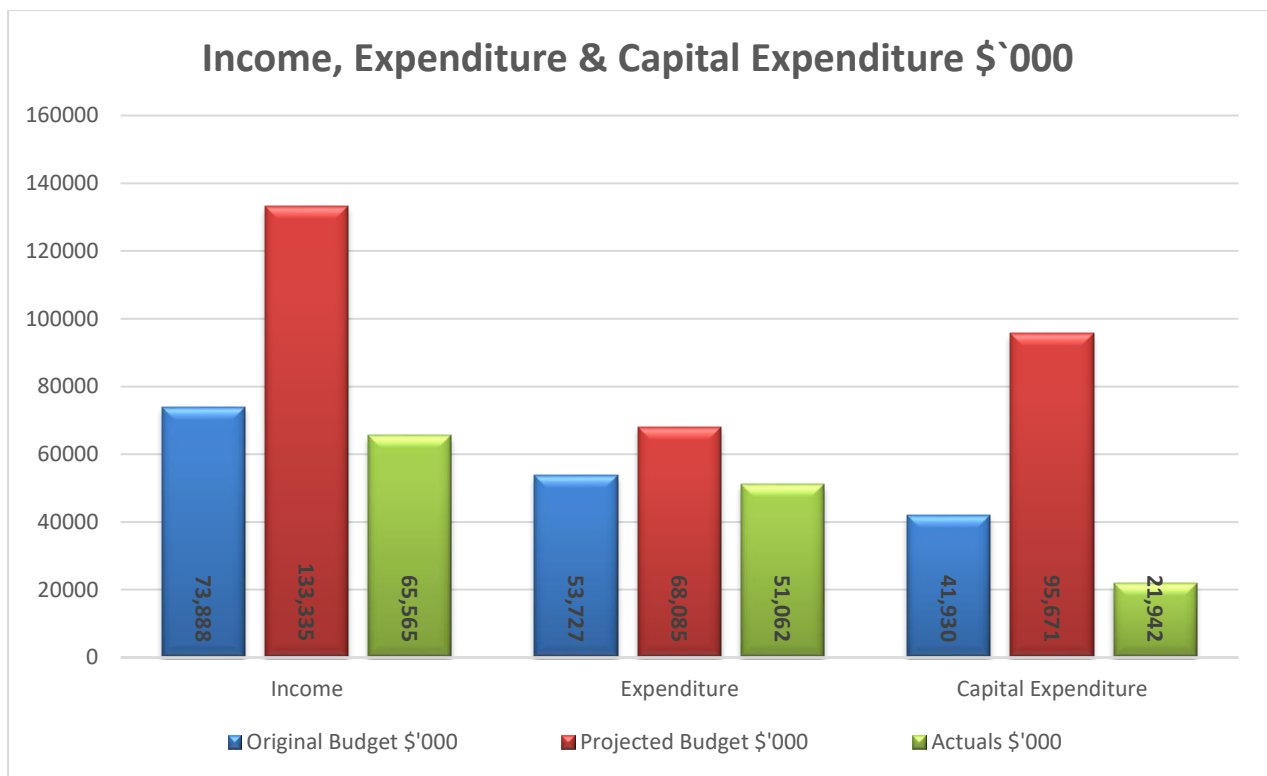
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Capital Expenditure	Original Budget 2025/26	Projected Year End 2025/26	Actual YTD 2025/26	Completion %
New Assets	32,664	39,683	9,011	22%
Asset Renewal	9,266	55,988	12,931	23%
Total Capital Expenditure	41,930	95,671	21,942	23%

Capital project completion is currently tracking at 23% across Council's overall program. Several major projects and purchases influencing the year-to-date result, as outlined below.

- The projected budget for Natural Disaster area is \$36.8m with year to date expended of \$2.9m. Major tenders have recently been awarded, and expenditure will increase significantly in the coming months.
- The projected budget for Bridges Betterment Program is \$10.3m with year to date expended \$360k. These projects have another financial year remaining to complete and will be carried forward to 2026/27 for completion.
- Plant purchases budget of \$1.7m, with year to date expenditure of \$228k. Council is awaiting on major heavy plant deliveries.

The following table shows a comparison of income, expenditure and capital expenditure:



ITEM 9.6 QUARTERLY BUDGET REVIEW - MARCH 2026

Reserve Movements Review

The March quarterly budget review reflects a movement of \$1.1m in reserves.

Major movements include, \$500k from the Water fund for the Valla Reservoir Refurbishment (Council Resolution 74/26) and \$500k from the Capital Works Reserve for a 10-lot subdivision Albert Drive Warrell Creek (Council resolution 18/26). Further detail is provided in the attachment.

The below table shows the reserves movements and cash balances.

Forecasted Cash and Investment								
	Actual Balance 30/6/2025							Estimate Balance 30/06/2026
General Fund	83,243,005							81,558,662
Water Fund	25,025,028							19,801,451
Sewer Fund	19,157,291							9,463,887
Total Cash and Investments	127,425,324							110,824,000

	Actual Balance 30/6/2025	Original Budget	Carry Forwards	Out of QBR Adjustments	September QBR	December QBR	March QBR	Estimate Balance 30/06/2026
External Restrictions								
Specific Purpose Unexpended Grants - General Fund (CL)	42,310,437	-	-	-	-	-	-	42,310,437
Specific Purpose Unexpended Grants - Water Fund (CL)	63,782	-	-	-	-	-	-	63,782
Specific Purpose Unexpended Grants - Sewer Fund (CL)	109,204	-	-	-	-	-	-	109,204
Security Deposits	1,293,929	-	-	-	-	-	-	1,293,929
Unexpended Loans Sewer Fund	3,800,000	-	-	-	-	-	-	3,800,000
Developer Contributions - General	2,308,216	708,350	(711,957)	-	-	-	-	2,304,609
Developer Contributions - Water	8,142,562	(4,368,200)	-	-	-	-	-	3,774,362
Developer Contributions - Sewer	4,211,113	(2,937,000)	-	-	-	-	-	1,274,113
Specific Purpose Unexpended Grants - General	2,456,176	-	(1,092,839)	-	(1,040,600)	(131,897)	-	190,840
Water Supplies	16,818,684	(112,421)	(187,956)	-	-	-	(555,000)	15,963,307
Sewerage Services	14,836,974	(5,902,405)	(806,921)	-	(909)	(46,169)	-	8,080,570
Stormwater Management	483,634	103,700	(155,081)	-	-	-	-	432,253
Domestic Waste Management	6,420,106	(106,427)	(320,000)	-	41,423	-	(48,000)	5,987,102
Total External Restrictions	103,254,817	(12,614,403)	(3,274,754)		(1,000,086)	(178,066)	(603,000)	85,584,508

	Actual Balance 30/6/2025	Original Budget	Carry Forwards	Out of QBR Adjustments	September QBR	December QBR	March QBR	Estimate Balance 30/06/2026
Internal Allocations								
Plant & Vehicle Replacement	2,199,130	200,000	(1,196,665)	-	-	200,000	-	1,402,465
Carry Forward Reserve	1,950,000	-	(1,344,991)	-	-	-	-	605,009
Unexpended Loans - General	266,101	-	(266,101)	-	-	-	-	-
Financial assistance grant in Advance	2,883,884	-	-	-	-	-	-	2,883,884
Natural Disaster - Contingency Unclaimable Expenditure	83,700	-	-	-	-	-	-	83,700
Employees Leave Entitlements	1,183,754	(200,000)	-	-	-	-	-	983,754
Council Building Reserve	243,783	(200,000)	-	-	-	-	-	43,783
Election	100,000	55,000	-	-	-	-	-	155,000
Environment Rate Levy	539,097	(14,178)	(108,537)	-	-	-	-	416,382
Land Development	324,586	(282,710)	-	-	-	-	-	41,876
Lawn Cemetery	7,241	-	-	-	-	-	-	7,241
IT/Office Equipment	298,791	(133,000)	(45,131)	-	-	-	-	120,660
Other Contributions (inc beach reserve)	310,802	-	(42,404)	(30,000)	-	-	-	238,398
Swimming Pool	588,493	75,000	-	-	-	-	-	663,493
Interest Equalisation Reserve	800,000	1,000,000	-	-	-	-	-	1,800,000
Capital Works Reserve	1,250,000	(50,000)	-	-	-	-	(500,000)	700,000
Budget Equalisation reserve	500,000	-	-	-	-	-	-	500,000
Insurance Excess reserve	250,000	-	-	-	-	-	-	250,000
Roadworks Reserve	1,500,000	-	-	-	-	-	-	1,500,000
Future Improvement Reserve	250,000	-	-	-	-	-	-	250,000
Other Sporting Facilities	500,000	-	-	-	-	-	-	500,000
Halls Upgrade Reserve	250,000	-	-	-	-	-	-	250,000
Waste Management	5,830,195	1,854,030	(80,000)	-	9,141	-	(12,000)	7,601,366
Total Internal Allocation	22,109,558	2,304,142	(3,083,829)	(30,000)	9,141	200,000	(512,000)	20,997,011
Unrestricted Cash - General Fund - Working funds	2,060,949							4,242,480

ITEM 9.6 QUARTERLY BUDGET REVIEW - MARCH 2026

CONSULTATION:

Budget Managers

SUSTAINABILITY ASSESSMENT:

Nil.

Risk Analysis

Identified Risk	Risk Likelihood (H/M/L)	Impact of Risk (H/M/L)	Strategy to Manage Risk	Residual Risk (H/M/L)
If quarterly budget reviews are not completed, there is a risk that budgets may be overspent	Medium	Medium	Ensure quarterly budget reviews are completed in a timely and consistent manner with follow-up actions implemented where required.	Low

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

Direct and indirect impact on current and future budgets

As per report.

Working funds – justification for urgency and cumulative impact

As per report.


Impacts on 10 Year Long Term Financial Plan

As per report.

Service level changes and resourcing/staff implications

None as a result of this report.

ATTACHMENTS:

- 1  23444/2026 - March 2026 Quarterly Budget Review Statement

GENERAL MANAGER'S REPORT

ITEM 9.7 SF3638.26 270526 REQUEST FOR SECTION 356 DONATIONS

AUTHOR/ENQUIRIES: Teresa Boorer, Grants and Contributions Officer

SUMMARY:

Council has recently received thirteen (13) separate requests for Section 356 donations.

RECOMMENDATION:

That Council approves the following Section 356 donation requests:

- 1 **We're Here Committee for \$1,000**
- 2 **Nambucca District Band for \$1,000**
- 3 **Scotts Head Sports Fields Committee for \$484.32**
- 4 **Nambucca Headland Museum for \$1,000**
- 5 **Nambucca Valley U3A Association Inc as Auspicing organisation for "The Life in Mud" Clay Group for \$1,000**
- 6 **Talarm Hall Committee for \$500**
- 7 **Mid North Coast Legacy Division for \$1,000**
- 8 **Jacks Ridge 3D Archers Inc for \$998.18**
- 9 **Valla Beach Community Association for \$1,000**
- 10 **The Salvation Army, Macksville for \$610.50**
- 11 **Nambucca Heads Lions Club for \$197.00**
- 12 **Burley Griffin Canoe Club for \$750 – for Council's consideration**
- 13 **Bowraville Technology Centre Inc for \$967**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option - Council can resolve to donate a different amount to assist the applicants.

DISCUSSION:

The donation requests are from:

- 1 **We're Here Committee** to assist with the cost of travel for Committee members to Transition Seminars in Sydney and Canberra for ADF personnel;
- 2 **Nambucca District Band** to assist with costs of purchase of a new photocopier for reproduction of sheet music and information for Band members;
- 3 **Scotts Head Sports Fields Committee** to purchase a new pump for line marking machine and paint to mark up playing fields for community use;
- 4 **Nambucca Headland Museum** to assist with purchase costs of painting of Museum walls, including mould cleaning and preparation, and purchase of new photo light box;
- 5 **Nambucca Valley University of the Third Age (U3A) Association Inc (as AUSPICE organisation for "The Life in Mud" Clay Group)** to assist with purchase costs of potting equipment and materials;
- 6 **Talarm Hall Committee** to assist with replacement costs of aged blinds and curtains in the Hall;
- 7 **Mid North Coast Legacy Division** to assist with delivery of Legacy services to Nambucca Valley residents;
- 8 **Jacks Ridge 3D Archers Inc** to purchase a replacement BBQ for shoot days at the Club;
- 9 **Valla Beach Community Association** to assist with costs to purchase a banner for the Valla Reserve stage;
- 10 **The Salvation Army Macksville** to assist with venue hire fees for the Christmas Carols in the Park – December 2024 and December 2025;
- 11 **Nambucca Heads Lions** as a reimbursement for fees to dispose of green waste after cleaning up a local park;
- 12 **Burley Griffin Canoe Club – from Jamison ACT** to assist with Nambucca Header Canoe Polo event on June Long Weekend;

ITEM 9.7 REQUEST FOR SECTION 356 DONATIONS

- 13 **Bowraville Technology Centre Inc** to assist with costs associated with volunteers at the Centre including some services and purchase of ICT additional storage equipment.

Details of Donation Requests

- 1 **Council received an eligible completed Section 356 Donation application form on 23 March 2026 from the We're Here Committee.**

The We're Here Committee are an active organisation assisting ADF personnel with the transition from active service to settling in the Nambucca Valley.

The donation request for \$1,000 is to assist with costs of travel for committee members to Canberra and Sydney for the two (2) major Transition Seminars, to disseminate information on the Nambucca Valley for potential future settlement of retiring and transitioning ADF personnel. The Committee will cover any additional costs associated with the purchase of the listed items.

- 2 **Council received an eligible completed Section 356 Donation application form on 26 March 2026 from the Nambucca District Band.**

The Nambucca District Band is a very community orientated organisation that work to provide music for local events throughout each year, including ANZAC Day services at all locations in the Nambucca Valley. The Band currently has 15 regular members and 4 trainees.

The donation request for \$1,000 is for assistance to cover the cost of a new photocopier for reproduction of sheet music and information for members, and to provide details to attract new members also. The Band will cover any additional costs associated with the purchase of the listed items.

- 3 **Council received an eligible completed Section 356 Donation application form on 26 March 2026 from the Scotts Head Sports Fields Committee.**

The Scotts Head Sports Fields Committee is responsible for maintaining the sporting and playing fields in Scotts Head, and to ensure sports and physical activity is continued at the field, playground and cultural learning yarning circle are also maintained for everyone's use.

The donation request is for \$484.32 of financial assistance to purchase a new pump for the existing line marking machine and paint for line marking the playing fields.

- 4 **Council received an eligible completed Section 356 Donation application form on 27 March 2026 from the Nambucca Headland Museum.**

The Nambucca District Historical Society manages the Nambucca Headland Museum and curates, maintains and collects local history items and records. The group assists with research requests and outreach to the community through events and market and school groups, and currently has 20 members.

