



NAMBUCCA VALLEY COUNCIL

ORDINARY COUNCIL MEETING AGENDA ITEMS 16 APRIL 2025

Council has adopted the following Vision and Mission Statements to describe its philosophy and to provide a focus for the program areas detailed in its Delivery Program.

Our Vision

Nambucca Valley ~ Living at its best.

Our Mission Statement

'The Nambucca Valley will value and protect its natural environment, maintain its assets and infrastructure and develop opportunities for its people.'

Our Values in Delivery

- *Professionalism:*
Show drive and motivation, innovation, risk awareness, an awareness of strengths and weaknesses and a commitment to learning.
- *Accountability:*
Take responsibility for own actions, act in line with legislation and policy and be open and honest.
- *Community Focus:*
Commit to delivering customer and community focused services in line with strategic objectives.
- *Team work:*
Be a respectful, inclusive and reliable team member, collaborate with others and value diversity.
- *Safety:*
Strive towards a safety focused workplace culture to ensure the wellbeing of staff, their families and the community.
- *Value for Money:*
Achieve results through efficient use of resources and a commitment to quality outcomes.
- *Leadership (Managers):*
Engage and motivate staff, develop capability and potential in others and champion positive change.

Council Meetings: Overview and Proceedings

Council meetings are held monthly on the **third Wednesday** of each month commencing at **5.30 pm**. Meetings are held in the Council Chamber at Council's Administration Centre—44 Princess Street, Macksville (unless otherwise advertised).

How can a Member of the Public Speak at a Council Meeting?

Public Forums are held each month at 5.30pm on the Tuesday (same week) prior to the council meeting, except where Council meetings are held off-site.

1 Addressing Council with regard to an item on the meeting agenda:

Members of the public are welcome to attend meetings and address the Council. Registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on a Monday prior. The relevant agenda item will be brought forward at 5.30 pm in agenda order, and dealt with following preliminary business items on the agenda. Public addresses are limited to five (5) minutes per person with a limit of two people speaking for and two speaking against an item.

2 Public forum address regarding matters not on the meeting agenda:

Nambucca Valley Council believes that the opportunity for any person to address the Council in relation to any matter which concerns them is an important demonstration of local democracy and our values. Accordingly Council allows members of the public to address it on matters not listed in the agenda provided the request is received before publication of the agenda (registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on Monday prior) and the subject of the address is disclosed and recorded on the agenda.

In relation to regulatory or enforcement matters it needs to be understood that the Council has certain legal obligations which will generally prevent the Council from providing an immediate response to any concerns or grievances which may be raised in the public forum. In particular the Council has to provide procedural fairness and consider all relevant information.

Generally this cannot be done with matters which have come direct to Council via the public forum. So the fact that the Council may not immediately agree to the representations and seek a report instead should not be taken to indicate disagreement or disinterest.

Where the subject matter concerns an on-going complaint which has been the subject of previous investigation by Council staff and/or external bodies such as the NSW Ombudsman, the General Manager in consultation with the Mayor will decide on whether or not the person will be allowed to speak in the public forum.

Speakers should address issues and refrain from making personal attacks or derogatory remarks. You must treat others with respect at all times.

Council Meeting Audio Recordings

Council audio records all Council Meetings and the recordings are posted on the website once the Minutes are released. Please note that the audio files could be quite large and may take a while to download.

Meeting Agenda

These are available Council's website: www.nambucca.nsw.gov.au

For Councillors

If you would like to submit a Notice of Motion or Question with Notice for an upcoming Council meeting, please use the link [Councillor Notice of Motion/Questions with Notice](#)



NAMBUCCA VALLEY COUNCIL

ORDINARY COUNCIL MEETING - 16 APRIL 2025

Acknowledgement of Country *(Mayor)*

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

Council Meeting Audio Recordings *(Mayor)*

This meeting is being webcast and those in attendance should refrain from making any defamatory statements. The Mayor and Councillors are being video recorded.

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	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.</i>	
13.2	T2025-021 Stabilisation of Various Road Pavements	
	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.</i>	
13.3	RFT 2002359A Construction of Valla Urban Growth Area Stage 1 - Civil Works	
	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.</i>	
13.4	T2025-006 - Provision of Mowing & Slashing Services for Rural Sealed Road	
	<i>It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.</i>	
a	Questions raised by Councillors at 8 above	
i	MOTION TO CLOSE THE MEETING	
ii	PUBLIC VERBAL REPRESENTATIONS REGARDING PROPOSAL TO CLOSE	
iii	CONSIDERATION OF PUBLIC REPRESENTATIONS	
iv	DEAL WITH MOTION TO CLOSE THE MEETING	
14	MEETING CLOSED TO THE PUBLIC	
15	REVERT TO OPEN MEETING FOR DECISIONS IN RELATION TO ITEMS DISCUSSED IN CLOSED MEETING.	

Statement of ethical obligations:

The Mayor and Councillors are reminded of their Oath/Affirmation of office made under Section 233A of the *Local Government Act 1993* and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

NAMBUCCA VALLEY COUNCIL



DISCLOSURE OF INTEREST AT MEETINGS

Name of Meeting: _____
Meeting Date: _____
Item/Report Number: _____
Item/Report Title: _____

I _____ declare the following interest:
(name)

☐

Pecuniary – must leave chamber, take no part in discussion and voting.

☐

Non Pecuniary – Significant Conflict – Recommended that Councillor/Member leaves chamber, takes no part in discussion or voting.

☐

Non-Pecuniary – Less Significant Conflict – Councillor/Member may choose to remain in Chamber and participate in discussion and voting.

For the reason that _____

Signed _____ Date _____

Council's Email Address – council@nambucca.nsw.gov.au

(Instructions and definitions are provided on the next page).

Definitions

(Local Government Act and Code of Conduct)

Pecuniary – An interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

(Local Government Act, 1993 section 442 and 443)

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Council or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter. *(Section 451).*

Non-pecuniary – A private or personal interest the council official has that does not amount to a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or visa-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

NAMBUCCA VALLEY COUNCIL

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

The following document is the minutes of the Ordinary Council meeting held **19 MARCH 2025**. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on Wednesday **16 APRIL 2025** and therefore subject to change. Please refer to the minutes of **16 APRIL 2025** for confirmation.

PRESENT

Cr Gary Lee (Mayor)
Cr Martin Ballangarry OAM
Cr David Jones
Cr Ljubov Simson
Cr Troy Vance

Cr James Angel
Cr Susan Jenvey
Cr Tamara McWilliam
Cr Jane Smith

ALSO PRESENT

Bede Spannagle (General Manager)
David Moloney (Director Engineering Services)
Kristian Enevoldson (Manager Risk and Governance)

Matthew Sykes (Director Corporate Services)
Daniel Walsh (Manager Development Environment)
Rochelle McMurray (Minute Secretary)

APOLOGIES

Nil

ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

COUNCIL MEETING AUDIO RECORDINGS

This meeting is being webcast and those in attendance should refrain from making any defamatory statements. The Mayor and Councillors are being video recorded.

PRAYER

Reverend Joanne Smalbil from Nambucca Heads Uniting Church offered a prayer on behalf of the Nambucca Minister's Association.

DISCLOSURE OF INTEREST

Councillor Jane Smith declared a pecuniary - significant in Item 5.4 – Improvements for Nambucca Heads CBD under the Local Government Act as Councillor Jane Smith has a commercial lease in Bowra St Nambucca Heads CBD. Councillor Jane Smith left the meeting for this item.

Councillor David Jones declared a pecuniary - significant conflict of interest in Item 5.4 - Improvements for Nambucca Heads CBD under the Local Government Act as Councillor David Jones has interest in property, commercial and residential in Bowra St. Councillor David Jones left the meeting for this item.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

DELEGATIONS & PUBLIC FORUM HELD TUESDAY 18 MARCH 2025

RECOMMENDATION

That the following delegations be heard:

Item 5.1 - Notice of Motion - Tree Preservation Orders -Significant Trees

i Mr Marc Percival – for the recommendation

ii Mr Zahn Pithers – for the recommendation

Item 11.2 - Beer Creek Water Quality

iii Mr James Ford – against the recommendation

Delegations Continued

Item 5.1 - Notice of Motion - Tree Preservation Orders -Significant Trees

i Mr Marc Percival addressed Council with speaking notes placed on SF3424 15032/2025.

69/25 **RESOLVED:** (Jones/McWilliam)

That the speaker be granted an extension of time.

ii Mr Zahn Pithers –addressed Council with speaking notes placed on SF3424 15031/2025.

Item 11.2 - Beer Creek Water Quality

iii Mr James Ford - addressed Council with speaking notes placed on SF3424 15471/2025.

CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

SUBJECT: CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 27 FEBRUARY 2025

70/25 **RESOLVED:** (Vance/McWilliam)

That the minutes of the Ordinary Council Meeting of 27 February 2025 be confirmed.

Amendment to the next Council date from 13 March to 19 March in the previous minutes.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

MAYORAL MINUTES - LATE

ITEM L.1 SF271 190325 Mayoral Minute - Review of the Code of Meeting Practice

71/25 **RESOLVED:** (Lee)

That Council provide a report to review the Code of Meeting Practice to be presented to a Council meeting after the Office of Local Government has released their Model Code of Meeting Practice.

NOTICE OF MOTION - CR JONES

ITEM 5.1 SF3422 190325 Notice of Motion - Tree Preservation Orders -Significant Trees

72/25 **RESOLVED:** (Jones/Simson)

That Council:

- 1 Receive a report on the ability for tree permits to be required for the removal of trees from non-rural areas of the Nambucca Valley under Part 2.3 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021. The report is to include:**
 - **A draft clause for an amendment to the Nambucca Development Control Plan 2010 which identifies vegetation which would require a tree permit.**
 - **Budget implications associated with requiring tree permits.**
 - **An estimated timeframe for implementing tree permit requirements.**

NOTICE OF MOTION - CR ANGEL

ITEM 5.2 SF3422 190325 Notice of Motion - Timings of Grant Status Report

73/25 **RESOLVED:** (Angel/McWilliam)

That Council provides the grant status report to Council meetings on a quarterly basis.