The donation request of \$1,000 is for a contribution towards the cost of repainting, cleaning and preparing museum walls, and for a new photo display box for the Museum. The Society will cover any additional costs associated with the purchase of the listed items.

- 5 **Council received an eligible completed Section 356 Donation application form on 27 March 2026 from the Nambucca Valley U3A Inc, as auspicing organisation for "The Life in Mud" Clay Group.**

The Nambucca Valley U3A Association Inc is acting as the auspicing organisation for "The Life in Mud" Clay Group.

"Life in the Mud" is a clay group operating under the auspices of Nambucca Valley U3A. We are a small, supportive collective of ex TAFE graduates and emerging ceramic artists who meet weekly at the Old Nambucca Heads Fire Station and the adjacent Uniting Church Community Garden.

ITEM 9.7 REQUEST FOR SECTION 356 DONATIONS

The donation request of \$1,000 is for a contribution towards the cost of purchasing potting equipment and materials, including a quality second-hand Potter's Wheel, a clay pug and various potter's tools for use by the group. The group will cover any additional costs associated with the purchase of the listed items.

6 Council received an eligible completed Section 356 Donation application form on 14 April 2026 from the Talarm Community Hall Committee.

The new Talarm Community Hall Committee has only recently re-formed as a Committee to manage and maintain the Talarm Community Hall for all in that locality of the Nambucca Valley.

The donation request, for the balance of \$500, is to be pooled with the donation of \$500 paid to the previous, now dissolved Committee, in September 2025, (as approved in Council's adopted Donations Policy), to replace the aged and damaged blinds and curtains in the Hall.

7 Council received an eligible completed Section 356 Donation application form on 27 March 2026 from the Mid North Coast Legacy Division.

Mid North Coast Legacy is a veteran-focused, not-for-profit community organisation dedicated to supporting the families of Australian veterans, with a particular focus on war widows, partners and children. Guided by the Code of Legacy (2025), the organisation exists to provide practical, emotional and social support to those who have experienced the lifelong impact of a loved one's service to Australia.

Operating across the Nambucca Valley, Mid North Coast Legacy delivers family-centred services that promote independence, wellbeing, connection and dignity. Support is tailored to individual and family needs and may include case management, advocacy, assistance navigating government and community services, social inclusion activities, and targeted programs for isolated or vulnerable individuals.

Current activities focus on reducing social isolation, supporting ageing war widows to remain living independently, strengthening family and intergenerational connections, and providing early intervention and ongoing support to children and families of veterans experiencing disadvantage. The organisation works collaboratively with government agencies, health providers, schools and community organisations to ensure coordinated and responsive support.

Mid North Coast Legacy currently supports approximately 99 widows, 8 children and 10 beneficiaries living with a disability across the region, with support needs ranging from social connection and advocacy to complex care coordination. Services are delivered by experienced staff and volunteers with a strong understanding of the unique challenges faced by veteran families in regional and rural communities.

The donation request for \$1,000 to assist with programs to reduce social isolation amongst veteran's families in the Valley.

Council has an annual provision in the adopted Donations Policy to provide a \$250 donation to Legacy for the annual appeal, however this has not been paid out since the 2021/2022 year, as Council hasn't received a request for the donation. This donation is the first request since that year.

8 Council received an eligible completed Section 356 Donation application form on 19 April 2026 from the Jacks Ridge 3D Archers Inc.

Jacks Ridge 3D Archery Club has 27 active members and meets every second Sunday. Members have the choice of practicing target archery with targets set up at a range of distances and difficulty, or venturing into the bush trails for 3D archery with foam animal targets.

The club caters for everyone from complete beginners to more experienced archers, with beginners able to learn skills from those with more experience.

The donation request for \$998.18, (based on itemised quote from Mitre 10), is to be for the cost of purchasing a replacement BBQ which will be used to provide lunch after shoots, every second Sunday, for participating members and visitors.

ITEM 9.7 REQUEST FOR SECTION 356 DONATIONS

9 Council received an eligible completed Section 356 Donation application form on 28 April 2026 from the Valla Beach Community Association.

The Valla Beach Community Association is a hard working committee that works tirelessly with the Valla Beach Community delivering local markets and regular events, and providing information to local residents on behalf of Council and the community.

The donation request of \$1,000 is for a contribution towards the cost of a banner for the Valla Reserve Stage to be used for photo opportunities for those using the stage at the regular, and other events held here. The Association will cover any additional costs associated with the purchase of the banner.

10 Council received an eligible completed Section 356 Donation application form on 30 April 2026 from The Salvation Army, Macksville.

The Salvation Army is a not-for-profit organisation that is committed to our community and works tirelessly and assists where help is needed. They also host the annual Christmas Carols in the Park in Macksville to bring our community together at this special time of year.

The donation request of \$610.50 is to cover venue hire costs for the Carols in the Park events in December 2024 and December 2025.

11 Council received an eligible Section 356 Donation request on 7 May 2026 from The Nambucca Heads Lions Club.

The Lions Club work tirelessly in our community, cleaning up and maintaining our parks, and recently cleaned up/weeded the Lions Headland Park at Nambucca Heads (5/05/2026) and deposited the green waste at Council's Waste Centre.

The donation request is a claim for reimbursement of the fees for deposit of the green waste after the clean up by the Lions Club members.

The donation request is for reimbursement of \$197.00 in fees, charged on 5 May 2026.

12 Council received a Section 356 Donation application from Burley Griffin Canoe Club. This Club is based in Jamison in the ACT and is not a local organisation.

However, since 2021, they have staged the "Nambucca Header" event on the Nambucca River. This is now an annual Canoe Polo event held in the lagoon at the V-Wall on the June Long Weekend.

Initially established to create a regionally accessible event for paddlers in the northern NSW, southern QLD region, the event has gained an excellent reputation for its hosting quality and venue, resulting in it now attracting participants from across Australia, including Melbourne and Tasmania.

Established and run by the Burley Griffin Canoe Club, this annual event focuses on promoting development, whilst also featuring some of the country's best athletes. Whilst the event focuses on providing high-level competition in a regional location, it also prioritises inclusion, welcoming players from ages 14 to 70, and creates a supportive environment where all can challenge themselves whilst also making new connections.

As a self-funded sport completely run by volunteers, we are also proud to provide recognition beyond the scoreline, through the 'Rising Star Award', which awards one standout U18 athlete for demonstrating excellent sportsmanship, attitude and talent potential. Previous winners have gone on to represent Australia in the sport, and it's one of the highlights of the event.

The Burley Griffin Canoe Club is a not-for-profit Canoe/Kayak Club in the ACT. The Club provides equipment and programs for paddlers of all ages and capabilities, including complete beginners, senior members and World Champions.

ITEM 9.7 REQUEST FOR SECTION 356 DONATIONS

The donation request is for an amount of \$750.00 to purchase playing bibs for the event on the Long Weekend in June 2026. These bibs are customisable and can include the Council logo in their design. The bibs will be reused each year.

The event runs on a minimal profit basis, offering low entry fees to increase accessibility. However, this reduces the scope of investment as most income is spent on transporting equipment from Brisbane and Canberra. Long-term, the event would seek to establish a more permanent presence in the region, including establishing localised equipment (such as goals and kayaks).

The event attracts over 100 attendees each year, who stay and shop locally in Nambucca Heads. The event provides a reliable stimulus to the Valley during the winter period and has placed Nambucca Heads on the map for the Canoe Polo community nationally.

Currently, the event is focussed on sustainability and increasing its profile in the region, which could be achieved through Council support that would both professionalise Canoe Polo's image and align it as being supported by the Nambucca Valley Council.

Whilst Council's adopted policy identifies that applicant organisations must be based in the Nambucca Valley, OR service clients within the Nambucca Valley Council LG area, and is staging an event that will benefit our area.

For Council's consideration.

13 Council received an eligible Section 356 Donation request on 13 May 2026 from The Bowraville Technology Centre (BTC) Incorporated.

The BTC is not-for-profit organisation that provide a range of services to local people and businesses that need technological assistance. The BTC is also an Agency for Services Australia with volunteers trained to assist community access. They provide valuable community support.

The donation request is to assist with out-of-pocket expenses for volunteers, and to purchase a 5TB external Hard Drive. This device will be used to collate and keep a photo library of Bowraville for the use of other non-profit organisations in the town or for advertisement.

The donation request is for \$967.00.

CONSULTATION:

General Manager
Chief Financial Officer
Grants and Contributions Officer

SUSTAINABILITY ASSESSMENT:

Environment

There is no impact on the environment

Social

Council's donation will assist these local organisations, and groups that are hosting events held locally, to promote and further connectivity, inclusiveness, sport and participation in the Nambucca Valley, and their respective causes as specified in the report.

Economic

There are no economic issues.

Risk Analysis

Nil.

ITEM 9.7 REQUEST FOR SECTION 356 DONATIONS

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Council's 2025/2026 general donations budget on account number 3100.405.622 has had many donations already approved this financial year. A current extract from Council's 2025/2026 budget is an attachment to this report.

The Donations page on Council's website was published on 25 September 2025, with an easy to complete and submit application form.

If the thirteen (13) donation requests are approved, as recommended in this report, there will be an available balance of \$12,167.77 for the remainder of the financial year.

Working funds – justification for urgency and cumulative impact

Nil as budgeted.


Impacts on 10 Year Long Term Financial Plan

No impact.

Service level changes and resourcing/staff implications

There is no impact on service level changes or resourcing/staff implications.

ATTACHMENTS:

1  23344/2026 - Extract from Donations budget - 2025-2026 year - as at 14 May 2026

GENERAL MANAGER'S REPORT**ITEM 9.8 SF3638 270526 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES - CHARITABLE ORGANISATIONS****AUTHOR/ENQUIRIES:** Teresa Boorer, Grants and Contributions Officer**SUMMARY:**

Council's Donations Program 2026/2027 accepted applications from 13 April 2026 to 8 May 2026 from charitable organisations seeking to dispose of excess waste at the Nambucca Waste Management Facility. A total of five (5) waste waiver applications were received within this timeframe.

RECOMMENDATION:

That Council approves applications for a waste waiver to a total maximum tonnage of 47 tonnes to align with the 2026/2027 draft budget allocation of \$11,075 for the following charitable organisations:

- 1 Anglican Parish of the Nambucca Valley (2 x Op Shops).**
- 2 Macksville/Bowraville Uniting Church Op Shop.**
- 3 Nambucca Heads Men's Shed Inc.**
- 4 Nambucca Valley Christian Life Centre Care Inc.**
- 5 Nambucca Valley Phoenix.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option - That Council can choose to reject the above recommendation, and approve or not approve individual applications for waste waivers

DISCUSSION:**Waste Waiver Applications (Charitable Organisations):**

Organisation	Estimated tonnage
Anglican Parish of the Nambucca Valley (2 x Op Shops)	35.0
Macksville/Bowraville Uniting Church Op Shop	2.5
Nambucca Valley Phoenix Ltd	2.0
Nambucca Heads Men's Shed Inc.	3.0
Nambucca Valley Christian Life Centre – Care Inc.	11
Total	53.5

All the applicants from the charitable organisations, have previously applied.

The total tonnage requested for waste disposal for charity organisations is 53.5 tonnes, an increase of 6.5 tonnes on the applications from the 2025/2026 year. The amount allowable for reimbursement based on the 2026/2027 proposed budget is \$11,462.

For further information, a list from Council's Authority Waste Donations Register identifies the tonnage of deposited waste by approved charitable organisations from July 2025 up to 7 May 2026:

ITEM 9.8 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES - CHARITABLE ORGANISATIONS

Charitable Organisation	Source – Authority Register	Total Tonnes (to date) 25/26	Destination
Anglican Op Shops (2), Nambucca Valley Parish	161.2025.1	12.24	Nambucca Landfill
Care “n” Ware – Nambucca Valley Christian Life Centre	161.2025.2	3.52	Nambucca Landfill
Nambucca Heads Men’s Shed	161.2025.3	0	Nambucca Landfill
Macksville/Bowraville Uniting Church Op Shop	161.2025.4	0.40	Nambucca Landfill
	Total	16.16	

CONSULTATION:

Chief Financial Officer
Waste Services Coordinator

SUSTAINABILITY ASSESSMENT:**Environment**

Potential reduction in the illegal dumping of waste materials.

Social

There are positive social benefits associated with the donation of waste waivers to various community groups throughout the Nambucca Valley.

Economic

There are positive economic impacts for the charitable organisations.

Risk Analysis

Nil.

Delivery Program Action

1.5 - Provide and advocate for targeted programs, services and projects to support those most in need throughout our community

2.2 - Provide and advocate for essential supporting infrastructure and services that cater for current needs and future growth

3.4 - Engage and assist our community to become leaders in waste management, reducing consumption and maximising recovery

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

As a comparison, **22.70** tonnes of waste, from charity organisations, was deposited at Council’s waste depot in the 2024/2025 year. To date, for 2025/2026, there has only been **16.16** tonnes deposited in the waste facility, up to 7 May 2026. The general ledger account number for Waste Donations is 3420.406.622 which has 2025/2026 actual expenditure of **\$3,240.46** as of 7 May 2026 and an expense budget of \$11,075.

The estimation of tonnage from charitable organisations is generally an over-estimation, for example, in 2025/2026, Nambucca Valley Care ‘n Wear Op Shop was approved for 11.0 tonnes but to date have only

ITEM 9.8 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES - CHARITABLE ORGANISATIONS

deposited 3.52 tonnes of waste, and Nambucca Heads Men's Shed was also approved for 3.0 tonnes, but have not deposited any waste at Council's facility to date, nor applied for any reimbursement. The expenditure in 2025/2026 to date is also a continuing reflection of removal of 'deposit bins' and installation of fencing at some charitable organisation's centres.

The 2026/2027 draft budget for waste donations is \$11,462.

Working funds – justification for urgency and cumulative impact

Nil as these costs funded out of the Other Waste Management Reserve.

Impacts on 10 Year Long Term Financial Plan

No expected impacts on 10 Year Long Term Financial Plan.

Service level changes and resourcing/staff implications

No change or implications.

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT

ITEM 9.9 SF3638 270526 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES FOR ONE-OFF AND SPECIAL EVENTS

AUTHOR/ENQUIRIES: Teresa Boorer, Grants and Contributions Officer

SUMMARY:

Council's Donations Program 2026/2027 accepted applications from 13 April 2026 to 8 May 2026 from organisations seeking to have access to additional waste services for scheduled and special one-off events.

A total of eleven (11) waste waiver applications were received within this timeframe.

RECOMMENDATION:

That Council waives the waste disposal fees for the following events, up to the tonnages listed in the report:

- **Macksville Music Muster – 15-22 February 2027 (over one week) – held at Macksville Showground.**
- **Macksville Soccer Club – Junior Gala Day on Sunday, 9 August 2026.**
- **Unkya Reserve Committee of Management – Sustainability Expo 2026 – 28 June 2026, however waste to be collected 26/27 year – running in conjunction with Funkya@Unkya market.**
- **Nambucca Heads Christmas Festival – Friday, 4 December 2026 (TBC) – 5:00 to 8:00pm.**
- **Valla Beach Community Association – Bi-monthly markets on first Saturday of every second month on Valla Reserve, from 1 August 2026 to 5 June 2027.**
- **Valla Beach Community Association – Christmas Carols at Valla Reserve on Friday, 10 December 2026.**
- **Salvation Army - Annual Carols by Candlelight in Macksville Park – Sunday, 13 December 2026 – to be confirmed.**
- **Macksville Touch Football Association – Primary School Touch Football Gala Day – Tuesday, 1 September 2026 at Macksville Park.**
- **Lions Club of Nambucca Heads – Nambucca Plaza Markets (first Sunday of each month) from Sunday, 5 July 2026.**
- **Lions Club of Nambucca Heads – Garden waste from BBQ and local park clean-ups including Lions Park.**
- **Nambucca Strikers Football Club – Challenge Cup at Coronation Park – 19-21 March 2027.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option - Council can choose to reject the above recommendations and approve or not approve individual applications for additional waste services

ITEM 9.9 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES FOR ONE-OFF AND SPECIAL EVENTS

DISCUSSION:

Waste Waiver Applications – One-off/Regular events:

Organisation	Estimated tonnage
Macksville Music Muster – 15 – 22 February 2027 (over one week) – held at Macksville Showground	2.0
Macksville Soccer Club – Junior Gala Day – 9 August 2026	1.5
Unkya Reserve Committee of Management – Sustainability Expo 2026	1.5
Nambucca Heads Christmas Festival, Friday, 4 December 2026 - TBC	1.0
Valla Beach Community Association – Bi-monthly markets on first Saturday of every second month on Valla Reserve – 1/08/2026, 3/10/2026, 5/12/2026, 6/02/2027, 3/04/2027 and 5/06/2027	0.5
Valla Beach Community Association – Christmas Carols in Valla Reserve on Friday, 10/12/2026	0.5
Salvation Army - Carols by Candlelight in Macksville Park – Sunday, 13 December 2026 <i>(to be confirmed)</i>	1.5
Macksville Touch Football Association – Tuesday, 1/09/2026 – Primary School Touch Football Gala Day at Macksville Park	2.0
Lions Club of Nambucca Heads – Monthly markets at Nambucca Plaza – first Sunday of every month – from 5 July 2026 to 6 June 2027	2.5
Lions Club of Nambucca Heads – green waste disposal costs associated with clean-ups of local parks and BBQ areas including Lions Park and Anzac Park – as required waiver at Waste Depot	1.5
Nambucca Strikers Football Club – Challenge Cup on 19-21 March 2027 at Coronation Park, Nambucca Heads	0.5
Total	15.0

Most applicants for the one-off/regular events have previously applied. There are two (2) new applicants being the Unkya Reserve Committee of Management and the Macksville Soccer Club.

CONSULTATION:

Chief Financial Officer
 Green Spaces Co-Ordinator
 Waste Services Co-Ordinator

SUSTAINABILITY ASSESSMENT:

Environment

Potential reduction in the illegal dumping of waste materials.

Social

There are positive social benefits associated with the donation of additional waste services and waste waivers to various community groups throughout the Nambucca Valley.

Economic

There are positive economic impacts for local community and volunteer organisations.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
If waste Waiver applications are not approved then some events may not be able to proceed.	Low	Low	Approve waste waiver applications	Low

ITEM 9.9 DONATIONS PROGRAM (SECTION 356) 2026/2027 - APPLICATIONS FOR APPROVAL FOR WASTE SERVICES FOR ONE-OFF AND SPECIAL EVENTS

Delivery Program Action

1.5 - Provide and advocate for targeted programs, services and projects to support those most in need throughout our community

2.3 - Maintain and improve community facilities and infrastructure that provide a basis for our connectedness and well-being

3.4 - Engage and assist our community to become leaders in waste management, reducing consumption and maximising recovery

4.5 - Encourage localised spending by the Nambucca Valley community that supports local businesses and the community more broadly

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

There is an allowance within the 2026/2027 draft budget to be managed by the Green Spaces Co-ordinator for additional waste services, as approved.

Working funds – justification for urgency and cumulative impact

Nil as these costs funded out of the Other Waste Management Reserve.

Impacts on 10 Year Long Term Financial Plan

No expected impacts on 10 Year Long Term Financial Plan.

Service level changes and resourcing/staff implications

No change or implications.

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT

ITEM 9.10 SF3421 270526 REVIEWED RATES & WATER USAGE POLICIES

AUTHOR/ENQUIRIES: William Tory, Rates Officer

SUMMARY:

The rates team is responsible for five policies which have fallen due for review. There are nominal changes to the Home Dialysis Patients Allowance Policy and Pensioner Concession Rebate Policy, a rewrite of the Undetected Water Leak Policy, reduction and clarity to the Ordinary Rates & Annual Charges Hardship Policy, and a reworking of the Debt Recovery Policy.

RECOMMENDATION:

That Council adopts the following revised policies:

- **CS 10 Home Dialysis Patients Allowances Policy.**
- **CS 11 Debt Recovery Policy.**
- **CS 14 Ordinary Rates & Annual Charges Hardship Policy.**
- **CS 15 Pensioner Concession Rebate Policy.**
- **CS 16 Undetected Water Leak Policy.**

OPTIONS:

- 1 Not adopt the revised policies and request amendments
- 2 Proposed recommendation

BACKGROUND:

The rates and water usage policies were last reviewed in 2021. They are currently listed for review on a 2-year cycle, so the policies are/were overdue for revision.

DISCUSSION:

There have been nominal changes made to the Home Dialysis Patients Allowance and Pensioner Concession Rebate Policies. The changes made remove restated information and provide a clearer, more concise reading experience for our stakeholders.

The Undetected Water Leak Policy has effectively been rewritten to provide a clearer, more concise reading experience. There has been no change to the type of leaks eligible, or the variation guideline used to calculate financial adjustments.

Previously the only provision under the Ordinary Rates & Annual Charges Hardship Policy was to write off interest during an approved hardship arrangement period, which falls under Section 564 of the LG Act (the Act). However, Council has provided GM delegations to approve the writing off of accrued interest under Section 567 of the Act, up to \$200. As such, Section 4.0, Part 3, which deals with Section 567 of the Act, has been changed to allow the Hardship Committee to write off interest in the 12 months prior to an application being made, where the Committee can be satisfied the applicant was in hardship, up to the delegated amount.

Additionally, the Ordinary Rates & Annual Charges Hardship Policy has been reworded to remove repeated information and easier to understand.

The Debt Recovery Policy has been rewritten and reformatted, so it is easier to understand. The major changes to this policy are as follows:

- Increase the outstanding debt limit for legal action to occur. This has previously been set at \$1,000 and two instalments overdue, it has been increased to \$2,000 and two instalments overdue.

ITEM 9.10 REVIEWED RATES & WATER USAGE POLICIES

The reason for this is the initial legal action, statement of claim, now costs roughly \$800 due to increased court fees. This was resulting in situations where the outstanding debt was being increased by greater than 50% just because of this one legal action.

- To mitigate the legal limit increase staff have allowed for an additional recovery step to occur for all rate debts greater than \$300. After each instalment accounts exceeding \$300 will be sent a reminder letter, as well as an e-reminder where we have phone numbers and e-mail addresses. The current proposal is to have Council's existing debt recovery agent take on these works at a cost of \$22.00 per account (including GST), \$20 of which will be applied and recovered from the rate account.
- A paragraph has been added to the Sale of Land for Unpaid Rates referring to the internally developed procedure guide to ensure these sales meet all legislative requirements.
- Recovery of water usage charges has been amended for quarterly water billing and recovery timeframes tightened, to allow the full process (Reminder->Intention to Restrict->Phone/Email->Restriction) prior to the issuance of the next quarterly water bill.
- Increased the debt limit needed for a flow restrictor to be fitted from \$100 to \$2,000, as well as requiring the account to be 6+ months overdue. Like the legal charges, the restrictor removal fee is now \$100, so accounts were being restricted and doubling the outstanding balance. Staff also raised humanitarian concerns with restriction and how quickly this action was taken, which is why the requirements have changed.
- Removed Category 42 Conveyancing Debtors from the Sundry Debtors section as this no longer required. Conveyancing fees are now paid when the certificate is ordered via Openforms.

CONSULTATION:

Chief Financial Officer
Rates Assistant

SUSTAINABILITY ASSESSMENT:

N/A

Risk Analysis

N/A

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Minimal to no impact on budget forecasts.

Working funds – justification for urgency and cumulative impact

Nil impact.






Impacts on 10 Year Long Term Financial Plan

Nil impact.

Service level changes and resourcing/staff implications

Nil impact.

ATTACHMENTS:

- 1  60181/2022 - CS 10 Home Dialysis Patients Allowance Policy
- 2  63931/2021 - CS 11 Debt Recovery Policy
- 3  61923/2021 - CS 14 Ordinary Rates & Annual Charges Hardship Policy
- 4  56739/2021 - CS 15 Pensioner Concession Rebate Policy
- 5  62039/2021 - CS 16 Undetected Water Leak Policy

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

ITEM 10.1 SF270 270526 REMUNERATION TRIBUNAL DETERMINATION

AUTHOR/ENQUIRIES: Kristian Enevoldson, Director Corporate and Community Services

SUMMARY:

The Local Government Remuneration Tribunal (Tribunal) has handed down its 2025 Annual Report and Determination under sections 239 and 241 of the Local Government Act 1993 (Local Government Act). The report determines the categories of councils and the maximum and minimum amounts of fees to be paid to mayors and councillors. The Tribunal's decisions take effect from 1 July 2025.

The Nambucca Valley Council is included in the "Regional Rural" council category by the Local Government Remuneration Tribunal. Fees payable to the Mayor and Councillors are determined by the Remuneration Tribunal and are based on the Category of Council. The Tribunal awarded a maximum fee increase to all categories of 3.7%. The remuneration range for Regional Rural Councils is \$10,920 to \$24,080 for Councillors and \$23,250 to \$52,560 for Mayors. A Council cannot fix a fee higher than the maximum amount determined by the Tribunal. Per section 248(4) of the *Local Government Act* if a Council does not fix a fee, the Council must pay the minimum fee determined by the Tribunal.

RECOMMENDATION:

That Council adopts the maximum amount for the Regional Rural Council category for the Mayoral Fee of \$52,560 and the Councillor Fee of \$24,080 per Councillor for the 2026/27 financial year as recommended by the Local Government Remuneration Tribunal.

OPTIONS:

- 1 Proposed recommendation.
- 2 Approve an amount less than \$52,560 but equal to or greater than \$50,680 (2025/26 amount) for the Mayoral Fee for 2026/27, and an amount less than \$24,080 but equal to or greater than \$23,220 (2025/26 amount) for the individual Councillor Fee for 2026/27.
- 3 Council does not fix a fee and the minimum amount becomes payable.

DISCUSSION:

The Tribunal is required to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required, pursuant to section 242A (1) of the *Local Government Act*, to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.

The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993 (the Act)*.

CONSULTATION:

Nil.

SUSTAINABILITY ASSESSMENT:

N/A.

Risk Analysis

N/A.

ITEM 10.1 REMUNERATION TRIBUNAL DETERMINATION

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

If the maximum amount of the Regional Rural category for 2026/27 is approved as recommended councillor fees for nine councillors would be \$216,720, plus an additional allowance for the mayor of \$52,560. The total cost of \$269,280 is within the 2026/27 budget allocation.

Working funds – justification for urgency and cumulative impact

Nil.

Impacts on 10 Year Long Term Financial Plan

The 2026/27 budget allocation for Councillor fees is indexed in each year of the LTFP.

Service level changes and resourcing/staff implications

Nil.

ATTACHMENTS:

- 1** 23694/2026 - OLG Council Circular 26-05 - Determination of the Local Government Remuneration Tribunal - 15 May 2026
- 2** 23695/2026 - LGRT 2026 Annual Determination

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

**ITEM 10.2 SF3619 270526 MACKSVILLE PRESCHOOL AND CHILDCARE CENTRE
UPDATE**

AUTHOR/ENQUIRIES: Kristian Enevoldson, Director Corporate and Community Services

SUMMARY:

The Macksville Preschool and Childcare Centre (MPCC) has transformed over the last 15 months from the brink of insolvency to a stable, financially sustainable facility. The MPCC has a new committee that is enthusiastic and motivated to continue to grow the childcare side of the facility.

RECOMMENDATION:

That Council notes the Macksville Preschool and Childcare Centre update report.

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation

BACKGROUND:

The Macksville Preschool and Childcare Centre (MPCC) is an incorporated community organisation with approval to provide care and educational for up to 39 long day care and preschool children, ranging from 18 months to 5 years of age. The MPCC currently supports over 80 families in the Macksville district and surrounding areas and also employs 12 staff from the local community.

In January 2025, all the Directors on the MPCC committee resigned and the Centre Manager at the time indicated she would be retiring as well. The two remaining Committee members approached Council for assistance.

Council at its 27 February 2025 meeting resolved the following:

That Council:

- 1 *Endorses the letter of support sent to the Pre-School on 12 February 2025.*
- 2 *Requests Crown Lands appoint Council as the Crown Land Manager for the Pre-School site in Park St, Macksville.*
- 3 *Offer the Pre-School governance support in the form of a Board Director to assist the Pre-School Board.*
- 4 *Subject to an acceptance of point 3 above, nominate the General Manager or their representative as Council's representative as a Director on the Macksville Pre-School Board.*

DISCUSSION:

Council at its April 2026 meeting spoke at length about childcare in the Nambucca Valley in general, and a number of Councillors identified the Macksville Preschool and Childcare Centre specifically with regard to Council's involvement in the transformation over the last 15 months.

A number of key milestones have occurred in that time:

- Crown Lands have appointed Council as the Crown Land Manager allowing oversight of the building and its maintenance.
- Recruitment and stabilisation of key educator and carer positions.
- Returned the finances to a balanced budget.

ITEM 10.2 MACKSVILLE PRESCHOOL AND CHILDCARE CENTRE UPDATE

- Rebuilt the Committee and Executive Board positions with community members and parents with the necessary skills to take the MPCC forward in a sustainable way.
- Improved communication with parents.
- Improved the culture of both employees and parents.

CONSULTATION:

MPCC

CFO

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

Nil

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

ITEM 10.3 SF2315 270526 MACKSVILLE PRESCHOOL AND CHILDCARE CENTRE - REQUEST FOR SUPPORT

AUTHOR/ENQUIRIES: Kristian Enevoldson, Director Corporate and Community Services

SUMMARY:

Council has received a request from the Macksville Preschool and Childcare Centre (MPCC) for a contribution to support their grant application for a new childcare facility in the form of a letter of support, the relocation of a stormwater drain and the waiving of DA fees.