NOTICE OF MOTION - CR SMITH

ITEM 5.3 SF3422 190325 Notice of Motion - Explore All Funding Options for Nambucca Valley Water Quality Monitoring Program

74/25 **RESOLVED:** (Smith/Jones)

That Council:

- 1 Explore alternate funding and partnership options for the Nambucca Valley Water Quality Monitoring Program.**
 - a Report on all available and upcoming grant opportunities to fund the Nambucca Valley Water Quality Monitoring Program**
 - b Lobby the NSW Environmental Protection Agency to work to implement, partner**

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

or fund the Nambucca Valley Water Quality Monitoring Program

- 2 Writes to the State Member for Oxley Mr Michael Kemp MP and the Federal Member for Cowper Mr Pat Conaghan MP requesting the assistance in the advocacy and funding for Nambucca Valley Water Quality Monitoring Program.
- 3 Write to the Minister for Water and the Environment requesting assurances that greater resources be allocated to State agencies responsible for monitoring legislative compliance within the Nambucca Valley.

Councillor David Jones and Councillor Jane Smith left the meeting before the commencement of this item, the time being 6:22 PM

NOTICE OF MOTION - CR ANGEL

ITEM 5.4 SF3422 190325 Notice of Motion - Improvements for Nambucca Heads CBD

75/25 **RESOLVED:** (Angel/McWilliam)

That Council:

- 1 Notes the receipt of the petition.
- 2 Provides a report on the current state of the Nambucca CBD including:
 - a Current cleaning schedule for the roads and footpaths.
 - b Maintenance schedule for the gardens and small green areas.
 - c List of upcoming programmed works within the CBD precinct in the next 12 months.
 - d List of available an upcoming grant for master plans, beautification, infrastructure, or place making.
 - e Extend one side for of Bowra St to a 2hr Parking Limit.
- 3 Writes a letter to the Member for Oxley Michael Kemp requesting his assistance to request an increase the presence of NSW police foot patrols in the Nambucca CBD and district.
- 4 Prepares a bid for the 2025/26 Budget to produce the Nambucca Main Street CBD Master Plan.
- 5 Establishes a Community Reference Group (CRG) for the Nambucca CBD project to ensure community consultation from the beginning of the project.

Councillor David Jones and Councillor Jane Smith returned to the meeting at the completion of this item, the time being 6:33 PM.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

NOTICE OF MOTION - CR JENVEY

ITEM 5.5	SF3422	190325	Notice of Motion - Cr Susan Jenvey Request for Leave 7 May to 13 June 2025
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76/25 **RESOLVED:** (Angel/McWilliam)

That Cr Susan Jenvey be granted leave of absence in accordance with Section 234(1) (d) of the Local Government Act 1993 for the period of 07 May 2025 to 13 June 2025 inclusive.

ASKING OF QUESTIONS WITH NOTICE

There were no questions with notice.

QUESTIONS FOR CLOSED MEETING WHERE DUE NOTICE HAS BEEN RECEIVED

There were no questions for Closed Meeting where due notice has been received.

GENERAL MANAGER REPORTS

ITEM 9.1	SF959	190325	Outstanding Actions and Reports
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77/25 **RESOLVED:** (Jones/Simson)

That Council notes the list of outstanding actions and reports.

DIRECTOR CORPORATE SERVICES REPORTS

ITEM 10.1	SF42	190325	OLG Complaint Statistics
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78/25 **RESOLVED:** (McWilliam/Ballangarry)

That Council notes the Office of Local Government report on 2023/24 Complaint Statistics.

ITEM 10.2	SF1031	190325	Revised CCTV Policy
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79/25 **RESOLVED:** (Angel/Jenvey)

That Council approves the attached revised CCTV Policy Number CS 29 to be placed on public exhibition for 28 days and if no submissions are received that the policy is adopted.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

ITEM 10.3 SF3409.24 190325 Minutes of the Nambucca Valley Council Access Committee
Meeting held 25 February 2025

80/25 **RESOLVED:** (Jenvey/Simson)

That Council:

- 1 Notes the Minutes of the Access Committee meeting held 25 February 2025.**
- 2 Approves the resolutions of the Access Committee including:**
 - a) Name change to Nambucca Valley Access and Inclusion Committee.**
 - b) The endorsed Terms of Reference.**
 - c) A return to monthly meetings between February and November.**
 - d) Recruitment of new members to the Committee.**

ITEM 10.4 SF3586 190325 Establish the Aboriginal Advisory Committee

81/25 **RESOLVED:** (Smith/Ballangarry)

That Council:

- 1 Approves the new Aboriginal Advisory Committee as an advisory Committee to Council.**
- 2 Elects Councillor Cr Smith as the committee delegate.**

ITEM 10.5 SF963 190325 Nominations to Council Section 355 Committees of Management

82/25 **RESOLVED:** (Angel/McWilliam)

That Council:

- 1 Approves the new nominations to the following Section 355 Committees of Management as per the table in the Discussion section of the report.**
- 2 Provides the successful nominees with a copy of the Terms of Reference, Code of Conduct for Delegates, Section 355 Committee Guidelines and Volunteer Safety Handbook.**

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

ITEM 10.6	SF3504 Approval	190325	Donations Program (Section 356) 2024/2025 - Applications for
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83/25 **RESOLVED:** (Angel/McWilliam)

That Council approves all thirty-five (35) eligible applications for monetary donation requests, received for the Donations Program, totalling \$17,401.45, up to the capped amount of \$500.00 each, or a lesser amount as requested.

MANAGER DEVELOPMENT AND ENVIRONMENT REPORTS

ITEM 11.1	SF3410	190325	Undetermined Development Applications greater than 12 months, where submissions have been received, or where an application to vary development standards under Clause 4.6 of the Nambucca LEP 2010 was approved under staff delegation
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84/25 **RESOLVED:** (Smith/McWilliam)

That Council notes the information on undetermined development applications greater than 12 months, or where submissions have been received to 7 March 2025, and development applications determined from 13 January – 7 March 2025 where an application to vary development standards under Clause 4.6 of the Nambucca LEP 2010 was approved under delegation.

ITEM 11.2	SF214	190325	Beer Creek Water Quality
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85/25 **RESOLVED:** (Jones/McWilliam)

That Council notes the information in the report.

ITEM 11.3	SF2702	190325	Classification of Land as Operational - Lot 1 DP 1310874 Lower Buckra Bendinni Road, Buckra Bendinni and Lots 1 and 2 DP 1290686 Rodeo Drive, Wirrimbi
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86/25 **RESOLVED:** (Simson/Ballangarry)

That Council:

- 1 Exhibit the classification of Lot 1 DP 1310874 – Lower Buckra Bendinni Road, Buckra Bendinni & Lots 1 & 2 DP 1290686 Rodeo Drive, Wirrimbi as operational land in accordance with Section 34 of the Local Government Act 1993.
 - 2 Classify Lot 1 DP 1310874 – Lower Buckra Bendinni Road, Buckra Bendinni & Lots 1 & 2 DP 1290686 Rodeo Drive, Wirrimbi as operational land should no submissions be received.
-

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

COUNCIL IN CLOSED MEETING (CLOSED TO THE PUBLIC)

87/25 **RESOLVED:** (McWilliam/Ballangarry)

- 1 That Council consider any written representations from the public as to why the Meeting should not be Closed to the public.
- 2 That Council move into Closed Meeting to discuss the matters for the reason(s) listed below.

Reason reports are in Closed Meeting:

GENERAL MANAGER REPORTS

For Confidential Business Paper in Closed Meeting

ITEM 12.1	SF3420	190325	Matters Regarding Realised or Potential Losses
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

For Confidential Business Paper in Closed Meeting

ITEM 12.2	SF3420	190325	T2025-002 - Provision of Road Patching and Spray Sealing Services
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

For Confidential Business Paper in Closed Meeting

ITEM 12.3	SF3420	190325	T021-2024 REGPRO402425 Road Safety Barrier Systems
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (d) of the Local Government Act, 1993, on the grounds that the report contains commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

For Confidential Business Paper in Closed Meeting

ITEM 12.4	SF3420	190325	T2025/013 - Macksville Memorial Aquatic & Fitness Centre - Roof Replacement
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It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (c) of the Local Government Act, 1993, on the grounds that the report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CLOSED MEETING

The Ordinary Council Meeting's Meeting **IN CLOSED MEETING** commenced at **6:59 PM**.

RESUME IN OPEN MEETING

88/25 **RESOLVED:** (Jenvey/McWilliam)

That Ordinary Council Meeting resume in Open Meeting. The Ordinary Council Meeting resumed **IN OPEN MEETING** at 7:11PM.

FROM COUNCIL IN CLOSED MEETING

The General Manager then read the Confidential resolutions.

GENERAL MANAGER REPORTS

For Confidential Business Paper in Closed Meeting

ITEM 12.1	SF3420	190325	Matters Regarding Realised or Potential Losses
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89/25 **RESOLVED:** (Vance/McWilliam)

That Council notes the information concerning incidents where there is a realised or potential loss of funds and/or reputation.

For Confidential Business Paper in Closed Meeting

ITEM 12.2	SF3420	190325	T2025-002 - Provision of Road Patching and Spray Sealing Services
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90/25 **RESOLVED:** (Angel/McWilliam)

That Council:

- 1 Awards T2025-002 Separable Portion 1 - Provision of spray sealing works to Bitupave Ltd t/a Boral Asphalt for the contract sum of \$289,915.00 excluding GST.
- 2 Awards T2025-002 Separable Portion 2 – Provision of road patching works to NSW Building and Civil Pty Ltd for the contract sum of \$634,344.00 excluding GST.
- 3 Updates the Contracts Register.

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Ballangarry, Jenvey, Jones, Lee, McWilliam, Simson, Smith and Vance Total (9)
Against the Motion:	Nil Total (0)

For Confidential Business Paper in Closed Meeting

ITEM 12.3 SF3420 190325 T021-2024 REGPRO402425 Road Safety Barrier Systems

91/25 **RESOLVED:** (Jones/Ballangarry)

That Council:

- 1 In accordance with the *Local Government (General) Regulation 2021 – Part 7 Tendering*, Council accepts the tenders from the following suppliers for Tender REGPRO402425 on a Schedule of Rates based contract:

Supply & Installation

- a) Top Notch Fencing
- b) Road Safety Barriers
- c) Guardrail Infrastructure
- d) Guardrail Systems
- e) Irwin Family Trust

Supply Only

- a) Ingal Civil Products
- b) Guardrail Infrastructure
- c) Road Safety Barriers
- d) A1 Highways

- 2 Authorises the General Manager to finalise and execute the contract and any other documentation required to give effect to this resolution.
- 3 Update the Contracts Register.

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Ballangarry, Jenvey, Jones, Lee, McWilliam, Simson, Smith and Vance Total (9)
Against the Motion:	Nil Total (0)

Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 19 MARCH 2025

For Confidential Business Paper in Closed Meeting

ITEM 12.4 SF3420 190325 T2025/013 - Macksville Memorial Aquatic & Fitness Centre - Roof Replacement

92/25 **RESOLVED:** (Jenvey/Simson)

That Council:

- 1 Authorises the General Manager to finalise and execute the contract within authorised budget, and any other documentation required to give effect to this resolution**
- 2 The Contracts Register be updated**
- 3 A report will be presented to Council on the outcome of the procurement process.**

Upon being put to the meeting, the motion was declared carried.

For the Motion:	Councillors Angel, Ballangarry, Jenvey, Jones, Lee, McWilliam, Simson, Smith and Vance Total (9)
Against the Motion:	Nil Total (0)

CLOSURE

There being no further business the Mayor then closed the meeting the time being 7:15 PM.

Confirmed and signed by the Mayor on **16 APRIL 2025**.

Cr Gary Lee
MAYOR
(CHAIRPERSON)

NOTICE OF MOTION

ITEM 5.1 SF3422 160425 NOTICE OF MOTION - COMMUNICATION WITH THE ENVIRONMENTAL PROTECTION AGENCY

AUTHOR/ENQUIRIES: Ljubov Simson, Councillor

SUMMARY:

Discussions relating to the amendment to the Nambucca Local Environment Plan 2010 – Horticulture have highlighted the need for better communications to the community on current outreach and compliance activities in the Nambucca Valley by the Environment Protection Agency (EPA). The transparency provided by a regular communication cycle will support valuable partnership opportunities for the Council with the EPA.

In parallel, a regular communication cycle with the EPA would support the development of a Rural Land Strategy as recommended by the Department of Planning, Housing and Infrastructure on the submission of an update to the Local Environment Plan (LEP) 2010 to require development consent for horticulture in RU1 and RU2 zones.

GENERAL MANAGER COMMENTS:

Council already has regular communication with the EPA on a variety of matters. Council is not able to require the Environment Protection Authority (EPA) to work in partnership with Council to deliver a compliance report to Council meetings on a quarterly basis. Alternatively, Council could either remove recommendation one or resolve to request the EPA provide a compliance report to Council on a quarterly basis.

To clarify the comment in the summary, it is noted that the EPA do not support the development of a Rural Land Strategy.

With regards to an out-facing Council newsletter, it is something that staff will be considering if the recruitment of a Communications Officer is successful. The content of the newsletters would relate to all Council business and not just communications with the EPA. Given the resourcing implications of a newsletter it is considered more appropriate for it to remain an operational matter. Staff will advise Council when we are in a position to deliver a newsletter when resources become available.

RECOMMENDATION:

That Council:

- 1 In partnership with the Environment and Protection Agency (EPA) provide an outreach and compliance report to Council meetings on a quarterly basis.**
- 2 Report on the consideration for an out-facing Council newsletter, online and hardcopy versions, which would include the quarterly outreach and compliance report from the EPA and any “Nambucca Valley Farming” Fact Sheet updates.**

OPTIONS:

- 1 Do nothing/business as usual**
- 2 Proposed recommendation**
- 3 Alternative option**

BACKGROUND:

The NSW Environment Protection Authority (EPA) is the primary environmental regulator for New South Wales whose role includes protecting, restoring and enhancing the quality of the environment in NSW and reducing risk to human health.

ITEM 5.1 NOTICE OF MOTION - COMMUNICATION WITH THE ENVIRONMENTAL PROTECTION AGENCY

The NSW EPA is a statutory body established by the Protection of the Environment Administration Act 1991 and is required to develop environmental quality objectives, guidelines and policies to ensure environment protection.

The EPA works along-side local governments to deliver environmental outcomes that support healthy environments, economies and communities using a combination of activities to respond to environmental and human health issues.

Conversations with Pip Rainery, Senior Engagement Advisor of the NSW EPA, have raised the opportunity of working together to provide better communications on outreach and compliance activities of the EPA in the Nambucca Valley to the local community.

Council had previously discussed the value of establishing a “Nambucca Valley Farming” Fact Sheet to promote a greater understanding of existing government and regulatory bodies, and the roles they play in managing agriculture in the Nambucca Valley.

Together, the regular communication of an outreach and compliance report from the EPA and “Nambucca Valley Farming” Fact Sheet and updates are some examples on how the Council can continue to improve its communication to and connection with the Nambucca Valley community and inform on the development of a Rural Land Strategy balancing protection of the natural environment with agricultural needs and community aspirations.

CONSULTATION:

Community Strategic Plan

Delivery Program Action

CE16 - Deliver projects funded under the Environmental Levy and related environmental grants

ATTACHMENTS:

There are no attachments for this report.

GENERAL MANAGER'S REPORT**ITEM 9.1 SF959 160425 OUTSTANDING ACTIONS AND REPORTS**

AUTHOR/ENQUIRIES: Bede Spannagle, General Manager; Matthew Sykes, Director Corporate Services; David Moloney, Director Engineering Services; Daniel Walsh, Manager Development and Environment; Joanne Hudson, Manager Human Resources; Evan Webb, Chief Financial Officer

SUMMARY:

The following table is a report on all outstanding resolutions and questions from Councillors (except development consents, development control plans & local environmental plans). Matters noted or received, together with resolutions adopting rates, fees and charges are not listed. Where matters have been actioned, they are indicated with strikethrough and then removed from the report to the following meeting. Please note that the status is updated one week before the Council meeting.

RECOMMENDATION:

That Council notes the list of outstanding actions and reports.

	FILE NUMBER	COUNCIL MEETING DATE	ACTION BY
MAY 2023			
1	SF2524	25/05/23	GM
RESOLUTION: Lease of Lots 1 and 2 in DP 866932 Reserve 85113 - Nambucca Heads RSL Club Ltd Carpark Council as Crown Land Manager execute the 21-year lease to Nambucca Heads RSL Club Limited over Lots 1 and 2 in DP 866932 Reserve 85113 under Council seal.			
STATUS: 31/05/23 Followed up with NHRSL Club who will revert with decision on acceptance of lease by 2/6/23. 07/06/23 Meeting with RSL representatives to be held 07/06/23. 20/06/23 Councillors updated at meeting 15/06/23 - NHRSL Club advised of Council's position. No response to hand at this stage. 04/07/23 NHRSL Club has responded requesting a further meeting with Nambucca Valley Council. 19/07/23 A meeting took place on 11 July 2023 with the RSL to organise a meeting between the RSL Board and Council. 09/08/23 Lease not yet executed. Awaiting completion of Council's stormwater remediation project to be commenced imminently. 23/08/23 The General Manager met with the RSL on 18 August 2023 and the lease will be discussed at their Board Meeting 30 August 2023. The stormwater is 50% completed. 06/09/23 NHRSLCL have advised they will suspend signing the lease due to new issue presented during the stormwater rectification project – being a sinkhole and large cavity requiring remediation. Council's Project Manager is liaising with RSL's Stakeholder Liaison from C2Hills Consultancy and seeking involvement from NSW Public Works. 20/09/23 Manager Projects is waiting on formal response from NSW Public Works confirming their contribution to works required. 04/10/23 Manager Projects has advised that NSW Public Works have undertaken their first review of Council's submission for funding. PWA have said that they will cover: - The full length of stormwater pipe replacement except for the first 12m - The asphalt concreting of the 2.4m (excavator width) on the full 60m long trench - The concrete carpark for 3 car parking bays out of 7. This is pending the final review by PWA which could be in 2 weeks. 17/10/23 The Club have advised they do not wish to proceed with execution of the new licence until the current carpark works being done by Council are completed, or at least have progressed significantly. Council has had verbal commitment from NSW PWA (Public Works) to provide partial, but significant funding to the rectification works, however an executed funding deed has not yet been received. Once written confirmation has been received, Council will proceed to engage the contractors to undertake the identified works – including the sink hole cavities presented once the stormwater project commenced. This step will enable focus back to progressing the execution of the new licence agreement. 02/11/23 Meeting on-site with NHRSL CEO and Project Manager; AMED & Manager Projects to walk through issues identified with sink holes, cavities and current rectification works. Need has been identified that there is a much larger problem in the sub-surface which needs full investigation prior to any re-surfacing. Engineers to undertake proper and full investigation, project to rectify to be scoped; responsibilities of works to be clearly delineated; funding for project to be sought. Report to be brought back to Council on status once fully understood. 22/11/23 DoPE Crown Lands have advised they are completing independent Native Title Advice to be supplied to			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

Council, however require 2 additional purposes to be added to the reserve purposes being Access, and Tourist Services. These will need to be gazetted and will provide approval for the existence of access to the boardwalk and boat ramp, and for the kiosk and café. The progressing of the new lease will be subject to the outcome of the exploration works with the stormwater rectification project works, then confirming our negotiated position with the RSL Club.

05/12/23-05/02/24 No further action. Awaiting completion of works at premises (estimated to be completed by the end of this financial year given the funding parameters set by TfNSW who have funded a large portion of the required works), and native title advice from DoPE Crown Lands.