RECOMMENDATION:

That Council:

- 1 Allocates funding from the stormwater levy reserve to relocate the stormwater drain to align more closely with the boundary, subject the Macksville Preschool and Childcare Centre obtaining a grant for the new facility.**
- 2 Waives the development application and contribution fees should a DA be lodged with Council in relation to the new facility.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 As per the proposed recommendation
- 3 Part-fund the request from MPCC

DISCUSSION:

On 12 May 2026 Council received a request form the MPCC (attached) in relation to an application under the Building Early Education Fund Small-Scale Grant program for the construction of a new early education childcare facility adjoining the current facility in Macksville.

As per normal practice, Council has provided a letter of support to the Macksville Preschool and Childcare Centre in relation to seeking funding under the Building Early Education Fund to construct a new early childhood centre adjoining the current facility.

Council at its meeting on 22 April 2026 resolved the following:

99/26 RESOLVED: (Jones/Jenvey)

That Council:

- 3 Applies to the Minister to become Crown Land Manager of devolved parcels Lot 7004 DP 1055532 which holds integral water and sewer infrastructure and Lot 279 DP 1041844 to support in any future development of Community Childcare needs.*

For the project to proceed, Council would have to be appointed Crown Land Manager, and the land would have to be categorised as "General Community Use" under the Community Land Plan of Management, which allows for childcare centres.

CONSULTATION:

MPCC

Executive Leadership Team

Regional Development Australia

ITEM 10.3 MACKSVILLE PRESCHOOL AND CHILDCARE CENTRE - REQUEST FOR SUPPORT

SUSTAINABILITY ASSESSMENT:

Social

The expansion of the Macksville Preschool would provide 32 new licenced childcare places targeting the age group facing a critical shortage in supply (6 months to 2 years).

Economic

The proposed expanded facility would create 9.5 new early childhood education positions.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Failure to expand the current facility may impact the availability of future childcare places in the LGA	M	M	Support the expansion of the current facility by ensuring land correctly classified and providing financial support to the MPCC.	L
Land currently devolved to Council (Council is not trust manager). Land needs to be classified as "General Community Use" (required for childcare) under the new Plan of Management	L	H	Apply to become Trust Manager and ensure the land is classified as "General Community Use" in the new POM	N/A

Delivery Program Action

1.5 - Provide and advocate for targeted programs, services and projects to support those most in need throughout our community

FINANCIAL IMPLICATIONS:




Direct and indirect impact on current and future budgets

The cost of the stormwater relocation would be approximately \$40,000. The development fees if waived would represent a loss in income to Council. The DA and contribution fees are estimated as follows:

- DA fees \$7,169
- S7.12 fees approximately \$30,000
- S64 (water) \$615.72 per person
- S64 (sewer) \$1,357.70 per person.

If Council is appointed the Crown Land Manager a lease agreement between Council and MPCC would be required.

ATTACHMENTS:

- 1  23211/2026 - Macksville Pre-school - request for support
- 2  23228/2026 - MPCC - stormwater relocation diagram
- 3  23319/2026 - Letter of Support from Regional Development

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

ITEM 10.4 SF3616 270526 NAMBUCCA VALLEY DESTINATION BRANDING

AUTHOR/ENQUIRIES: Janice Rooney, Manager Economic Development and Tourism

SUMMARY:

The Nambucca Valley destination branding project delivers a clear, place-led framework that unifies how the region is presented and promoted, strengthening identity, guiding marketing activity, and supporting Council's Delivery Program & Operational Plan objectives by attracting visitors who align with the Valley's values and way of life.

RECOMMENDATION:

That Council notes the new Nambucca Valley Destination Brand.

OPTIONS:

For information only.

BACKGROUND:

Council's Delivery Program and Operational Plan identified the development of a tourism brand for the Nambucca Valley as an action for the 25/26 financial year. Additionally developing consistent destination branding and storytelling for the Nambucca Valley was identified as a strategy in Council's Economic Development and Tourism Strategy.

Nambucca Valley Council commissioned Saturday Design Studios to lead the strategy, research and development of a new Nambucca Valley Destination Brand. The brand was to reflect the unique character of the Nambucca Valley, support long-term tourism growth within targeted visitor sectors, and strengthen the identity of the Nambucca Valley and its key townships. Extensive research and consultation were undertaken to inform the strategic foundations of the brand.

DISCUSSION:

The project has delivered a unified destination brand for the Nambucca Valley, supported by a visual identity system that allows key towns to express their own character while remaining clearly connected to the broader regional narrative. This structure supports tourism marketing at both a valley-wide and town-specific level, providing clarity for visitors while preserving local identity. The resulting destination brand can be confidently rolled out across web, social media, signage, print collateral and other tourism touchpoints. Supported by clear guidelines and practical tools, the Nambucca Valley destination brand is designed to drive visitation, support industry, and evolve with the region over time.

The destination brand is more than a logo, it provides a complete system to identify and position the brand, provide a brand voice and messaging and visual language, colour palette, typography and other brand assets including primary and township logos and dual naming using Gumbaynggirr language.

'Go Deeper' has been developed as the central brand platform for the Nambucca Valley. At its core, the line reflects a region defined by depth; in its landscapes, its experiences, and its way of life.

The brand has a dual meaning, "Go Deeper" works on two levels:

- For visitors, it is an invitation to move beyond surface-level tourism and to slow down, explore further, and engage more meaningfully with the Valley's nature, culture and community.
- For locals, it reflects a lived reality. A deep connection to country, river, nature and each other is a defining characteristic of the Nambucca Valley.

The brand platform aligns strongly with the direction of Destination NSW and its "Feel New" brand platform. Used together, the two create a compelling and cohesive message: Go deeper. Feel new. Further information on the brand strategy and the brand elements can be found in the attached report and guidelines.

ITEM 10.4 NAMBUCCA VALLEY DESTINATION BRANDING

CONSULTATION:

Extensive research and consultation informed the strategic foundations of the brand, including:

- Targeted stakeholder interviews
- Tourism industry workshop
- Aboriginal Advisory Committee engagement
- Councillor strategic planning consultation
- Digital survey (128+ responses)
- Review and analysis of destination brands across NSW and beyond

SUSTAINABILITY ASSESSMENT:**Environment**

Nil.

Social

Strives to achieve sustainable tourism outcomes through attracting visitors who align to the Nambucca Valley's character and values in that they value a slower pace of travel, respect the natural environment and seek authentic experiences, rooted in nature, food, culture and community, being open to explore beyond the coast. This approach helps ensure that tourism enhances the Valley, rather than placing pressure on its environment, infrastructure or community.

Economic

Drives visitation from priority focus areas to find the right balance between economic benefit and community wellbeing. Seeks to attract visitors who are interested in local businesses, producers and experiences and are inclined to spend locally while exploring beyond the coast. These visitors value depth over volume and stay longer to learn about a place, increasing overnight visitation. Destination North Coast recently released data showing a 45% increase of visitor spend year on year and an increase tourist trips by 30% year on year for the Nambucca Valley for March. The destination brand will allow Council to build on this foundation.

Risk Analysis

Nil.



Delivery Program Action

4.3 - Manage the impacts of tourism hot-spots whilst leveraging the benefits of a healthy year round, balanced visitor economy

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

The attached report details short, medium, and long-term strategies to activate the destination brand. This will support the development of a destination marketing plan and future budget bids.

ATTACHMENTS:

- 1  22762/2026 - Nambucca Valley Brand Guidelines V3 May 2026
- 2  22763/2026 - NVC Destination Brand Report V3 May 2026

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

ITEM 10.5 SF3586 270526 MINUTES OF DUGUULA BINDARRAY-GARRI ABORIGINAL ADVISORY COMMITTEE

AUTHOR/ENQUIRIES: Jocelyn Box, Community Development Officer

SUMMARY:

Duguula Bindarray-Garri Nambucca Valley Council Aboriginal Advisory Committee met on 5 May 2026. An additional survey on Destination Branding language use was conducted.

RECOMMENDATION:

That Council notes the Minutes of the Duguula Bindarray-Garri Aboriginal Advisory Committee meeting held on 5 May 2026 and endorsed Minutes of 31 March 2026.

OPTIONS:

For information only.

DISCUSSION:

5 May 2026 Meeting Minutes:

Council consulted on concept design for Short Wall Reserve Foreshore to address foreshore erosion.

EPA returned to update on the River Health Study project and reach out on more Aboriginal knowledge and issues of concern. Blueberries and introducing new oyster variety were raised as possible threats to the health of waterways.

Committee accepted nominated members for the RAP Working Group to progress Council's Reconciliation Action Plan.

Destination Branding use of Gumbaynggirr Language was accepted in the meeting.

31 March Meeting Minutes:

Corrections/clarifications were raised by Cr MacSmith and added. Minutes are provided here again for Council noting.

Please note: Since the 5 May 2026 meeting, community questioned again if the language name for Nambucca Heads is correct. Further work will be done with Council and Aboriginal Advisory Committee to work through the Art and Language Policy and agree on a process to reach an understanding and approved use of language for future Council projects.

CONSULTATION:

Aboriginal Advisory Committee.

SUSTAINABILITY ASSESSMENT:

Environment

Improved consultation with Aboriginal community will support better practices, processes and protection of Country.

Social

Empowering Aboriginal Community to have a voice in council decision-making, improve understanding of Aboriginal culture and community, and walk the journey of reconciliation.

Economic

Aboriginal issues and needs are included in decision-making.

ITEM 10.5 MINUTES OF DUGUULA BINDARRAY-GARRI ABORIGINAL ADVISORY COMMITTEE

Risk Analysis

Nil.

Delivery Program Action



1.1 - Celebrate, recognise and respect the traditional custodians of the land, the Gumbaynggirr people

5.1 - Encourage and support inclusive community participation in policy and decision-making, and communicate on matters that are important to their daily lives and future

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

- 1  22446/2026 - Confirmed Minutes -Duguula Bindarray-Garri 2026_03_31
- 2  22481/2026 - Minutes - Duguula Bindarray Garri 2026_5_5

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT**ITEM 10.6 SF3653 270526 MINUTES OF THE NAMBUCCA VALLEY YOUTH COUNCIL
MAY 2026**

AUTHOR/ENQUIRIES: Jocelyn Box, Community Development Coordinator

SUMMARY:

Nambucca Valley Youth Council met on 6 May 2026. Discussed Macksville Youth Hub initiative and review Terms of Reference for 2026 Youth Council.

RECOMMENDATION:

That Council:

- 1 Notes the minutes of the Nambucca Valley Youth Council.**
- 2 Endorses the updated Terms of Reference to reduce the minimum age to 12 years.**
- 3 Approves the nominations of the below young people to the Nambucca Valley Youth Council.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation

DISCUSSION:

Nambucca Valley Youth Council met on 6 May 2026 in the Macksville Senior Citizens Centre as the site of a current Youth Hub/Youth Drop-In trial.

30 young people attended the meeting from Bowraville Central School, Nambucca Heads High School, and Macksville High School.

Youth Councillors provided input into what the space could look like and activities they'd like to see that will benefit young people.

Listened to Guest Speaker about being a young carer and the help available for anyone who needs.

Provided feedback on Seniors Week and Youth Week activities.

Reviewed Terms of Reference and recommended to include 12 year olds in the membership. All other terms remain the same.

Below nominations as Youth Councillor are from young people whose parents/guardians have returned permission forms. A number of nominations are outstanding and will be brought to Council as they are received.

Name	Reason
Lola Pearn	To help advocate for Youth in the Valley
Louise Aletha Durante	To help out the community with fun and meaningful activities hosted/planned by youth to make Nambucca Valley a better place for youth and the community.
Luca Gordon	I think it will be a good experience and fun. I would like to change things that need improvement
Pania Leilani Fomora Karena	I would like to join the Youth Council to be more involved with my community, to be more aware of what's happening in the area and so that I can be a voice for youth around me.

ITEM 10.6 MINUTES OF THE NAMBUCCA VALLEY YOUTH COUNCIL MAY 2026

Sasha Moorland	I would love to join the Youth Council because, I want to make a positive impact to the community, and bring a unique perspective to view
Stella Bird	Looking to have a voice at what happens our community and a chance to build confidence and skills, and a positive way to stay engaged in the community. I have lots of ideas.
Tara Warren	I would like to have a say in what's happening in the community for youth
Finn Angus	I want to help make Nambucca valley a better place for young people. I have lots of confidence and I can easily represent other kids.
Finn Anderson	To have a say in my community

CONSULTATION:

Nambucca Valley Youth Council

SUSTAINABILITY ASSESSMENT:

Nil.

Risk Analysis

Nil.



Delivery Program Action

1.3 - Promote and facilitate a range of activities that encourage greater social connection for our young people

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

- 1  23376/2026 - Youth Council Minutes - May 2026
- 2  23398/2026 - Youth Council ToR 2026

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

**ITEM 11.1 SF3508 270526 INTENSIVE PLANT AGRICULTURE PLANNING PROPOSAL
& CONSULTATIVE COMMITTEE TERMS OF REFERENCE**

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

Summary:

A planning proposal seeking an amendment to the Nambucca Local Environmental Plan 2010 (LEP) relating to development consent requirements for intensive plant agriculture was presented to Council at the meeting on 25 March 2026. Council resolved at that meeting to defer consideration of the planning proposal until May, consider a Rural Lands Strategy as a top priority in the 2026/27 budget process, and form a consultative committee.

With Council's top priority for next year's budget being the preparation of a Rural Lands Strategy, the planning proposal is unlikely to be successful until the strategy is completed. As such, it is recommended to defer consideration of any planning proposal until after the strategy is finalised.

This report also includes a draft Terms of Reference for the consultative committee. Once adopted, invitations to join the Committee will be sent in accordance with Councils resolution.

RECOMMENDATION:

That Council:

- 1 Not consider a planning proposal relating to intensive plant agriculture in the rural zones until the completion of a Rural Lands Strategy.**
- 2 Adopts the terms of reference for the Rural Lands Consultative Committee contained within attachment 2.**
- 3 Appoints a Councillor representative to the Rural Lands Consultative Committee.**

OPTIONS:

- 1 Recommendation.
- 2 Submit a planning proposal seeking a gateway determination from the Minister.
- 3 Alter the Terms of Reference before adoption.
- 4 Not proceed with a consultative committee.

BACKGROUND:

A planning proposal seeking an amendment to the Nambucca Local Environmental Plan 2010 (LEP) relating to development consent requirements for intensive plant agriculture was presented to Council at the meeting on 25 March 2026. After consideration of the planning proposal Council made the following resolution:

49/26 RESOLVED:(Simson/Jones)

That Council:

- 1 Defer the consideration of the Nambucca Local Environmental Plan 2010 – Horticulture to the May meeting of Council.*
- 2 Consider a Rural Land Strategy as a top priority in the 2026/2027 Budget Process.*
- 3 Meets within a month to consult on a position on buffer zones and the exemptions being considered within the current LEP draft including sub clause 2 which relates to clarifying the public authority responsibilities.*

ITEM 11.1 INTENSIVE PLANT AGRICULTURE PLANNING PROPOSAL & CONSULTATIVE COMMITTEE TERMS OF REFERENCE

- 4 *Form a consultative committee and invite representatives from the EPA, NRAR, DPI, NEN, the NSW Farmers Association, Berries Australia and the Nambucca Valley Growers and Producers Association as a minimum requirement.*
- 5 *Lobby the state government in changing the legislation for horticulture.*

Since that meeting funding has been obtained from the NSW Department of Planning, Housing & Infrastructure (DPHI) for part of the Rural Lands Strategy, the remaining funding has been incorporated into Councils draft 2026/27 budget, and Council has held a strategic planning session to consult on buffers and the draft planning proposal.

Staff have also met with DPHI Directors who advised the NSW Government have no intention to change legislation relating to agriculture. However, this position may be reconsidered after the completion of the Rural Lands Strategy.

DISCUSSION:

With Councils top priority for next years budget being the preparation of a Rural Lands Strategy, the planning proposal is unlikely to be successful until the strategy is completed. As such, it is recommended to defer consideration of any planning proposal until after the strategy is finalised.

The draft planning proposal has been included within **attachment 1** for reference.

A draft Terms of Reference for the Rural Lands Consultative Committee has been included within **attachment 2** for consideration.

Once adopted, invitations to join the Committee will be sent in accordance with Councils resolution made at the March meeting.

CONSULTATION:

Nil

SUSTAINABILITY ASSESSMENT:

To be addressed in the strategy.



Risk Analysis:

Nil

FINANCIAL IMPLICATIONS:

Nil

ATTACHMENTS:

- 1  12091/2026 - Draft Planning Proposal
- 2  21911/2026 - Terms of Reference

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT**ITEM 11.2 SF1498 270526 TREE PERMIT REQUIREMENTS**

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

This report presents the results of the recent exhibition of a proposed amendment to the Nambucca Development Control Plan (DCP) that would require tree permits for the removal of some types of trees in non-rural areas.

The report also discusses legal advice regarding potential liability for Council as a consequence of making the proposed amendment to the DCP.

RECOMMENDATION:

That Council amends Clause A4.14 of the Nambucca Development Control Plan so that it reads as follows:

A4.14 CLEARING OF VEGETATION

The following vegetation is declared to be vegetation to which Part 2.3 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021 applies:

- i. Areas of vegetation on public land to be cleared by persons other than a public authority.
- ii. Areas of vegetation identified on the following map within the Pearl Estate Valla as vegetation to be retained/not to be cleared.
- iii. Significant trees within a non-rural area.

Note: A non-rural area is defined as any land within the following zones:

RU5 Village, R1 General Residential, R2 Low Density Residential, R3 Medium Density Residential, R4 High Density Residential, R5 Large Lot Residential, E1 Local Centre, E2 Commercial Centre, E3 Productivity Support, E4 General Industrial, MU1 Mixed Use, SP1 Special Activities, SP2 Infrastructure, SP3 Tourist, RE1 Public Recreation, RE2 Private Recreation, C2 Environmental Conservation, C3 Environmental Management, C4 Environmental Living.

A significant tree is defined as any tree which is listed as a threatened species, EEC species, or critical habitat for a threatened species, any tree listed on Councils Significant Tree Register, or any tree with a trunk circumference in excess of 2.0 metres. In addition, trees with multiple trunks that have trunks with a total circumference of 2.0 metres or more and an average circumference of 625mm or more are also classed as significant. In each situation the circumference of the trunk(s) is taken at a height of one metre above natural ground level."

OPTIONS:

- 1 Do nothing/business as usual.
- 2 Amend the Nambucca Development Control Plan (DCP) as recommended.
- 3 Make further amendments. This will require additional community consultation.

BACKGROUND:

Clause A4.14 of the DCP currently reads as follows:

A4.14 CLEARING OF VEGETATION

The following vegetation is declared to be vegetation to which Part 3 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021 applies:

- i. Areas of vegetation on public land to be cleared by persons other than a public authority.
- ii. Areas of vegetation identified on the following map within the Pearl Estate Valla as vegetation to be retained/not to be cleared.

Council at its meeting on 17 December 2025, resolved the following:

ITEM 11.2 TREE PERMIT REQUIREMENTS

373/25 RESOLVED: (Jones/Jenvey)

That Council:

- 1 Publicly exhibits a proposed amendment to Clause A4.14 of the Nambucca Development Control Plan 2010 which reads:

A4.14 CLEARING OF VEGETATION

The following vegetation is declared to be vegetation to which Part 3 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021 applies:

- i. Areas of vegetation on public land to be cleared by persons other than a public authority.
- ii. Areas of vegetation identified on the following map within the Pearl Estate Valla as vegetation to be retained/not to be cleared.
- iii. Significant trees within a non-rural area.

Note: A non-rural area is defined as any land within the following zones:

RU5 Village, R1 General Residential, R2 Low Density Residential, R3 Medium Density Residential, R4 High Density Residential, R5 Large Lot Residential, E1 Local Centre, E2 Commercial Centre, E3 Productivity Support, E4 General Industrial, MU1 Mixed Use, SP1 Special Activities, SP2 Infrastructure, SP3 Tourist, RE1 Public Recreation, RE2 Private Recreation, C2 Environmental Conservation, C3 Environmental Management, C4 Environmental Living.

A significant tree is defined as any tree which is listed as a threatened species, EEC species, or critical habitat for a threatened species, any tree listed on Councils Significant Tree Register, or any tree with a trunk circumference in excess of 2.0 metres. In addition, trees with multiple trunks that have trunks with a total circumference of 2.0 metres or more and an average circumference of 625mm or more are also classed as significant. In each situation the circumference of the trunk(s) is taken at a height of one metre above natural ground level."

- 2 Obtain legal advice in relation to Council's liability in relation to this resolution in regard to fire and property damage during the 28 day exhibition period.

DISCUSSION:

The proposed amendment to clause A4.14 of the DCP was publicly exhibited between 23 January and 27 February 2026 in accordance with Councils Community Participation Plan. 50 submissions were received and are contained within **attachment 1**.

A summary of the submissions received is provided below:

Matters Raised	Staff Comment
Support for the amendment.	Noted.
The proposal does not go far enough. The size of trees that are considered to be significant trees should be reduced so that more trees are captured by the tree permit requirements.	The definition of a significant tree in the proposed amendment comes from Councils existing adopted definition within the 'Trees and Street Gardens Maintenance and Removal of Trees and Street Gardens on Public Land Managed by Council' policy. The primary intent of the DCP amendment is to provide protection of trees which provide the greatest contribution to urban character. Reducing the defined size of a significant tree would be excessive from an administrative and cost perspective for land owners as well as unmanageable with regards to Council resources.
Fines should be significant for not getting a permit.	The fine for not obtaining a permit is \$1,500. Council cannot adjust this amount.

ITEM 11.2 TREE PERMIT REQUIREMENTS

Various perspectives on the benefits of trees.	Noted.
Oppose any requirement for tree permits. If a land owner wishes to remove a problem tree they should be allowed to do so without a permit. There are areas for trees that don't impose on private land.	Continuing to permit land owners to remove trees on private land without a tree permit is a valid option for Council. Trees on public land are already protected by the existing DCP provisions. Focussing on planting and maintenance of trees on public land will provide the greatest contribution to urban character and cooling compared to private land. It would also result in less costs for land owners and Council. The existing prohibition of clearing above biodiversity thresholds without approval will remain.
The amendments should apply to rural land.	The amendments cannot be extended to include rural areas as the SEPP only applies to non-rural areas.
Error in reference to relevant part of the SEPP.	There is an error in the reference to the relevant part of the SEPP. It is not Part 3, it is Part 2.3. This has been rectified in the recommendation.
Increase in staff to monitor will be needed.	Additional staff cannot be employed to implement the changes.
There needs to be public awareness of the changes.	Council will communicate the changes to the public if made.

Council has received legal advice in relation to Council's liability with regards to fire and property damage should the DCP amendment be made. A copy of the legal advice has been provided to Councillors.

With regard to fire and property damage:

- Clause 2.7 of the SEPP removes the requirement for a tree permit for vegetation that Council is satisfied is a risk to human life or property.
- It is considered that Council will be discharged of its duty of care if proper consideration is given to the potential risk to life or property.
- Staff are trained to determine if vegetation poses a threat to a life or property under Planning for Bushfire Protection 2019.
- Advice from an arborist or other expert can be relied on if there is uncertainty about a potential risk to life or property when considering a request under clause 2.7 of the SEPP or before refusing a tree permit application.

CONSULTATION:

Public Consultation.

SUSTAINABILITY ASSESSMENT:

The recommendation will not have any adverse social, economic or environmental impacts.


Risk Analysis

Any risk associated with tree permits can be addressed as part of each individual assessment.

FINANCIAL IMPLICATIONS:

It is not considered that the change to require tree permits for significant trees as currently defined will have any adverse financial impacts on Council.

ATTACHMENTS:

- 1  15680/2026 - Submissions

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.3 SF396 270526 AMENDMENT TO THE NAMBUCCA LOCAL ENVIRONMENTAL PLAN 2010 - 1 NELSON STREET, NAMBUCCA HEADS

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

Summary:

This report recommends an amendment to the Nambucca Local Environmental Plan 2010 to rezone Lot 538 DP 822781 - 1 Nelson Street, Nambucca Heads from RE1 Public Recreation to MU1 Mixed Use.

The rezoning is recommended as the existing public recreation zoning is inappropriate due to the land being privately owned and the zoning being overly restrictive to any practical development of the land.

RECOMMENDATION:

That Council forwards a planning proposal to the Minister for Planning for gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979, which:

- a Rezones Lot 538 DP 822781 - 1 Nelson Street, Nambucca Heads from RE1 Public Recreation to MU1 Mixed Use.**
- b Implements a 12m maximum building height on Lot 538 DP 822781 & Lot 2 DP 506277 – 1 Nelson Street, Nambucca Heads.**

OPTIONS:

- 1 Make the recommended amendment to the Nambucca Local Environmental Plan 2010 (LEP) with or without changes.
- 2 Not proceed with an amendment to the LEP.

BACKGROUND:

At the meeting on 22 April 2026 Council made the following resolution:

103/26 RESOLVED: (Jones/Macsmith)

That Council defer this item.

Lot 538 DP 822781 - 1 Nelson Street, Nambucca Heads (the lot) is part of the Motel Miramar and contains the motel's carpark and swimming pool. An aerial photo illustrating the lot outlined blue is provided below. The Motel Miramar is located on the adjoining Lot 2 DP 506277.

ITEM 11.3 AMENDMENT TO THE NAMBUCCA LOCAL ENVIRONMENTAL PLAN 2010 - 1 NELSON STREET, NAMBUCCA HEADS



The lot is currently zoned RE1 Public Recreation; however, the existing motel on the adjoining lot and properties to the north are zoned MU1 Mixed Use as can be seen in the below zoning map.



ITEM 11.3 AMENDMENT TO THE NAMBUCCA LOCAL ENVIRONMENTAL PLAN 2010 - 1 NELSON STREET, NAMBUCCA HEADS

The lot has an area of 936m² and was historically Crown land and subject to a permissive occupancy (now referred to as a Crown licence) which benefited the owners of the adjoining Motel Miramar. The permissive occupancy was in force from the late 1960s and conferred certain rights upon the motel as to its use of the lot, including carparking and other purposes.

On 28 November 1979 Council granted approval for the construction of the swimming pool on the lot under BA1979/146.

On 23 April 1990 Council issued development consent No.2186 for alterations and additions to the adjoining Motel Miramar which required the provision of additional parking spaces within the lot to cater for the increased traffic generated by the enlarged motel.

The lot has since been sold and is now in private ownership, with no restrictions on its title with regards to the use or development of the lot.

The lots current RE1 Public Recreation zoning is a mapping error as it is the result of its former zoning as 6(a) Public Recreation under the Nambucca Local Environment Plan 1995 being carried through as RE1 Public Recreation to the current Nambucca Local Environmental Plan 2010 (LEP).

On 17 August 2023 Council considered a report which recommended rezoning the lot to the MU1 Mixed Use zone. However, Council did not resolve to proceed with the amendment.

On 12 December 2025 a development application was received for the erection of a 12m high serviced apartment building on the lot. However, due to tourist and visitor accommodation (serviced apartments) being prohibited on the lot and the inability to rely on existing use rights of the existing Miramar Motel to expand onto the lot, the development application was withdrawn.

DISCUSSION:

The RE1 Public Recreation zoning of the lot is considered inappropriate as it is not public land.

Below is an extract of the land use table from the LEP for the existing zone:

Zone RE1 Public Recreation

1 Objectives of zone

- *To enable land to be used for public open space or recreational purposes.*
- *To provide a range of recreational settings and activities and compatible land uses.*
- *To protect and enhance the natural environment for recreational purposes.*
- *To identify proposed or existing publicly owned land that is used or is capable of being used for the purpose of active or passive recreation.*

2 Permitted without consent

Environmental protection works

3 Permitted with consent

Advertising structures; Aquaculture; Boat launching ramps; Boat sheds; Camping grounds; Caravan parks; Centre-based child care facilities; Community facilities; Educational establishments; Environmental facilities; Kiosks; Recreation areas; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Respite day care centres; Roads

4 Prohibited

Any development not specified in item 2 or 3

Given the lot is privately owned the zone objectives conflict with the lots current approved private use.

In addition to this, zoning the lot public recreation could be seen as showing intent to reserve it for the purposes of public open space under section 3.14 of the Environmental Planning & Assessment Act 1979 (the act).

ITEM 11.3 AMENDMENT TO THE NAMBUCCA LOCAL ENVIRONMENTAL PLAN 2010 - 1 NELSON STREET, NAMBUCCA HEADS

Doing so exposes Council to potential proceedings being commenced by the land owner seeking acquisition of the land under section 23 of the Land Acquisition (Just Terms Compensation) Act 1992. Such proceedings could be brought where the land owner can demonstrate they have suffered hardship. This includes being unable to sell the land at market value due to its designation.

The current zoning of the lot is restrictive with regards to future development of the land. This can be seen in the above land use table and recent proposed development application.

To rectify the incorrect zoning it is recommended that the lot be rezoned MU1 Mixed Use to be consistent with the existing use of the adjoining lot which contains the Miramar Motel and the adjoining lots to the north. An extract of the land use table for this zone is shown below.