20/02/24 Dept Crown Lands have advised they have reviewed and will no longer require Council to add the 2 previously identified purposes to the Reserve, and accordingly will no longer be undertaking a Native Title Assessment. Council may continue with the leasing process which remains subject to completion of the civil works being done to remediate the stormwater infrastructure.

04/03/24 Stormwater works project to recommence late April 2024, to be completed by 30 June 2024.

12/03/24 Project Engineer advised Surveyors will stake boundaries end of March. This will assist with discussion and planning moving forward.

02/04/24 No further update.

12/04/24 Meeting with Project Engineer & Property Officer and RSL Club representatives to be arranged in coming days to update plan for physical stormwater works being completed by Council seeking the Club's intent to contribute to remainder of resurfacing works required.

16/04/24 Meeting with RSL scheduled for 23/4/24.

08/05/24 Meeting held with RSL representatives 01/05/24. Project Engineer provided budget for works to complete sub surface drainage and resurface works. Club asked for co-contribution of \$169,000 maximum (together with TfNSW funding) to complete full resurface works. This would be best opportunity for cost efficiency, and leave only the landscaping to complete works. Club Representatives agreed in principal, with further information to be supplied for review by Board. Should board agree to co-contribute, Agreement to be drafted and signed by both parties which will include commitment to enter into new lease.

22/05/24 Draft Deed of Agreement drafted and forwarded to RSL Club for review and response.

04/06/24 Deed of agreement signed by NVC & NH RSL. Amendments to draft lease now required to allow for these works.

18/06/24 No further update.

02/07/24 RSL Club invoiced for their co-contribution to works as per Deed of Agreement; works commenced 2 July 2024.

17/07/24 Current works progressing with an expected completion date at the end of July.

07/08/24 Pavement completed, line marking still to be done.

21/08/24-20/08/24 No further update.

03/09/24 Line marking contractor engaged to undertake work, awaiting surveying resources to be available to spot the car park.

08/10/24-22/10/24 No further update.

19/11/24 Met with contractor on 14/11/24 to discuss their remediation plan. Lease discussions to recommence once the remediation works are attended to.

11/12/24-19/02/25 The contractor has a management plan in place for the peak summer period with a review in early February.

07/03/25 Surface repairs were scheduled for week commencing 10 March, these works have been postponed due to severe weather conditions

08/04/25 Linemarking has been completed. The defects liability period has started.

JUNE 2023

2	SF3303	29/06/23	DCS
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RESOLUTION: Provision of a Council Website Link to the Federal Government Voice Website

~~As part of our support for the Voice to Parliament Nambucca Valley Council will convene a meeting of its Aboriginal Advisory Committee and extend its stakeholder engagement if necessary to produce a Reconciliation Plan to be linked to Council's Community Strategic Plan.~~

~~Council policies such as initiatives of Aboriginal place naming to be part of the Reconciliation Plan between Nambucca Valley Council and its Gumbaynggirr community representatives. This Reconciliation Plan is to include Council's support for NAIDOC Week and Reconciliation Week, as well as agreement to showcase First Nation's performances, art and culture in Council facilities.~~

STATUS:

06/07/23 Placed on website.

19/07/23 Awaiting replacement of the Manager Community Development position to undertake the actions of:

- ~~• Convene a meeting of Council's Aboriginal Advisory Committee and extend Council's stakeholder engagement if necessary to produce a Reconciliation Plan to be linked to Council's Community Strategic Plan.~~
- ~~• Council policies such as initiatives of Aboriginal place naming to be part of the Reconciliation Plan between Nambucca Valley Council and its Gumbaynggirr community representatives. This Reconciliation Plan is to include Council's support for NAIDOC Week and Reconciliation Week, as well as agreement to showcase First Nation's performances, art and culture in Council facilities.~~

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

09/08/23 Report to this Council meeting on staff structure related to Community Development.

22/08/23 Community Development Officer position to be recruited.

06/09/23 Applications for Community Development Officer position close 24.09.23.

18/09/23 No further update.

04/10/23-18/10/23 Interviews for Community Development Officer position to be held 20/10/23.

08/11/23-22/11/23 Community Development Officer to commence 4 December 2023.

06/12/2023 Community Development Officer (CDO) commenced 4 December 2023.

03/01/2024 CDO has:

- researched into why previous committee meetings ceased in 2012 (interest waned to a point where the lack of a quorum resulted in meetings being abandoned);
- attended a meeting of the Local Government Aboriginal Network, and
- scheduled a meeting with Council's three indigenous councillors on the 18th January 2024.

01/02/2024 CDO is currently working through a consultation phase to engage with key aboriginal stakeholders (to date it has included meeting with two aboriginal councillors and a meeting with Jaanyimili Bawrrungga Association. The CDO has also reached out to Unkya Aboriginal Land Council to seek a meeting) regarding re-establishing the Aboriginal Advisory Committee and creating a Reconciliation Action Plan (RAP). RAP's of other organisations are being reviewed to determine the appropriate format/content. Over coming weeks the CDO is seeking meetings with: Nambucca Aboriginal Land Council, Bowraville Land Council, Muurrbay Language and Cultural Cooperative, Miimi Aboriginal Corporation and Ngurrula Aboriginal Corporation. The CDO has also recently had consultation with the key stakeholders involved in the development of the new Gumbaynggirr Keeping Place.

CDO is also liaising with local community stakeholders to gain an understanding of what the issues and challenges are for our indigenous community.

20/02/24 No further update.

05/03/24 A letter has been drafted to organise the reconvening of a meeting of Council's Aboriginal Advisory Committee and to extend its stakeholder engagement if necessary to produce a Reconciliation Action Plan to be linked to Council's Community Strategic Plan. The CDO has also been writing a grant application to fund activities through NAIDOC week (7-14/7/2024).

15/03/24 A letter has been sent to Council's Aboriginal Stakeholder database inviting representatives to a meeting scheduled for 28 March 2024. The CDO has also engaged in mentoring to improve his understanding and skills in facilitating meetings with aboriginal communities. The CDO will also attend the screening of a Cultural Burns Journey 2024 in Macksville on the 27 March 2024.

28/03/24 A meeting was scheduled for aboriginal stakeholders to discuss the re-establishment of the Aboriginal Advisory Committee and the potential development of a Reconciliation Action Plan.

Following the original invitation which was sent by mail on the 4 March a reminder email was sent on the 21 of March. Council did not receive any response to these invitations. The stakeholders invited were:

Nambucca Aboriginal Land Council, Bowraville Aboriginal Land Council, Unkya Aboriginal Land Council, Jaanyimili Bawrrungga Association, Muurrbay Aboriginal Language and Cultural Cooperative, Ngurrula Aboriginal Corporation and Miimi Aboriginal Corporation. The apparent lack of interest in the meeting was discussed with Cr M Ballangarry on the 27 March and a list of invitees was forwarded to him. He advised that he will discuss the opportunity with these groups.

04/04/24-16/07/24 No further update.

07/08/24 Council has been working to integrate local indigenous designs and culture in both its corporate branding and tourism marketing. Included in the tourism marketing, dual naming of our five main villages is being highlighted on tourism banners which aims to integrate Gumbaynggirr language more broadly across Council's communications. The indigenous designs will also be used to develop souvenir product. This will assist in promoting indigenous culture and provide royalties back to the artist. These gradual steps, plus more face to face interaction and support of local indigenous organisations, will strengthen Council's standing with the Gumbaynggirr community. This work will assist in seeking endorsement from indigenous stakeholders on the development of a Reconciliation Action Plan.

21/08/24-03/09/24 No further update.

08/10/24 New Community Development Officer re-engaging LALCs and Aboriginal Organisations for interest in memberships of Aboriginal Advisory Committee and progressing further projects for Aboriginal community.

21/10/24 CDO has met with a number of local Aboriginal organisations and discussed council's desire for Aboriginal Advisory Group and reconciliation. Feedback from community and leaders is the need for healing and trust. CDO investigating ways council can make steps towards that trust to enable the formation of a meaningful Aboriginal Advisory Committee, including considering it being a community based group with a more culturally appropriate and sensitive structure. Attempts to engage with LALCs have not yet resulted in a meeting. CDO also attended Reconciliation Australia information session regarding developing a RAP. CDO recommends council pursue a Reflect Level RAP (which starts with engaging staff and leaders in understanding the importance of reconciliation and includes developing relationships with Aboriginal stakeholders, and scoping where Council can best have impact in our sphere of influence - minimum 12 month process) and the need for the Aboriginal Advisory Group to be part of driving Council's RAP goals.

19/11/24 Councillor workshop was undertaken on 14/11/24 with a recommendation to liaise with Cr Ballangarry and continue to try and engage the Aboriginal community.

11/12/24 On 28/11/24 CDO met with Uncle Bud who has a list of Elders and community leaders that he will go around and have a yarn about forming the Aboriginal Advisory Committee. The plan is to arrange a meeting at Gumma

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

<p>Reserve in January 2025 where attendees can talk about what they want the Committee to focus on and its structure/function. Uncle Bud will help pin down a date and what matters to each prospective member.</p> <p>08/01/25 CDO met with Mayor and some Aboriginal community members in December, different views on Advisory Group expressed, including format (formal vs. yarning circle) and participants. CDO meeting scheduled with Cr McWilliams and Unkya LALC CEO 20/01/25.</p> <p>05/02/25-19/02/25 Invitation to meet and form Aboriginal Advisory Committee sent out through Koori Network and other distribution lists. First meeting to be held at Council Chambers on Thursday 27 February 2025.</p> <p>05/03/25 Meeting to establish Committee was successful. Report to Council for 19 March 2025 meeting along with recommendation to endorse the Committee as a Council Advisory Committee (name and Terms of Reference will be updated in a subsequent meeting enabling Committee to determine those terms and name themselves).</p> <p>08/04/25 Committee formed and approved by Council. Terms of Reference and Committee name presented to Council this meeting for approval. Reconciliation Plan included in Draft Delivery Program as an action.</p>			
DECEMBER 2023			
3	SF3190	14/12/23	GM
<p>RESOLUTION: Subdivision - Lots 9 & 10 DP884342 Warrell Creek</p> <p>1 Approves the registration of the subdivision plan for Lots 9 and 10 DP 884342, Warrell Creek as submitted.</p> <p>2 Approves the preparation of the newly created proposed Lot 2 DP 657578 to market for sale, noting any negotiated sale to be brought back to Council for formal approval.</p> <p>STATUS:</p> <p>10/01/24-05/02/24 Registration of subdivision underway as per Council resolution.</p> <p>20/02/24-08/10/24 No change, registration process underway at NSW Land Registry Service.</p> <p>22/10/24 Subdivision now registered. Newly created lot to be prepared for sale.</p> <p>19/11/24 GIS to be updated then EOI to go to local Agents to attend to sale process on behalf of Council.</p> <p>11/12/24-15/01/25 No further update.</p> <p>05/02/25 Panel to review and appoint Real Estate sales EOI.</p> <p>19/02/25-08/04/25 Property Officer has resigned, currently on hold.</p>			
JANUARY 2024			
4	PRF53	18/01/24	DES
<p>RESOLUTION: River Street Toilet Block Relocation</p> <p>1 Adopt an alternate building footprint directly adjacent to the existing structure on the North Eastern side, as per Attachment B and;</p> <p>2 Engage an architect to progress the design of the proposed new amenities and report back to Council.</p> <p>STATUS:</p> <p>06/02/24-06/03/24 Planned layouts still being determined. Once complete, the architect will be engaged.</p> <p>20/03/24-03/04/24 Layout for the toilet block is still under development. Adopting learnings from the V-Wall Amenities upgrade documentation development with regards to compliance with the Disability Discrimination Act and specifically AS1428.1-2009 Design for Access and mobility. Upon finalisation of the layout plans Architectural advice will then be sought regarding preliminary designs which align with the Macksville Foreshore Draft Concept Master Plan.</p> <p>15/04/24-21/05/24 No further action. Action commences post V-Wall Amenities Tender.</p> <p>04/06/24 Detailed survey pending.</p> <p>18/06/24 No further update.</p> <p>02/07/24 Survey Brief under development.</p> <p>16/07/24 Survey Brief issued. Site survey being determined.</p> <p>07/08/24-22/10/24 No further update.</p> <p>05/11/24 Detailed survey capture completed. Briefings for consultant packages in planning.</p> <p>19/11/24-05/02/25 No further update.</p> <p>18/02/25 EOI for prefabricated amenity blocks in progress.</p> <p>11/03/25 No further update.</p> <p>08/04/25 Report to April 2025 Council meeting addressing conflicting Council Resolutions and Joan Beany Memorial Garden.</p>			
APRIL 2024			
5	SF3477	11/04/24	MDE
<p>RESOLUTION: Valla Urban Growth Area Amendment</p> <p>1 Council forward the planning proposal within attachment 2 to the Minister for Planning for gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979, which amends the Nambucca Local Environmental Plan 2010 by altering the zoning of the Valla Urban Growth Area to be consistent with the Valla Urban Growth Area Development Control Plan.</p> <p>2 If the Minister determines that the matter should proceed, Council staff undertake community consultation in accordance with the gateway determination.</p> <p>3 Following community consultation, Council staff report the planning proposal back to Council for consideration of any submissions received and a final decision as to whether Council will proceed to make the amended plan.</p> <p>STATUS:</p> <p>17/04/24 Awaiting final maps for planning proposal before forwarding to Minister.</p>			

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09/05/24 Final maps received and will be sent to Minister.
 22/05/24 Planning proposal drafted and sent to the Minister for gateway determination.
 05/06/24-19/06/24 No further update.
 02/07/24 Request for further information received from Minister with option to withdraw until information obtained.
 17/07/24 Planning proposal being amended.
 07/08/24 No further update.
 21/08/24-03/09/24 Planning proposal still to be amended and will be resubmitted once complete as the previous one was refused.
 08/10/24 Planning proposal amended and re-submitted to Minister for gateway determination.
 22/10/24 Planning proposal returned to Council. Staff to meet with Department of Planning staff to try to resolve the issues raised.
 19/11/24 Staff have met with the Department of Planning. Amended planning proposal to be resubmitted.
 11/12/24 Amended planning proposal being reviewed by Department of Planning staff.
 15/01/25 Amended planning proposal deemed satisfactory and re-submitted to the Department of Planning for gateway determination.
 05/02/25-07/03/25 No further update.
 08/04/25 Gateway determination received. Amendments are required to be made with regards to flooding and acoustic investigations prior to public exhibition. Quotes are being sought from consultants to undertake this work.

JULY 2024

6	SF382	25/07/24	DES
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RESOLUTION: Endorsement of a new Master Plan for Crown Reserve 65963 and Surrounding Community Lands.

That Council:

- 1 Endorses the preparation of a master plan for the core visitor precinct at Scotts Head, and surrounding community lands in consultation with Reflections Holidays, National Parks and Wildlife Service, Nambucca Valley Council and the community.
- 2 Endorses opportunities for funding (in full or part) a master plan under the Nambucca Valley Coastal Management Program and in partnership with Reflections Holiday Parks.
- 3 Notes the master plan will directly inform future work needed to update the Scotts Reserve and Adin Street Reserve statutory management plans.

STATUS:

07/08/24 Consultation meeting to be scheduled with Reflections Holiday Parks, NPWS and Scotts Head community representatives/stakeholders.
 21/08/24-08/10/24 No further update. Remembrance wall to be included in the discussions around the new Master Plan.
 22/10/24 No further update.
 19/11/24 Budget bid to be raised for the development of the Master Plan.
 11/12/24 Meeting held on 03/12/24 with Crown Lands, Reflections and Scotts Head Community Group representatives regarding the proposed Master Plan and discussed co-contributions.
 15/01/25 Emails sent to Crown Lands and Reflections seeking a contribution to the Master Plan.
 05/02/25 Council met with Reflections representatives to discuss Master Plan process and Reflections involvement. A budget bid has been put in for the 2025/26 budget.
 18/02/25-07/03/25 No further update.
 08/04/25 GM and DES met with the CEO of Reflections on 26/03/25 to discuss the Master Plan, their involvement and potential contributions.

AUGUST 2024

7	SF3114	29/08/24	DES
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RESOLUTION: Review of the Bowraville Theatre Project

That Council:

- 1 Works with the Bowraville Arts Council to explore options to move the project forward including designs and approvals on the existing proposal or a reduced project scope and a financial analysis of the options.
- 2 Create a project group including Councillors and Arts Community representation to report back to Council.
- 3 Lobby State and Federal governments for additional funding to support the construction of the Bowraville Theatre Project.

STATUS:

03/09/24 No further update.
 08/10/24 Proposal submitted to funding body to de-scope the current project and deliver on some key facility upgrades. For example, disability access upgrades and some electrical upgrades. It will take 6-8 weeks for the assessment to be undertaken by the funding body and communicated back to Council.
 22/10/24 Contract Project Manager engaged to progress project to construction stage ready for if the scope change to the funding body is approved.
 05/11/24 Preparation of Scope of Works, Cost Estimate, Schedule and Grant Application for CC2 in the process of been generated as part of the activities for CC1. Boundary survey booked. Boundary locations / corners to be marked

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

out prior to any construction works commencing. RFQ to drafted and reviewed for wheelchair lift and Access ramp.
 19/11/24 CC has been lodged for disability access and awaiting assessment.
 11/12/24 Issue of CC pending with works all quoted for disability access and stage access.
 15/01/25 Purchase order for lift has been processed and deposit paid. Lift is compliant with CC guidelines. Waiting on structural drawings from consultant for issue of CC1.
 05/02/25 CC1 has been issued. Contractors to be appointed for access and electrical work. Lift contractor engaged, with materials ordered and being delivered.
 18/02/25 Disabled access contractor has been engaged.
 07/03/25 Installation of lift has been delayed one week until week commencing 17 March 2025 due to bad weather.
 08/04/25 Construction of disabled access ramps for the Historical Theatre ongoing. Wheel Chair Lift installation complete and operational. Installation of fence and CCTV being progressed. Electrical upgrades and upfront engineering scoping for CC2 ongoing.

SEPTEMBER 2024

8	SF3422	12/09/2024	DES
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RESOLUTION: Notice of Motion – Council Motor Vehicle Leaseback Policy

That Council:

- 1 Refers future reviews of the Motor Vehicle Leaseback Policy to the Audit Risk and Improvement Committee for consideration prior to adoption.
- 2 When priorities permit and in consultation with staff ARIC compare the financial and administrative efficiency of the current leaseback arrangements with the option of providing pool vehicles offset with an additional salary component for affected staff.

STATUS:

08/10/24 We have reached out to a couple of Councils that provide allowances for vehicles to understand their policy and process in determining providing allowances for leaseback vehicles.
 22/10/24 No further update.
 19/11/24 Policies and process received from two councils.
 11/12/24-15/01/25 No further update.
 05/02/25-19/02/25 A review of the policy is underway.
 07/03/25 Report to be presented to Executive Leadership Team 26 March 2025.
 08/04/25 No further update.

NOVEMBER 2024

9	SF3422	14/11/2024	GM
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RESOLUTION: Notice of Motion – Feasibility Study and Funding to Construct a Sea Wall at the Southern Side of the Nambucca River

~~That Council writes to the NSW Minister for Transport The Hon Jo Haylen and Member for Oxley Michael Kemp MP to:~~

- ~~1 Fund a feasibility study whether a Southern Sea Wall will stop sand build up and create access to Nambucca River~~
- ~~2 Fund a feasibility study into navigational dredging the Nambucca River, to allow access to Maritime Rescue~~
- 3 Staff report on NSW coastal dredging strategy and the maritime infrastructure plan to see if Nambucca Valley Council is eligible as a key investment location or a priority regional location
- 4 Staff report on the feasibility for a marine rescue service with ocean access at other possible beaches like Shelley Beach or Scotts Head
- 5 Staff report on costs of monitoring of marine sediments in the Nambucca River Mouth with high resolution aerial photography be part of the Nambucca River, Creeks, Estuaries and Coastline Management Committee remit
- 6 Staff report on what action mid coast council take when the Manning River closes from sand shoaling at Old Bar.