Zone MU1 Mixed Use**1 Objectives of zone**

- *To encourage a diversity of business, retail, office and light industrial land uses that generate employment opportunities.*
- *To ensure that new development provides diverse and active street frontages to attract pedestrian traffic and to contribute to vibrant, diverse and functional streets and public spaces.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.*

2 Permitted without consent

Nil

3 Permitted with consent

Amusement centres; Boarding houses; Car parks; Centre-based child care facilities; Commercial premises; Community facilities; Entertainment facilities; Function centres; Information and education facilities; Light industries; Local distribution premises; Medical centres; Oyster aquaculture; Passenger transport facilities; Places of public worship; Recreation areas; Recreation facilities (indoor); Registered clubs; Respite day care centres; Restricted premises; Shop top housing; Tank-based aquaculture; Tourist and visitor accommodation; Vehicle repair stations; Any other development not specified in item 2 or 4

4 Prohibited

Agriculture; Animal boarding or training establishments; Camping grounds; Caravan parks; Correctional centres; Eco-tourist facilities; Extractive industries; Forestry; Freight transport facilities; Helipads; Industrial training facilities; Industries; Liquid fuel depots; Resource recovery facilities; Roadside stalls; Rural industries; Rural workers' dwellings; Sex services premises; Transport depots; Truck depots; Wharf or boating facilities

It is also recommended to amend the height of building map as there is currently no maximum building height control in the LEP for the lot. It is recommended to place a 12m maximum building height on the lot and adjoining motel lot (Lot 2 DP 506277) as it would provide a reasonable transition from the 14m maximum building height of the upslope land on the northern side of Nelson Street and would result in negligible view impacts on surrounding land due to existing building design, topography and existing vegetation.

Below is an extract of the existing building height map for the lot.

ITEM 11.3 AMENDMENT TO THE NAMBUCCA LOCAL ENVIRONMENTAL PLAN 2010 - 1 NELSON STREET, NAMBUCCA HEADS



CONSULTATION:

Land owner as part of the development application process.

SUSTAINABILITY ASSESSMENT:

The proposed amendment will not result in any significant environmental, social or economic impacts.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Risk Assessment
Legal action	M	H	Proposed recommendation	L

Delivery Program Action

2.1 - Encourage and facilitate high quality and sustainable planning and liveability outcomes that promote diverse housing to meet current and future community needs

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.4 SF1031 270526 REVIEW OF COUNCIL'S CEMETERY POLICY DE 15

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

This report presents the results of the public exhibition of a review of Council's Cemetery Policy DE 15.

RECOMMENDATION:

That Council adopts the Draft Cemetery Policy DE 15 contained within attachment 1.

OPTIONS:

- 1 Support the recommendation.
- 2 Make changes to the policy. This would require re-exhibition.
- 3 Revoke the policy or retain as is.

BACKGROUND:

Council at its meeting on 23 March 2026, resolved the following:

70/26 RESOLVED:(Angel/MacSmith)

That Council:

- 1 Publicly exhibits the Draft Cemetery Policy DE 15 contained within attachment 1 for 28 days.*
- 2 Adopts the Draft Cemetery Policy should no objections be received by the end of the exhibition period.*

DISCUSSION:

The draft Cemetery Policy DE 15 contained within **attachment 1** was placed on exhibition from 3 April 2026 to 1 May 2026.

One submission was received during the exhibition period and is contained within **attachment 2**. The submission seeks to exempt Gumbaynggirr people from burial plot fees.

The draft Cemetery Policy DE 15 does not set fees for burials in Council cemeteries. If Council were to exempt Gumbaynggirr people from burial plot fees the Councils Fees and Charges would need to be amended, not the Cemetery Policy.

CONSULTATION:

MANEX – Supportive of the draft policy subject to consultation with the Aboriginal Advisory Committee.

Aboriginal Advisory Committee – The draft policy has been presented to the Committee on multiple occasions as well as two onsite meetings with staff and Committee members. No formal position has been resolved by the Committee. However, at the December Committee meeting general support was expressed, with the Committee satisfied for public exhibition to commence if no comments were received by Committee contacts by January 2026. No comments have been received.

Public Exhibition.

SUSTAINABILITY ASSESSMENT:

It is not considered that the recommendation will result in any significant social, economic or environmental impacts.

ITEM 11.4 REVIEW OF COUNCIL'S CEMETERY POLICY DE 15

Risk Analysis:

Nil.

FINANCIAL IMPLICATIONS:

While the introduction of an expanded Aboriginal section at the Bowraville cemetery does not represent the most efficient expenditure of public money, it is not considered having separate sections for Aboriginal people and the rest of the community will have significant financial implications on the operation of the Bowraville cemetery.

ATTACHMENTS:

1 45034/2018 - Draft Cemetery Policy

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.5 SF3410 270526 UNDETERMINED DEVELOPMENT APPLICATIONS GREATER THAN 12 MONTHS, WHERE SUBMISSIONS HAVE BEEN RECEIVED, OR WHERE AN APPLICATION TO VARY DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF THE NAMBUCCA LEP 2010 WAS APPROVED UNDER STAFF DELEGATION

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

This report contains information in relation to development applications which have been undetermined for over 12 months, undetermined development applications which have received submissions and development applications determined where an application to vary a development standard was approved.

Should any Councillor wish to “call in” an application a motion is required specifying the reasons why it is to be “called in”. If an application is not called in then it will be determined under delegated authority if the delegations permit.

In the interests of transparency, all development applications determined under delegation, where an application to vary development standards under Clause 4.6 of the Nambucca Local Environmental Plan 2010 was approved, are reported to Council for information.

RECOMMENDATION:

That Council notes the information contained within the report.

OPTIONS:

In addition to the above recommendation, Council may choose to “call in” any or all of the development applications referred to in this report, or any other development application not yet determined under delegation by Council staff. Please see information in the summary above regarding how to “call in” a development application.

DISCUSSION:

TABLE 1: UNDETERMINED DEVELOPMENT APPLICATIONS IN EXCESS OF 12 MONTHS OLD

Nil.

TABLE 2: UNDETERMINED DEVELOPMENT APPLICATIONS WITH SUBMISSIONS

DA NUMBER	DATE OF RECEIPT	PROPOSAL	ADDRESS
2025/266	8 December 2025	Upper level additions to dwelling	7 Ocean Street, Scotts Head
STATUS: 29 submissions received. Additional information requested to enable assessment of the application to be finalised. Once finalised the application will be reported to Council for determination.			
DA NUMBER	DATE OF RECEIPT	PROPOSAL	ADDRESS
2026/039	18 March 2026	Dual Occupancy	2 Tuna Street, Valla Beach
STATUS: 1 submission received. Additional information requested to enable assessment of the application to be finalised.			
DA NUMBER	DATE OF RECEIPT	PROPOSAL	ADDRESS
2026/012	11 March 2026	8 Lot Subdivision	Uriti Road, North Macksville
STATUS: 2 submissions received. Additional information requested to satisfy RFS requirements. Once received and general terms of approval obtained from the RFS the DA will b determined.			
DA NUMBER	DATE OF RECEIPT	PROPOSAL	ADDRESS

ITEM 11.5 UNDETERMINED DEVELOPMENT APPLICATIONS GREATER THAN 12 MONTHS, WHERE SUBMISSIONS HAVE BEEN RECEIVED, OR WHERE AN APPLICATION TO VARY DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF THE NAMBUCCA LEP 2010 WAS APPROVED UNDER STAFF DELEGATION

2026/049	24 March 2026	31 Lot Subdivision	166 Bald Hill Road, Gumma
<p>STATUS: 3 submissions received. Additional information requested in relation to a cultural heritage matter. Awaiting general terms of approval from the RFS and NSW Water.</p>			

TABLE 3: DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATION WHERE AN APPLICATION TO VARY DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF THE NLEP WAS APPROVED

There were no applications determined between 10 April – 12 May 2026 where an application to vary development standards under Clause 4.6 of the NLEP was approved under staff delegation.

CONSULTATION:

Nil.

SUSTAINABILITY ASSESSMENT:

Nil.

Delivery Program Action

2.1 - Encourage and facilitate high quality and sustainable planning and liveability outcomes that promote diverse housing to meet current and future community needs

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.6 SF3495 270526 MCMORRINE PARK PLAN

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

This report presents a whole of park plan for McMorrine Park in Nambucca Heads in accordance with a resolution previously made by Council.

RECOMMENDATION:

That Council notes the information contained in the report.

OPTIONS:

- 1 Proposed recommendation.
- 2 Allocate funding in upcoming budget for works outlined in the concept plan to be undertaken.

BACKGROUND:

Council at its meeting on 26 November 2025, resolved the following:

323/25 RESOLVED: (MacSmith/Jenvey)

That Council:

- 1 Adopts the draft Companion Animal Policy DE 01 attached to this report.*
- 2 Reports on options and costs to undertake a whole park plan for McMorrine park, including, parking, assessment of drainage, seating and design of off-leash dog areas.*

DISCUSSION:

McMorrine Park is located in Nambucca Heads on the western side of Riverside Drive opposite Bellwood Park. Its location can be seen in the below photo.



Given its location and proximity to Bellwood Park, McMorrine Park has not been embellished with community facilities as it has primarily functioned as a passive open space which provides connectivity from surrounding residential areas to the foreshore, as well as a drainage flow path.

ITEM 11.6 MCMORRINE PARK PLAN

It is not considered the existing function of McMorrine Park should be altered aside from the implementation of a fenced dog park as previously resolved by Council.

A whole of park plan for McMorrine Park is contained within **attachment 1**.

Stormwater primarily flows through the site in a subsurface drain as shown in the attached plan. During heavy flows, the park does function as an overland flow path. It is considered that the dog park could be established in the illustrated location in a manner which will not be impacted by stormwater flows.

Approximate costings for the works illustrated on the plans are:

- Install of 3 perpendicular parking bays - \$35,000
 - Concrete footpath from parking bays to the off-leash area - 40m long x 1.5m wide - \$12,000
 - Concrete footpath within off leash area 70m long x 1.5m wide - \$15,000
 - Bench Seats and slabs x 3 Total - \$4,000
 - Fencing - \$30,000
 - Concrete edge beam under fence - \$25,000
 - Agility equipment - \$5,000
 - Signage - \$500
 - Tap - \$2,000
- Total - \$128,500

CONSULTATION:

Manager Technical Services

SUSTAINABILITY ASSESSMENT:

There will be no environmental, social or economic impacts associated with the recommendation.

RISK ANALYSIS:

Nil.


Delivery Program Action

2.3 - Maintain and improve community facilities and infrastructure that provide a basis for our connectedness and well-being

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

1  23027/2026 - McMorrine Park Plan

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.7 SF3683 270526 NAMBUCCA HEADS MASTER PLAN - COMMUNITY REFERENCE GROUP

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

Council has resolved to form a reference group to assist with the development of the Nambucca Heads town centre masterplan. Council has advertised for members to join the reference group in accordance with the adopted Terms of Reference.

This report provides recommendations for the appointment of members to the reference group.

RECOMMENDATION:

That Council:

- 1 Endorses the following people as members of the Nambucca Heads Town Centre Master Plan Community Reference Group:**
 - **Maryjane Campbell**
 - **Barry Hezlett**
 - **Sam Maier**
 - **Cassandra Doyle**
 - **Wendy Mills**
 - **Kay Harkess**
- 2 Writes to each of the nominees thanking them for expressing their interest in being on the Reference Group.**

OPTIONS:

- 1 Proposed recommendation
- 2 Select other applicants to be in the reference group.
- 3 Alter the number of members in the reference group by amending the terms of reference.

BACKGROUND:

Council at its meeting on 22 April 2026, resolved the following:

105/26 RESOLVED: (Jenvey/Angel)

That Council:

- 1 Adopts the Terms of Reference for the Community Reference Group with the change of two Councillor representatives.*
- 2 Advertises for members in accordance with the Terms of Reference.*
- 3 Selects Councillors McWilliam and Angel as representatives to be on the Community Reference Group.*

A copy of the terms of reference has been included within **attachment 1**.

DISCUSSION:

To form the reference group Council needs to appoint:

- 2 local residents with relatable experience in urban design and planning.
- 2 business owner representatives.

ITEM 11.7 NAMBUCCA HEADS MASTER PLAN - COMMUNITY REFERENCE GROUP

- 2 commercial property owner representatives.

The eligibility criteria for each position is as follows:

Community Members

- Have a strong connection to Nambucca Heads and its surrounding areas.
- Relevant experience in urban design and planning.
- Are part of, or connected to, groups or networks, such as young people, seniors, families, cultural, heritage, and people with diverse backgrounds.

Business Owners

- Own a business in the Nambucca Heads Town Centre.
- Have a strong connection to Nambucca Heads and its surrounding areas.

Commercial property Owners

- Own a commercial property in the Nambucca Heads Town Centre.
- Have a strong connection to Nambucca Heads and its surrounding areas.

A total of 14 submissions were received in response to the advertisement of reference group positions. A summary of the applications received is provided within **attachment 2**.

It is recommended that the following people be appointed to the reference group:

Community Members

Maryjane Campbell
Barry Hezlett

Business Owners

Sam Maier
Cassandra Doyle

Commercial property Owners

Wendy Mills
Kay Harkess

CONSULTATION:

Manager Economic Development

SUSTAINABILITY ASSESSMENT:

No social, environmental or economic impacts.

RISK ANALYSIS:

Nil.



Delivery Program Action

5.1 - Encourage and support inclusive community participation in policy and decision-making, and communicate on matters that are important to their daily lives and future

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

- 1  17140/2026 - Terms of Reference
- 2  22369/2026 - Submissions Summary

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.8 LF4179 270526 V-WALL ROAD RESERVE LEASE REQUEST

AUTHOR/ENQUIRIES: Daniel Walsh, Director Development and Environment Services

SUMMARY:

Council has received a request to lease a section of the road reserve in front of the V-Wall Pavilion to be used for outdoor dining. While utilising this section of road reserve for outdoor dining will improve activation of the precinct, it will potentially impede future expansion of public parking options and increase parking demand in the precinct.

The V-Wall Pavilion have proposed implementing additional public parking within the V-Wall precinct to cater for additional demand created by the proposed outdoor dining area.

This report seeks Council permission for the General Manager to enter into discussions with the V-Wall Pavilion on required public parking to compensate for increased parking demand associated with the proposed outdoor dining area and extent of works.

RECOMMENDATION:

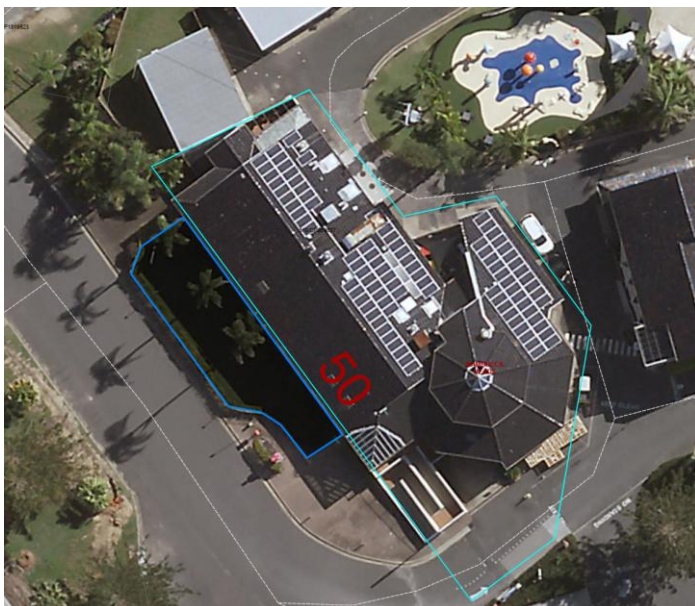
That Council provides delegation to the General Manager to enter into discussions with the V-Wall Pavilion on the provision of public parking spaces to compensate for the establishment of an outdoor dining area and extent of works.