STATUS:

13/01/25 Letter sent.
 05/02/25 No further update.
 19/02/25 Environmental Project Officer to investigate Items 3-6.
 07/03/25 No further update.
 27/03/25 Mayor met with relevant minister and raised the dredging matter

10	SF3508	14/11/2024	MDE
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RESOLUTION: Amendment to the Nambucca Local Environmental Plan 2010 - Horticulture

5 Establish a 'Nambucca Valley Farming' Fact Sheet to promote a greater understanding of existing government and regulatory bodies, and the roles they play in managing agriculture in the Nambucca Valley. Not only will this notify farmers of how they can be assisted on establishing or growing their business, but it will also improve the community understanding around existing controls and how they are enforced.

STATUS:

19/11/24 The planning proposal has been sent to the Planning Minister for final determination.
 11/12/24 Written requests made of relevant authorities and awaiting responses. Fact sheet still to be prepared.
 15/01/25 Awaiting determination from Minister if LEP amendment to require consent for horticulture in rural zones will be made prior to preparing the fact sheet. The determination is needed to inform the fact sheet of regulatory requirements. A determination is expected before the end of January.

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

<p>05/02/25 The Minister has decided not to make the requested amendment to the LEP due to insufficient evidence base to support the amendment and inadequate consideration given to submissions received. A meeting will be arranged with the Department of Planning and Department of Primary Industries to discuss reasons for refusal, with a view to resubmit the planning proposal.</p> <p>19/02/25 Difficulties in arranging meeting with Department of Planning as they are not willing to meet with Councillors to discuss reasons for decision.</p> <p>05/03/25 The Department of Planning have advised they will not be meeting with Councillors to discuss their reasons for refusal or explain what they expect to see in an amended planning proposal. They have advised that before meeting with Council staff they will provide clarification on their reasons and what they expect in an amended planning proposal in writing. Council is currently waiting for this written document.</p> <p>08/04/25 Council received the letter from the Department which didn't provide adequate clarification of what is expected in an amended planning proposal. Staff met with the Department on 4/4/25 to gain further insight as to what is expected. Unfortunately, this was not forthcoming. A report will be presented to the May 2025 Council meeting with options.</p>			
11	SF3495	28/11/2024	MDE
<p>RESOLUTION: Fenced Off Leash Dog Park</p> <p>That Council:</p> <p>2 Proceed with the preparation of a Review of Environmental Factors (REF), design and costing analysis and funding options for McMorine Park, Nambucca Heads for further consideration by Council.</p> <p>3 Staff report back on the feasibility of Dawkins Lake Island, Macksville and Dudley Street, Macksville as potential locations.</p> <p>STATUS:</p> <p>11/12/24 Noted. Matter to be reported back to Council in the new year.</p> <p>15/01/24-07/03/25 No further update.</p> <p>08/04/25 This report has been delayed due to higher priorities.</p>			
DECEMBER 2024			
12	SF102	19/12/2024	DES
<p>RESOLUTION: Desktop Feasibility Assessment of a Safe Bike/Pedestrian Connection Between Scotts Head and Macksville</p> <p>That Council defer and report back on two different options with the intent to minimise the cost of the project.</p> <p>STATUS:</p> <p>15/01/25 Meeting with Scotts Head Community Group (SHCG) representatives scheduled for 17/01/2025.</p> <p>05/02/25 Council met with representatives from the SHCG on 22/01/25 to discuss their options.</p> <p>19/02/25 No further update.</p> <p>07/03/25 Additional report being prepared for Executive Leadership Team 26 March 2025 and 16 April 2025 Council Meeting.</p> <p>08/04/25 Report to April 2025 Council meeting.</p>			
FEBRUARY 2025			
13	SF3422	27/02/2025	DES
<p>RESOLUTION: Notice of Motion – Fixing Erosion at V-Wall Precinct</p> <p>That Council reports on the erosion problem on the southern side of the V-Wall where the fill has exposed rocks and scree, including any longer term solutions for the erosion, and any budgetary, and risk implications for repairing the landscape.</p> <p>STATUS:</p> <p>11/03/25 Additional damage during TC Alfred will also be addressed.</p> <p>08/04/25 Report going to the April 2025 Council Meeting.</p>			
14	SF251	27/02/2025	GM
<p>RESOLUTION: Proposed Frequency and Timing of Future Council Meetings</p> <p>That Council:</p> <p>4 Amends the Code of Meeting Practice to reflect the changes adopted.</p> <p>5 Provide a report to review the Code of Meeting Practice to be presented at the next Council meeting.</p> <p>STATUS:</p> <p>11/03/25-08/04/25 Defer the review of the Code of Meeting Practice until OLG provides the revised Model Code of Meeting Practice.</p>			
15	SF3422	19/03/2025	MDE
<p>RESOLUTION: Notice of Motion – Tree Preservation Orders – Significant Trees</p> <p>That Council:</p> <p>1 Receive a report on the ability for tree permits to be required for the removal of trees from non-rural areas of the Nambucca Valley under Part 2.3 of the State Environmental Planning Policy (Biodiversity and Conservation) 2021. The report is to include:</p> <ul style="list-style-type: none"> • A draft clause for an amendment to the Nambucca Development Control Plan 2010 which identifies vegetation which would require a tree permit. 			

ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

<ul style="list-style-type: none"> • Budget implications associated with requiring tree permits. • An estimated timeframe for implementing tree permit requirements. 			
STATUS: 08/04/25 Report to be presented to June meeting.			
16	SF3422	19/03/2025	GM / MDE
RESOLUTION: Notice of Motion - Explore All Funding Options for Nambucca Valley Water Quality Monitoring Program That Council: 1 Explore alternate funding and partnership options for the Nambucca Valley Water Quality Monitoring Program. a Report on all available and upcoming grant opportunities to fund the Nambucca Valley Water Quality Monitoring Program b Lobby the NSW Environmental Protection Agency to work to implement, partner or fund the Nambucca Valley Water Quality Monitoring Program 2 Writes to the State Member for Oxley Mr Michael Kemp MP and the Federal Member for Cowper Mr Pat Conaghan MP requesting the assistance in the advocacy and funding for Nambucca Valley Water Quality Monitoring Program. 3 Write to the Minister for Water and the Environment requesting assurances that greater resources be allocated to State agencies responsible for monitoring legislative compliance within the Nambucca Valley.			
STATUS: 08/04/25 Resolutions not yet actioned.			
17	SF3422	19/03/2025	GM / DES
RESOLUTION: Notice of Motion - Improvements for Nambucca Heads CBD That Council: 1 Notes the receipt of the petition. 2 Provides a report on the current state of the Nambucca CBD including: a Current cleaning schedule for the roads and footpaths. b Maintenance schedule for the gardens and small green areas. c List of upcoming programmed works within the CBD precinct in the next 12 months. d List of available an upcoming grant for master plans, beautification, infrastructure, or place making. e Extend one side for of Bowra St to a 2hr Parking Limit. 3 Writes a letter to the Member for Oxley Michael Kemp requesting his assistance to request an increase the presence of NSW police foot patrols in the Nambucca CBD and district. 4 Prepares a bid for the 2025/26 Budget to produce the Nambucca Main Street CBD Master Plan. 5 Establishes a Community Reference Group (CRG) for the Nambucca CBD project to ensure community consultation from the beginning of the project.			
STATUS: 08/04/25 Started preparing a report on the current state of the Nambucca CBD. \$100k proposed in the 2025/26 Budget for the Nambucca Main Street CBD Master Plan.			
18	SF1031	19/03/2025	DCS
RESOLUTION: Revised CCTV Policy That Council approves the attached revised CCTV Policy Number CS 29 to be placed on public exhibition for 28 days and if no submissions are received that the policy is adopted.			
STATUS: 08/04/25 Currently on exhibition and open for submissions up until 25 April 2025.			
19	SF2702	19/03/2025	MDE
RESOLUTION: Classification of Land as Operational - Lot 1 DP 1310874 Lower Buckra Bendinni Road, Buckra Bendinni and Lots 1 and 2 DP 1290686 Rodeo Drive, Wirrimbi That Council: 1 Exhibit the classification of Lot 1 DP 1310874 – Lower Buckra Bendinni Road, Buckra Bendinni & Lots 1 & 2 DP 1290686 Rodeo Drive, Wirrimbi as operational land in accordance with Section 34 of the Local Government Act 1993. 2 Classify Lot 1 DP 1310874 – Lower Buckra Bendinni Road, Buckra Bendinni & Lots 1 & 2 DP 1290686 Rodeo Drive, Wirrimbi as operational land should no submissions be received.			
STATUS: 08/04/25 Classification currently on exhibition until 24 April 2025.			

ATTACHMENTS:

There are no attachments for this report.

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.1 SF3503 160425 DRAFT COMMUNITY STRATEGIC PLAN 2025/26 TO 2034/35

AUTHOR/ENQUIRIES: Kristian Enevoldson, Manager Risk and Governance

SUMMARY:

The purpose of this report is to present the “*Our Valley Our Future*” 2035 Draft Community Strategic Plan (CSP) to Council for its consideration and endorsement for exhibition.

RECOMMENDATION:

That Council endorses the draft Community Strategic Plan “*Our Valley, Our Future 2035*” for public exhibition for a period of 28 days commencing on Thursday 17 April 2025.

OPTIONS:

- 1 Proposed recommendation
- 2 Alternative option – amend content of Community Strategic Plan prior to going on exhibition.

BACKGROUND:

The Community Strategic Plan (CSP) is the highest-level plan that a council will prepare. The purpose of the Plan is to identify the community’s main priorities and aspirations for the future and to plan strategies for achieving these goals.

DISCUSSION:

Following is a summary of the requirements of Section 402 of the *Local Government Act 1993* relating to the Community Strategic Plan:

- Each local government area is to have a Community Strategic Plan that has been developed and endorsed by the Council on behalf of its community.
- The Community Strategic Plan is to identify the main priorities and aspirations for the future of the local government area and cover a minimum timeframe of 10 years.
- The Community Strategic Plan must establish strategic objectives together with strategies to achieve those objectives.
- The Council must review the Community Strategic Plan before 30 June in the year following an ordinary election of council.

The Draft CSP as presented is a result of extensive community consultation and is built around five key themes:

- 1 Inclusive, safe and connected communities
- 2 Managed long term growth and infrastructure
- 3 Valued environment and sustainability
- 4 Thriving local economy
- 5 Strong and effective leadership

A range of strategies and outcomes to deliver on these themes are contained within the CSP. A four-year Delivery Program is currently being developed, and will detail the principal activities of Council to perform its functions, including the implementation of the strategies set out in the CSP. This will be presented to Council at the 21 May 2025 Council meeting.

CONSULTATION:

The draft CSP has undergone extensive community consultation. The consultation timeline is as follows:

- February 2024 - Community Satisfaction Survey
- February – August 2024 - YOUth Speak Nambucca (survey of 595 young people)
- July - August 2024 – CSP Engagement (online survey with 460 responses, 7 pop-up events in towns and villages).

ITEM 10.1 DRAFT COMMUNITY STRATEGIC PLAN 2025/26 TO 2034/35

- November 2024 – community CSP workshop
- March 2025 - workshop with councillors to present draft CSP

The Draft CSP will be placed on 28 days exhibition, with feedback from the community to be considered prior to the adoption of the final CSP by Council in June 2025.

SUSTAINABILITY ASSESSMENT:**Environment / Social / Economic**

The CSP has been developed in accordance with the principles of social justice including equity, access, participation and rights. The economy and environment are two major focus areas considered in the development of the CSP.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Council does not have an adopted CSP	L	M	Draft CSP to be placed on exhibition and adopted by council by 30 June 2025	L

Delivery Program Action

CC2 - Use information from the community in decision making

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

\$60,275 Community Strategic Plan Community Engagement project has been included in the 2024/25 budget.

Working funds – justification for urgency and cumulative impact

Nil


Impacts on 10 Year Long Term Financial Plan

Nil

Service level changes and resourcing/staff implications

Staff attended workshops and community events as part of the community engagement process

ATTACHMENTS:

1  18949/2025 - Draft CSP

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.2 SF3573 160425 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

AUTHOR/ENQUIRIES: Matthew Sykes, Director Corporate Services

SUMMARY:

Council engaged Sparrowly Group consultants to undertake our Economic Development and Tourism Strategy in September 2024. Since that time Sparrowly Group have undertaken an industry survey, conducted in region consultation, conducted consultation with key industry stakeholders, and undertaken research on economic development and tourism in the Nambucca Valley Council Local Government Area.

Along those lines attached is the Nambucca Valley Council draft Economic Development and Tourism Strategy 2025/26 to 2029/30 for Council approval.

RECOMMENDATION:

That Council approves the Nambucca Valley Council Economic Development and Tourism Strategy 2025/26 to 2029/30.

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternative option – amend content of the strategy.

BACKGROUND:

Council is developing an Economic Development and Tourism Strategy to help guide the future direction of our local government area (the last time that Council adopted an Economic Development Strategy and a Tourism Strategy was in 2018). This strategy, in conjunction with other existing Council strategies, will work together to build a thriving and sustainable economy for Nambucca Valley for the coming five years.

As part of this process, Sparrowly Group, who were contracted to help Council develop the strategy, were responsible for undertaking engagement in the region with the business and local community following the literature and data review phase of the strategy development. This in-region engagement was used in conjunction with a previous engagement undertaken in May 2024 with specific tourism stakeholders to inform the development of the strategy.

The purpose of the engagement was to understand the current landscape for the business community across Nambucca Valley and to understand the challenges they currently face and opportunities to aid growth into the future. The engagement activities undertaken included community, industry and businesses and were:

- an online survey
- one-on-one interviews with key business stakeholders
- interviews online with key stakeholder industry bodies such as Destination North Coast and NSW Farmers Association
- open drop in sessions - in Nambucca Heads, Bowraville and Macksville
- delivering of survey link QR code cards and messaging about the strategy direct to business via in person visits

The engagement period was undertaken from mid-January to the end of February 2025. Across all engagement activities there were in excess of 65 participants.

The industry survey and in-region drop-in consultation sessions were promoted by Council channels such as Electronic Direct Mail to identified stakeholders, Antenno community engagement app and social media. There were over 250 emails sent, over 200 QR code cards distributed, over 870 clicks on Facebook, 39 responses to the business survey (87% small businesses (less than 10 employees) and 82% mature businesses (operating more than 4 years)) which represented 12 diverse industries

ITEM 10.2 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

represented evenly (including agriculture) and 8 townships (50% from Nambucca Heads), and the 3 open drop in sessions had over 20 attendees.

The survey was a mixed format of open-ended questions, rating based questions and short answers across the following themes:

- knowledge of the area and its unique characteristics
- business climate
- challenges for the region
- opportunities for the region.

In the online survey residents and businesses were asked questions to identify what is unique and special about the Nambucca Valley as well as what is the unique proposition of the area. In attracting visitors, residents and businesses it is important to understand these unique drawcards.

Responses from the survey indicated that the majority of respondents noted nature based activities which are not unique to Nambucca Valley, especially 'nature' and 'beaches' are what residents love about the Valley. Overall the sentiment of survey responses was positive and speaks clearly of the unspoiled natural environment which is a key benefit of the region. The V-Wall was a significant response to the survey question 'What's the one thing you tell visitors they should do when they visit?'.

The major issues currently facing the Nambucca Valley identified by respondents to the survey were:

- Promotion of the region (26% of survey respondents).
- Ageing population (23% of survey respondents).
- Balancing development with environment (23% of survey respondents).
- Attracting and retaining workers (20% of survey respondents).
- Inadequate digital connectivity (20% of survey respondents).

These issues are particularly important to overcome for the prosperity of the region moving forward. The overall business climate in Nambucca Valley was rated by over half of respondents as being below average.

Survey respondents indicated they mainly engage with other businesses through informal social networks rather than official networking through business chambers and groups. 74% were not an active member of any business group at all with almost 16% saying they would be interested in being a part of a networking group.

With education being a large industry sector and an important part of the future for Nambucca Valley, it is concerning that the majority of survey respondents and businesses do not engage with educational institutions through work placement, work experience and mentoring.

With a large number of small to medium size businesses in Nambucca Valley support is important however almost 82% of respondents said they have not engaged any business or government support for their business. However, businesses in Nambucca Valley identified that they would like to access training opportunities to help their business including:

- website development and maintenance (36%)
- marketing and advertising (31%)
- grant writing (26%)
- finding new markets for product or service (23%)

There were 4 additional tourism infrastructure needs and experiences identified by respondents:

- 1 river and waterway activation such as river cruises and whale watching tours
- 2 nature-based tourism experiences such as more camping and developing the Great Koala National Park
- 3 agritourism experience such as farm tours
- 4 more events in the region.

ITEM 10.2 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

Survey respondents felt that in the short term timeframe of 5 years they would like to see:

- more business engagement
- a vibrant economy with no vacant shops and lots more options for residents and visitors alike
- improved infrastructure including improved connectivity through public transport and digitally
- demographic shift to younger families
- improved streetscapes
- a focus on increasing tourism across all seasons to lessen the impact in peak seasons and to lead to a sustainable economy

A councillor workshop was undertaken by Sparrowly Group on 19 March 2025 to discuss the outcomes of the engagement process and the draft Economic Development and Tourism Strategy developed from the engagement and research process.

DISCUSSION:

The strategy is linked to and reflective of initiatives and strategies across local (i.e. Council's Community Strategic Plan 2025/26 to 2034/35), regional (i.e. North Coast Regional Plan 2041), state (i.e. NSW 2040 Economic Blueprint) and national (i.e. THRIVE 2030) priorities.

Strengths, weaknesses, opportunities and threats as identified by the Nambucca Valley as part of the engagement process included:

Strengths

- Diverse industries and agriculture.
- Geographical advantage and affordability - Strategic location midway between Brisbane and Sydney, with proximity to Coffs Harbour and Port Macquarie. More affordable living costs compared to surrounding areas.
- Tourism potential - National parks, eco-tourism, hiking trails, and agritourism opportunities such as farm stays, dairy farm education, heritage tourism, event spaces available (i.e. local halls and the potential for wedding and retreat venues), oyster farming and seafood tourism could become key attractions, and the Great Koala National Park.
- Community Engagement and Resilience - engaged community networks and civic pride, volunteer-based support structure, resilience built for future disasters using experiences from past natural disasters.

Weaknesses

- Council resourcing and role – under resourced Council leading to lack of coordination in economic development, disconnect between Council and business community, and perceived lack of representation in state and federal advocacy.
- Infrastructure and connectivity challenges - poor road infrastructure (i.e. unsealed roads, one-way roads, and drainage issues affect cattle transport, tourism, and farm operations), limited high-speed internet and mail services in rural areas, and transport challenges for students.
- Workforce and economic limitations – ageing workforce, limited job opportunities cause economic leakage to Coffs Harbour, business closures due to lack of local customers.
- Tourism gaps - limited bookable experiences and visitor activities, limited brand presence for the region, lack of night-time economy, tourism website is not linked to the Australian Tourism Data Warehouse (ATDW), making it harder to promote the region.
- Social and environmental concerns - Water security issues such as restrictions on dam water usage for farming, Conflicts over enforcements of environmental regulations, and generational unemployment and low socio-economic issues.

Threats/Risks

- Economic and workforce sustainability - Succession planning gaps in farming, lack of a clear business and workforce retention plan, leading to continued reliance on external markets, and failure to compete with neighbouring regions, resulting in continued leakage to Coffs Harbour.

ITEM 10.2 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

- Social and environmental concerns - some residents see progress as destructive rather than beneficial and can be resistant to change, and distrust of Council decisions, leading to divisions between businesses and Council.
- Tourism vulnerabilities - being overlooked in tourism planning, tourism demand exceeding capacity in some locations in the Valley, lack of tourism diversification leaving the sector vulnerable to seasonal fluctuations.