OPTIONS:

- 1 Proposed recommendation
- 2 Not permit the establishment of an outdoor dining area on the road reserve fronting the V-Wall Pavilion.

DISCUSSION:

Council has received a request to lease a section of the road reserve in front of the V-Wall Pavilion to be used for outdoor dining. The section of road reserve is outlined dark blue in the below photo.



Currently this section of road reserve is grassed and bordered by a hedge and fence.

ITEM 11.8 V-WALL ROAD RESERVE LEASE REQUEST

The V-Wall Pavilions proposal is to upgrade the existing fencing and landscaping, install timber-style bench seating and tables, and provide a staircase from the existing deck to the outdoor dining area.

The approval pathway for the proposal is to obtain approval under section 138 of the Roads Act 1993 for the proposed works in the road reserve and development consent for the proposed staircase. A lease for the land would also need to be entered into.

While utilising this section of road reserve for outdoor dining will improve activation of the precinct, it will potentially impede future expansion of public parking options and increase parking demand in the precinct.

The V-Wall Pavilion have proposed implementing additional public parking within the V-Wall precinct to cater for additional demand created by the proposed outdoor dining area.

It is recommended that Council be open to the idea of the creation of an outdoor dining area in the proposed location and commence discussions with the V-Wall Pavilion regarding:

- Parking requirements to cater for increased demand.
- Extent of works to facilitate the outdoor dining area while maintaining adequate pedestrian access.

Should the V-Wall Pavilion wish to proceed with the proposal following discussions, the section 138 application and lease will be reported to Council for approval.

CONSULTATION:

Executive Leadership Team.

SUSTAINABILITY ASSESSMENT:

The proposed outdoor dining area has the potential to result in positive social and economic impacts.

RISK ANALYSIS:

Nil.

Delivery Program Action

4.2 - Support businesses to grow, including in industrial, commercial and rural areas as well as town centres, and through specialised sector clusters

FINANCIAL IMPLICATIONS:

Nil.

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.9 SF1148 270526 COUNCIL'S RANGERS' REPORT AND PENALTIES ISSUED FOR JANUARY, FEBRUARY AND MARCH 2026

AUTHOR/ENQUIRIES: Melanie Ellis, Senior Business Services Officer

SUMMARY:

This report provides impounding statistics and details of penalty notices issued for the months of January, February and March 2026 by Council staff.





RECOMMENDATION:

That Council notes the impounding statistics and penalties issued for January, February and March 2026.

DISCUSSION:

For Councils information, attached to this report are impounding statistics and details of penalty notices issued for the months of January, February and March 2026 by staff.

ATTACHMENTS:

- 1  20227/2026 - Pound Statistics - January, February, March 2026
- 2  21645/2026 - Penalties Issued - January 2026
- 3  21647/2026 - Penalties Issued - February 2026
- 4  21648/2026 - Penalties Issued - March 2026

DIRECTOR DEVELOPMENT AND ENVIRONMENT SERVICES REPORT

ITEM 11.10 SF3410 270526 JANUARY, FEBRUARY & MARCH 2026 - APPROVED CONSTRUCTION CERTIFICATES, APPROVED COMPLYING DEVELOPMENTS, DEVELOPMENT APPLICATIONS RECEIVED AND COMPLYING DEVELOPMENTS RECEIVED

AUTHOR/ENQUIRIES: Melanie Ellis, Senior Business Services Officer



SUMMARY:

The attached reports are for the information of Councillors with regard to approved Construction Certificates, approved Complying Development Certificates, Development Applications received and Complying Development Applications received for the month of January, February and March 2026 as at 1 April 2026.

RECOMMENDATION:

That Council notes the approved Construction Certificates, approved Complying Development Certificates, Development Applications received and Complying Development Applications received for January, February and March 2026.

ATTACHMENTS:

- 1**  15662/2026 - 2026 January, February and March - Development Applications and Complying Development Applications Received
- 2**  15659/2026 - 2026 January, February and March - Approved Construction Certificates and Complying Development Applications

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.1 SF3188 270526 IMPACT OF FUEL PRICES UPDATE

AUTHOR/ENQUIRIES: David Moloney, Director Engineering Services

SUMMARY:

With the recent “Fuel Crisis”, Council has seen some impacts on its fuel supply costs and suppliers passing on the increased fuel costs for supply and delivery of materials.

The Fair Works Commission issued a Road Transport Contractual Chain Order (RTCCO) on 21 April 2026 which has also had some impacts on Council.

RECOMMENDATION:

That Council notes the report into the impact of fuel price rises on Council Operations.

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option

BACKGROUND:

With recent war between the US and Iran started on the 28 February 2026 and resulted in the closing of the Strait of Hormuz. This has had a profound impact on global fuel supply network and therefore fuel prices across the world.

On top of this Fair Work Australia has issued a Road Transport Contractual Chain Order (RTCCO) which is effective from 21 April 2026, placing mandatory financial obligations on Council.

The RTCCO, requires parties in the road transport industry to adjust payment rates to reflect increased fuel costs due to recent global supply disruptions. This order applies to all work in the road transport industry, including regulated road transport contractors and employee-like workers.

Key obligations include:

- Primary parties must adjust rates to ensure fuel costs are passed on to secondary parties.
- Secondary parties must also adjust rates to ensure recovery of increased fuel costs.

This report looks at the impact of the rising fuel prices and RTCCO on Council operations.

DISCUSSION:

Council Operations – Direct Impact of Fuel Prices

Council purchases fuel to enable it to run its operations. Council purchases this fuel through Ampol Fuel Stations under a contractual agreement with Ampol. This contract provides Council with a discount off the pump price.

Councils fuel usage is variable month to month depending on the works that are going on. To assess the impact of the increased fuel prices on Councils fleet February 2026 was used as a benchmark and all comparisons have been made to those months.

	2026						
	February	March			April		
	Avg \$/L	Avg \$/L	Avg Increase \$/L	% increase	Avg \$/L	Avg Increase \$/L	% increase
Average Fuel Price	\$1.67	\$2.18	\$0.50	30.15%	\$2.59	\$0.92	54.97%
Cost increase for Month	\$0	\$12,641.40			\$27,022.69		
Total Increase in Fuel Costs	\$39,664.09						

Table 1 Fuel Prices – February, March and April 2026

ITEM 12.1 IMPACT OF FUEL PRICES UPDATE

Council uses anywhere from 23000 to 30000 litres per month in a mixture of petrol and diesel. Table 1 Fuel Prices – February, March and April 2026, shows that there has been an increase in fuel prices over the last two months of on average \$0.50 and \$0.92 per litre.

The total impact of direct fuel prices has been \$39,644.09 so far in the 2025/2026 FY.

Over the last 12 months, Councils Fleet staff has worked hard to produce a healthy fleet surplus which will enable Council to be shielded from the increases in fuel prices.

With next year’s programs, fleet rates will increase however Council staff will continue to deliver significant grant projects including Natural Disaster Works and Bridge Renewals which will take allot of the financial strain off General Fund. This should see Council through the current fuel crisis or allow time to transition to the new normal operating environment.

It appears for the moment that there has been a stabilising of the fuel price.

Major Contract works

Council has had claims from our major contract works for increases in fuel cost. At this stage they are moderate claims. Advice to Council is the under the current GC21 contract, the Contractor has no strict contractual entitlement for additional costs resultant of the escalation of fuel costs. This is a Contractor borne risk.

Council has chosen to take a position of reimbursement on a case-by-case basis with a proposed 50:50 cost sharing arrangement based on:

- Given the current global circumstances.
- The claimed cost increases are real, are for unavoidable additional costs, were not known or anticipated at the time of tender and have not arisen from either the Contractor’s or the Principal’s own act or omission.

So far these claims have been under \$40,000 in total and can be accommodated within contingency funds.

Since the fuel price increase, Staff have in the Natural Disaster area have added clauses around fuel pricing and tendering. This included using a base rate for diesel in the contract with rise and fall provisions. This means that any price increases give the contractor certainty that them can cover the extra costs and Council gets a reduction should the fuel prices stabilise and drop.

Subcontract Works

To undertake essential services Council engages subcontractors to support the delivery of the services. These include Traffic Control and hire plant.

Generally, Council procures its hired plant as dry hire. This means that the machine supplied is operated by Council staff and council supplies the fuel for the plant item. The fuel is captured in the Council operations and then charged to the job.

While there has been minimal impact from Traffic Management Services (TMS), Council has been designing its jobs to remove the need for contracted TMS such as closing roads using static TMS.

Supplies for concrete have started to go up however since Council gets quotes on a project-by-project basis this impact while less transparent, the prices are considered when comparing quotes and determining which company wins the supply on a competitive basis.

Bitumen supplies already have a rise and fall component built into the supply contracts. Our current contract started in August 2025 which sets the base rate for bitumen.

Period (Starting August 2025)	Rise/Fall (cents / litre)
31 March 2026	-11
8 April 2026	+52
Impact as of 8 April 2026	+41

ITEM 12.1 IMPACT OF FUEL PRICES UPDATE

Bitumen Rise and Fall provisions

In Council's current Spray Sealing program this has resulted in an impact of approximately \$40,000. This was funded out of contingency held for the project. This cost would have been passed on to Council regardless of any temporary arrangements in place due to the provision in the contract.

Most suppliers are providing invoices at the tendered rate and adding an additional rate under "Fuel Levy". This is to be transparent about the costs that are being incurred due to the fuel increase.

Waste Services

Council's waste services have also been impacted by the increase in fuel prices. Council's waste services contractor for waste collection services has notified Council of an increase of \$0.042 per residential collection site and has proposed temporary changes to the contract to minimise fuel usage and therefore potential cost increases. These include:

1. Reducing Travelling Speeds on Highways

Instructions to drivers to lower speeds, as this action alone can significantly reduce fuel consumption.

2. Maximising Load Capacity

Maximise load capacities without compromising safety, thereby reducing the number of trips to disposal locations.

3. Missed Bin Policies

We propose adjusting Council's policy regarding missed bins due to resident related issues, such as non-presentation or contamination. In these cases, we will not return until the next scheduled collection day.

4. Minimising Wait Times at Disposal Facilities

Request Council's assistance in reducing wait times at all disposal facilities, as this will be essential to further lowering fuel usage.

5. Ease of Bin Access

Encourage residents to position bins to enable safe and efficient access by collection vehicles without requiring drivers to alight, thereby supporting fuel conservation efforts.

6. Optimising Collection Days

This may involve adjusting commercial and public place services days and eliminate the use of service dedicated vehicles, all of which are critical for reducing overall fuel consumption.

7. Relaxation of KPI's

We propose adjusting the timing of certain KPI's to allow great flexibility to facilitate route optimisation.

This may involve changes regarding bin maintenance (delivery/changeover of bins where possible via collection vehicles on collection day) and more flexibility with bulky clean up and illegal dumping.

Waste Services have also seen an increase in the bin lift fees of \$0.042 resulting in just under \$20,000 p.a. of increased costs. It is worth noting that this increase has been instigated under the rise and fall provisions of the contract.

RTCCO

The RTCCO, has seen Council's aggregate suppliers apply delivery levies on their materials. Prior to this determination both Valla and the Boral Quarries flagged increase in prices however the RTCCO made the claims legal rather than negotiated.

This has seen the levy increase from 8% to as high as 25%, with current levies sitting around 12%.

Council's other suppliers for spray sealing and materials supplies have been modest increases. All increases have been accommodated within project contingencies.

Regional Procurement (RegPro)

Council does use a prescribed supplier under the *Local Government Act (1993)*, to run contracts on behalf of Council. As these contracts are let for significant periods of time e.g. up to 4 years, they allow contractor to periodically review their prices to allow for any major market disruptions or inflation.

Where the contract is a Request for Quotation (RFQ), the fuel impact will be priced into the quotation as the time of request. All other contracts are likely to have an impact based on individual suppliers assessed impacts. With multi-suppliers on these contracts there is expected to be some moderation of increases to

ITEM 12.1 IMPACT OF FUEL PRICES UPDATE

enable companies to remain competitive. RegPro are also assessing each claim and either accepting or negotiating the price increase.

Contract Number	Name	Contract Type	Review period (Monthly)	Variation Type	End Date	End Date (Last Variation)	Fuel Levy Consequence
T292425NAM	Supply & Installation of Steel Pipes	GCOC	3	RFQ Basis	31.12.2027	31.12.2028	NA – Completed on a RFQ basis which will capture fuel levy requests.
SPT112425MNC	Mulching of Green and Wood Waste	GCOC	6	Price Verification	30.06.2026	30.06.2027	6 monthly Review. Anticipate suppliers to request levy (nothing received yet)
SPT122425MNC	Collection of Scrap Metal	GCOC	1	Formulae (Rise & Fall)	30.06.2026	30.06.2027	Annual CPI increase. Fuel component of the CPI is only ~4%. When the CPI is applied, whatever that date is will become the new base rate for the fuel price levy. They can claim fuel levy prior to the CPI review period.
SPT132425MNC	Crushing & Processing of Concrete, Brick & Tile Products	GCOC	0	RFQ Basis	30.06.2026	30.06.2027	NA – Completed on a RFQ basis which will capture fuel levy requests.
T092324MNC	Provision of Line Marking	GCOC	6	Price Verification	30.06.2025	30.06.2026	NA – Completed on a RFQ basis which will capture fuel levy requests.
T112526MNC	Hygienic Services	DOA	12	CPI	30.06.2028	30.06.2029	Annual CPI increase. Fuel component of the CPI is only ~4%. When the CPI is applied, whatever that date is will become the new base rate for the fuel price levy. They can claim fuel levy prior to the CPI review period.
T212324MNC	Provision of Road Resurfacing	GCOC	3	Price Verification	30.09.2025	30.09.2026	3 monthly Review. Suppliers proposing their own Fuel Adjustment Levy (currently Reviewing)
T232324MNC	Supply & Delivery of Pre Cast Bridge Planks	DOA	0	RFQ Basis	30.09.2025	30.09.2026	NA – Completed on a RFQ basis which will capture fuel levy requests.
T292425NAM	Supply & Installation of Piles	GCOC	3	RFQ Basis	31.12.2027	31.12.2028	NA – Completed on a RFQ basis which will capture fuel levy requests.
T352425MNC	SnD Ready Mix Concrete	DOA	6	Price Verification	31.12.2025	31.12.2026	6 monthly Review. Suppliers proposing their own Fuel Adjustment Levy (currently Reviewing)
REGPRO042425	Water Treatment Chemicals	DOA	3	Price Verification	30.06.2027	30.06.2028	3 monthly Review. Anticipate suppliers to request levy (we are reviewing and will advise when received)
REGPRO62425	SnD Traffic & Safety Signage	DOA	3	Price Verification	30.06.2027	30.06.2028	3 monthly Review. Anticipate suppliers to request levy (nothing received yet)
REGPRO362324	Hardware	DOA	12	Price Verification	31.12.2026	31.12.2027	3 monthly Review. Anticipate suppliers to request levy (nothing received yet)
REGPRO402425	Road Safety Barriers Systems	GCOC	3	RFQ Basis	31.03.2028	31.03.2029	NA – Completed on a RFQ basis which will capture fuel levy requests.
REGPRO412425	Provision of Traffic Control Services	DOA	6	Price Verification	31.03.2028	31.03.2029	6 monthly Review. Suppliers proposing their own Fuel Adjustment Levy (currently Reviewing)

Regional Procurement Contract List**CONSULTATION:**

Manager Water and Sewer
 Manager Infrastructure Services
 Fleet Coordinator
 Waste Coordinator

ITEM 12.1 IMPACT OF FUEL PRICES UPDATE

Environmental Projects Officer

SUSTAINABILITY ASSESSMENT:

N/A.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Further increases in fuel prices will put a strain on Councils General Fund Budget	H	H	Some staff and equipment will be working on grant and revenue services that are not funded from General Fund	L
Fuel costs continue to increase significantly increasing the cost of Services increase to levels that some services maybe required to be paused and/or staff to be stood down	M	H	Some staff and equipment will be working on grant and revenue services that are not funded from General Fund	L

Delivery Program Action

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

The works program over the next few years is focused on delivering grant and natural disaster works. This will mean that the impact on General fund from fuel price increases should be minimised.

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR ENGINEERING SERVICES REPORT

**ITEM 12.2 SF825 270526 TRANSITION OF COUNCIL FLEET TO ELECTRIC VEHICLES
(ELECTRIC VEHICLE (EV) PURCHASE AND INSTALLATION OF A CHARGING STATION)**

AUTHOR/ENQUIRIES: David Moloney, Director Engineering Services

SUMMARY:

To progress a transition to an Electric Vehicle (EV) fleet, this report lists barriers to the transition and recommends purchasing an EV to determine the requirements of having an EV in the light fleet and installing an EV charger at the depot to overcome these barriers and enable EV vehicles and Utes to become part of the fleet mix in the future.

RECOMMENDATION:

That Council:

- 1 Allocates \$70,000 from the Fleet Reserve to fund the purchase of an Electric Vehicle (EV) in the fleet.**
- 2 Allocates \$150,000 to provide an EV charger at the Depot.**
- 3 Returns any unspent funds to the Fleet Reserve.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option

BACKGROUND:

Council at its meeting on 26 November 2025 resolved the following:

348/25 RESOLVED: (MacSmith/Jervey)

That Council approves the Draft Light Vehicle Policy ES 01.

As part of this policy, section 5.6 states:

5.6 Electric Vehicles

Where an electric vehicle does not attract FBT, the cost to Council is considerably less if the vehicle is leased for private use.

To incentivise the uptake of EV's in the organisation, the General Manager may determine a reduction in contributions for the private leaseback rate. This incentive will also assist Council in reducing emissions.

When replacing Councils operational fleet, an assessment of the market will be undertaken to replace the vehicle with an Electric Vehicle or Hybrid Vehicle based on a whole of life assessment.

This report looks to allocate some funds in order to obtain an electric vehicle in the fleet and build charging capacity.

DISCUSSION:

As with any new technology there are perceived barriers that need to be overcome to get general acceptance of the new technology.

ITEM 12.2 TRANSITION OF COUNCIL FLEET TO ELECTRIC VEHICLES (ELECTRIC VEHICLE (EV) PURCHASE AND INSTALLATION OF A CHARGING STATION)

These barriers include:

- Technological – limited driving range, charging times, battery life
- Environment – problems with battery disposal, environmental impact on production
- Economic – Higher purchase price, battery replacement cost, electricity pricing, lower resale price and charging at home
- Infrastructure – insufficient charging locations and maintenance options, low reliability of charging grid

(Source: [Evaluation of barriers to electric vehicle adoption: A study of technological, environmental, financial, and infrastructure factors - ScienceDirect](#), A Pamidimukkala et. al, 2023)

Fleet Purchase

With a change in fleet composition e.g. internal combustion engines (ICE) to Electric Vehicles (EV) there comes a suite of new fleet management requirements e.g. servicing needs change. This includes the best way to charge vehicles, appropriate leaseback charges and rules governing EV's.

In addition, there is expected to a commercially available load carrying vehicle (Ute) by the end of 2026 on the market and Council is wanting to work out any implementation issues prior to bringing an EV Ute into the fleet.

This purchase will enable most of these barriers and management needs to be accessed and overcome by getting staff will be able use the vehicle and become comfortable with the changes prior to larger changes in the future.

EV Charging Station

As mentioned earlier, it is reported that by the end of 2026, there is expected to be an EV Ute available for purchase. The biggest barrier to an EV Ute transition is that there are no charging facilities at the depot.

To position Council ready for the transition to EV Utes and Council will need to have a charger at the Depot to enable overnight charging. There are several options in the charging installations including:

- AC Level 2 Charger – Charges in 4-8hours
- DC Charger – Charges in 15-45 minutes

(Source: AR Energy [EV Charger Installation Costs and ROI for Commercial Spaces in Australia](#))

With funding allocated, staff can assess the best charging option and location at the Depot.

With the current fuel crisis and a policy position to pursue electric vehicles in the fleet this report recommends that \$70,000 be allocated for the purchase of a light vehicle and \$150,000 for the installation of an EV charger at the Depot from the Fleet Reserve.

CONSULTATION:

Director Community and Corporate Services
Chief Financial Officer
Manager Infrastructure Services
Fleet Coordinator
Environmental Projects Officer

SUSTAINABILITY ASSESSMENT:

According to Energy.gov.au:

“Over the total carbon emissions life cycle of an electric vehicle (EV) (vehicle production, operation and disposal), EVs create significantly less carbon emissions, noise and air pollution than comparable petrol and diesel vehicles.”

ITEM 12.2 TRANSITION OF COUNCIL FLEET TO ELECTRIC VEHICLES (ELECTRIC VEHICLE (EV) PURCHASE AND INSTALLATION OF A CHARGING STATION)

(Source: [Electric vehicles and the environment | energy.gov.au](https://www.energy.gov.au/electric-vehicles-and-the-environment))

By introducing an EV to our fleet Council will be taking steps to reduce its overall CO₂ emissions and prepare for a future fleet of EV's.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Council has no fully electric vehicles in its fleet leading to continued emission of CO ₂	M	H	Purchase an EV to determine factors that need to be overcome to make an EV fleet a reality	L
As EV's become more prevalent, Council will not be prepared to transition its fleet to EV	H	M	Purchase an EV to determine factors that need to be overcome to make an EV fleet a reality and install an EV charger	L
Having no EV charger will limit or slow down the transition of its Utes to EV's leading to continued reliance on ICE	H	M	Install an EV charger	L

Delivery Program Action

2.4 - Proactively manage competing rural activities, with a focus on preserving environmental systems and rural character

3.3 - Manage the impacts of a changing climate on our local area while ensuring that our communities are resilient to natural disasters

5.3 - Keeping our community at the centre of service delivery whilst remaining effective and efficient and delivering transparent governance and financial sustainability

FINANCIAL IMPLICATIONS:

Council currently has a Fleet reserve which accumulates the surplus revenue from fleet operations to reserve to fund the renewal of fleet items (asset) (in the same way as Water and Sewer Services). The Fleet Reserve is forecast to have \$1.4M in the reserve at the end of the Financial Year.

The introduction of an EV to the fleet and charging station will allow staff to assess:

1. The Life Cycle Cost of EV's
2. Best types of chargers
3. Any other issues that need to be addressed

Service level changes and resourcing/staff implications

Councils workshop currently maintains our light fleet. One fleet member has recently undertaken training on EV's to enable the workshop to safely service our current hybrid fleet. Any additional training required will be assessed and undertaken.

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR ENGINEERING SERVICES REPORT**ITEM 12.3 T2025/060 270526 T2025-060 NATURAL DISASTER SUPPLIER PANEL****AUTHOR/ENQUIRIES:** Ashley Borthwick, Acting Contracts and Procurement Officer**Summary:**

Nambucca Valley Council is seeking to establish a supplier panel to form a panel of suitably qualified & experienced suppliers which council staff can engage for the Natural Disaster Recovery Works Program for 2026-2029. Staff members can gain quotes from the schedule rates submitted in the supplier's submission and be governed by Council's standard purchase order conditions or where required under NSW MW21 contract conditions. Council received 22 submissions on this tender with suppliers offering a wide variety of services and schedule of rates.

Recommendation:**That Council:**

- 1 Accepts all tenderers to T2025-060 Natural Disaster Supplier Panel.**
- 2 Approves expenditure under T2025-060 Natural Disaster Supplier Contract up to \$40,000,000 funded from Natural Disaster, approved Essential Public Asset Repairs projects.**
- 3 Delegates to the General Manager the authority to finalise and approve the panel of suppliers.**
- 4 Delegates to the General Manager to approve all works under this T2025-060 Natural Disaster Supplier Contract, subject to the works being funded from Natural Disaster Essential Public Asset Repairs (EPAR) and are within budget.**
- 5 Updates the Contract Register.**

BACKGROUND:

This tender was advertised on Vendor Panel as a selective tender sent to 28 suppliers located across the Mid-North Coast and surrounding areas. The tender specifications were also adjusted to met the new Natural Disaster Guidelines to assist Council in closing our EPAR's after the works are complete.

DISCUSSION:

The tender was advertised on Council's website via Council's e-tendering portal VendorPanel on Friday 20th March 2026 and closed Thursday 16th April 2026 at 6pm.

The following 22 tender submissions were submitted (listed in alphabetically order) and downloaded from the VendorPanel:

Tenderer	Address
AJ Civil Projects	621 Hogbin Drive Toormina NSW 2452
Alliance Construction Group Pty Ltd	1/32 Geebung Drive Port Macquarie NSW 2444
Anything Earth	18 Gaudrons Road Sapphire Beach NSW 2450
Argent Earthworks	1071 South Arm Road South Arm NSW 2460
Cfm Civil Pty Ltd	12 McGregor Close Toormina NSW 2452

ITEM 12.3 T2025-060 NATURAL DISASTER SUPPLIER PANEL

Civilnett Pty Ltd	Unit 3/5 Engineering Drive North Boambee Valley NSW 2450
Civil Mining & Construction Pty Ltd (CMC)	21 Lavarack Avenue Eagle Farm QLD 4009
Dampney Plant & Labour Hire Pty Ltd	129 Williams Road Bonville NSW 2450
Durack Civil Pty Ltd	182 Goonyella Road Moranbah QLD 4744
Finn Valley Pty Ltd	11 Motto Lane Heatherbrae NSW 2324
Fortade Group Pty Ltd	6 Centra Park Street Macksville NSW 2447
Hammond Civil Pty Ltd	79 E Bonville Road Bonville NSW 2450
JNC Group Indigenous Contractors Pty Ltd	12 Wright Place Armidale NSW 2350
Lucas Civil Construction Pty Ltd	146 Jubilee Street Townsend NSW 2463
Mach Construct Pty. Ltd.	13 Ivory Circuit Sapphire Beach NSW 2450
Mid North Coast Contractors Pty Ltd	4 Duke Street Nambucca Heads NSW 2448
Nviroscope Pty. Limited	3/14 Buchanan Street South Murwillumbah NSW 2484
Pan Civil Pty Ltd	14 Foundry Road Seven Hills NSW 2147
PCA Ground Engineering	6 Harrington Street Arundel QLD 4214
R & M Earthmoving Pty Ltd	39 Gordon Street Woolgoolga NSW 2456
See Civil Pty Ltd	108 Siganto Drive Helensvale QLD 4212
Sprocket Civil Pty Limited	31 Persimmon Close Glenreagh NSW 2450

Probity

The Tender has been conducted in accordance with Clause 166(a) of the *Local Government (General) Regulation 2021* - the open tendering method by which tenders for the proposed contract are invited by public advertisement.

Conflict of Interest Declarations were signed by all participating tender evaluation panel members, including the Chair, prior to their receipt of tender submissions.

No late tenders were received.

All tenderer insurance records were checked against tender requirements, and potential non-conformities were noted in the Evaluation Matrix for the consideration of the panel.

No tender was deemed non-conforming.

The tender has been conducted in accordance with:

- Part 7 of the *Local Government (General) Regulation 2021*.
- Section 55 of the *Local Government Act 1993, No.30 (NSW)*.

ITEM 12.3 T2025-060 NATURAL DISASTER SUPPLIER PANEL

- CS 10 Procurement Procedures Manual.
- G 12 Procurement of Goods and Services Policy.

Tender Evaluation

The Tender Evaluation Panel (TEP) first met 23/04/2026 at 0800am at the Council Administration Building. The panel consisted of the following members:

- Brock Varley – Manager Disaster Recovery
- Leroy Walsh – BASEC Engineering (External Consultant)
- Cody Jones – Quality Control Officer
- Matt Smith – Project Engineer
- Ashley Borthwick – Acting Contracts & Procurement Officer (Chairperson/Non-voting)

The panel members used a criteria-based methodology to individually assess the submissions. They each provided a quantitative score and appropriate supporting qualitative information on their assessment. The Chair then lead the TEP in a consensus scoring exercise which is entered into the scoring matrix and multiplied against the weightings. This displays the scoring and therefore the preferred tenderer.

Methodology

The % weightings and criteria were agreed upon prior to the tender closing:

- Price 40%
- Capability 25%
- Capacity 25%
- Local & Indigenous Content 10%

CONSULTATION:

Nambucca Valley Councils Natural Disaster Recovery Team.
BASEC Engineering.

SUSTAINABILITY ASSESSMENT:

This panel ensures a more efficient process of engaging contractors for Natural Disaster Recovery including Landslip Remediation Works in the Nambucca LGA.

Creating this supplier panel provides supplier rates that can be compared for various DRFA works and is a simpler way to obtain value for money.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
As previously experienced with supplier panel arrangements, With a large panel of contractors steps must be taken to ensure work is spread across the panel	L	L	NVC has developed Rules of Engagement to ensure work is spread evenly across the panel, all staff must comply with the rules of engagement and engage contractors as per NVC's Procurement Procedures Manual Procedure NO: PRO CS10	Nil

FINANCIAL IMPLICATIONS:

Nil – all works to be covered under DRFA funding.

ATTACHMENTS:

There are no attachments for this report.