Opportunities

- Tourism and experience development - develop Indigenous cultural tourism, eco-tourism and outdoor experiences are suitable for the Valley (i.e. fishing tourism, agritourism, and nature trails), Oyster and seafood tourism has potential such (i.e. creating interactive oyster tasting tours), and increase indoor experiences (i.e. breweries, game nights, live music venues, and wine bars to support nightlife).
- Economic and business growth - placemaking and village branding (leveraging Nambucca Heads/Valla Beach/Scotts Head for beaches, Macksville for industry/service needs/history and Bowraville for heritage), business concierge service providing structured support for small businesses navigating regulations, support agritourism businesses and farmers (develop farm gate sales, farm stays, the value of local farmer and community markets and improving promotion and alignment of these events as part of the local circular economy, and value-added experiences), encourage remote work migration by leveraging affordability and lifestyle benefits, resource Council for economic development and tourism.
- Infrastructure and connectivity improvements - Enhanced transport links, and leveraging industrial estates at Valla and Macksville to attract businesses.

Threats, challenges, and emerging issues identified in the strategy in addition to the above include:

- Reduced housing availability and affordability.
- Limited industrial and residential land supply.
- Natural environment management.
- Workforce shortages.
- Decline in construction due to major projects completion.
- Natural disasters.

Economic Development and Tourism Trends identified in the strategy include:

- Circular Economy
- Wellbeing Economy
- Digital Transformation
- Talent attractions and retention
- Regenerative tourism
- Sports Tourism
- Noctourism
- AI and Travel.

In response to findings from the engagement process and research undertaken by Sparrowly Group the proposed strategic pillars of the Nambucca Valley Council Economic Development and Tourism Strategy 2025/26 to 2029/30 to provide Council with the framework to make Nambucca Valley a great place to live, invest, learn, work and visit are:

- 1 A strong local economy.
- 2 An engaged, resilient industry and business community.
- 3 A vibrant place to visit.
- 4 An attractive place to live.

The strategic vision proposed is 'A vibrant region where thriving communities, empowered businesses, warm welcomes, and inclusive living come together to create lasting prosperity and a true sense of belonging for all.'

ITEM 10.2 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

The strategy on page 42 details the current and emerging audiences for the Nambucca Valley and suggests strategic partners for Council to work with in the delivery of the actions that arise from the strategy. In some cases, relationships will need to be built with the suggested strategic partners if they are not already established and maintained.

The strategies to support the strategic pillar of 'A strong local economy' are:

- 1 Support the growth of existing businesses in the agriculture, retail trade and accommodation and food services sectors.
- 2 Attract and support the incubation of more businesses in agriculture, retail trade and accommodation and food services sectors.
- 3 Incentivise joint ventures, and collaborative business opportunities to activate central business districts and increase business diversity.

The strategies to support the strategic pillar of 'An engaged, resilient industry and business community.' are:

- 1 Build relationships and communication to enable a strong connected industry and business community.
- 2 Build formal collaboration and networking channels such as Chambers to enable a resilient community.
- 3 Build business capacity and capability through training opportunities.

The strategies to support the strategic pillar of 'A vibrant place to visit.' are:

- 1 Develop consistent Destination Branding and storytelling (in consultation with our indigenous community) about the region across all channels to attract the right visitor to the region.
- 2 Undertake experience development with existing and potential operators to increase attractiveness of the region and extend length of stay and enhance the region's strengths including unique experiences such as First Nations, river activation (i.e. promoting activities such as kayaking, fishing, hiking, and bird watching), and agritourism.
- 3 Leverage partnerships and the proximity of the region to other larger coastal locations.
- 4 Develop governance structure and roles and responsibilities for tourism in the region in partnership with existing services.

The strategies to support the strategic pillar of 'An attractive place to live.' are:

- 1 Develop a resident attraction strategy and associated collateral to attract and welcome new residents to the Valley.
- 2 Revitalise and activate town centres to create more liveable, accessible and inviting places for residents and visitors through place making.
- 3 Develop relations with key partners such as training and education facilities to enable reflective training opportunities for employment in the region.
- 4 Navigate the unlocking of land to enable conscious development that matches the vision for the region and attracts residents and employment industries to the area.

Each of the strategic pillars will be accompanied by actions which are focused on a grass roots approach to economic development and tourism in the Nambucca Valley. To undertake these actions resourcing both people and funds are required. In the first years of the strategy a 'boots on the ground' approach needs to be taken to build relationships, partnerships and trust across the key stakeholders. The actions will require more people resourcing initially. As the strategy moves through the years additional funding will be required to deliver the actions. Council's role will be to either lead, partner, support or advocate to deliver the actions.

CONSULTATION:

Sparrowly Group

Locale Consulting

Businesses in the Local Government Area via industry surveys and in region consultation.

Councillors

Executive Leadership Team

ITEM 10.2 NAMBUCCA VALLEY COUNCIL DRAFT ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2025/26 TO 2029/30

SUSTAINABILITY ASSESSMENT: As referred to in the strategy.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
<p>Without a clear strategy:</p> <ul style="list-style-type: none"> * economic development and the visitor economy can stagnate or decline. This can lead to higher unemployment rates and reduced income levels. * the Nambucca Valley may miss out on attracting investments, businesses, and tourists, which can otherwise boost the local economy * there could be a neglect of cultural and historical sites, resulting in their deterioration. * poorly planned tourism could lead to the displacement of local communities and the erosion of local cultures and tradition. * tourism can lead to environmental issues such as pollution, habitat destruction, and overuse of natural resources. 	M	H	Develop a well-thought-out and effective economic development and tourism strategy that balances economic, social, and environmental goals.	L

Delivery Program Action

PP2 - Liaise with local business and State and Federal Government agencies to promote economic and regional development

FINANCIAL IMPLICATIONS:

Direct and indirect impact on current and future budgets

The Economic Development and Tourism Strategy has a 2024/25 budget of \$28,000 with actual cost of engagement of the contractors being \$28,968.

Working funds – justification for urgency and cumulative impact

As above.

Impacts on 10 Year Long Term Financial Plan

Actions for future years of the strategy will require funding thereby impacting the Long Term Financial Plan.

Service level changes and resourcing/staff implications

Implementing actions arising from the strategy will require staff time, in particular the Manager Economic Development and Tourism and the Tourism Coordinator.

ATTACHMENTS:

- 1 19291/2025 - Nambucca Valley Council - Economic Development and Tourism Strategy 2025/26 to 2029/30

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.3 SF1031 160425 REVISED PAYMENT OF EXPENSES AND PROVISIONS OF FACILITIES TO COUNCILLORS POLICY - POST PUBLIC EXHIBITION

AUTHOR/ENQUIRIES: Matthew Sykes, Director Corporate Services

SUMMARY:

At the 13 February 2025 Council meeting Item 10.1 'Revised Payment of Expenses and Provisions of Facilities to Councillors Policy' was discussed and the following was resolved:

26/25 RESOLVED:(Smith/Angel)

That Council:

- 1 *Approves the revised draft payment of Expenses and Provisions of Facilities to Councillors Policy G 06 to be placed on public exhibition for 28 days with the following amendments:*

A Reimbursements to be lodged within 2 months

B Retain existing expense allowances for Professional Development & Conferences but allow for the use within the whole term rather than per annum

C Remove (induction training included in expense allowance)

D Remove (ICT allowance removed)

RECOMMENDATION:

That Council approves the revised draft Payment of Expenses and Provisions of Facilities to Councillors Policy G 06.

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation

DISCUSSION:

The policy was changed for the agreed amendments at the 13 February 2025 Council meeting and was placed on public exhibition for the required 28 days from 17 February 2025 until 18 March 2025 and no submissions were received. As such the revised policy is now presented to Council for approval.

The Director Corporate Services has been meeting individually with Councillors to establish their professional development plans over this Council term. These meetings will need to be undertaken annually as the available courses may change over the period of the Councillors elected term and Councillors awareness of areas that they require professional development in will also evolve over their elected term.

CONSULTATION:

28 day public exhibition

SUSTAINABILITY ASSESSMENT:

Nil

ITEM 10.3 REVISED PAYMENT OF EXPENSES AND PROVISIONS OF FACILITIES TO COUNCILLORS POLICY - POST PUBLIC EXHIBITION

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
<p>1 Reduced Effectiveness – as Councillors may lack the necessary skills and knowledge to make informed decisions, leading to ineffective governance and poor policy outcomes.</p> <p>2 Ethical Issues - Without proper training, Councillors might not fully understand ethical standards and legal requirements, increasing the risk of misconduct or non-compliance.</p> <p>3 Missed Opportunities - Councillors who are not up-to-date with current best practices and innovations may miss opportunities to improve services and efficiency.</p> <p>4 Poor Performance Management - Councillors may struggle to effectively oversee and evaluate Council performance, leading to suboptimal outcomes for the community.</p>	M	M	Professional development plan supported by an appropriate budget.	L

Delivery Program Action

CC4 - Maintain an effective governance regime

FINANCIAL IMPLICATIONS:

Direct and indirect impact on current and future budgets

As the revised policy includes a provision for a lump sum allowance over the Councillors elected term for Conferences/Seminars/Professional Development but not including induction costs (\$10,000 per Councillor and \$14,000 for the Mayor) the 2024/25 budget will be amended through the March 2025 Quarterly Budget Review to reflect this change and any unspent funds at the end of each financial year will be carried forward into the subsequent financial year.

Working funds – justification for urgency and cumulative impact

As above re 2024/25 budget variation.

Impacts on 10 Year Long Term Financial Plan

As above re carry forwards.

Service level changes and resourcing/staff implications

Time allocated to develop, monitor and implement individual Councillor professional development plans.

ATTACHMENTS:

- 1 36001/2018 - Revised Policy G 06 - Payment of Expenses and Provisions of Facilities to Councillors

DIRECTOR CORPORATE SERVICES REPORT

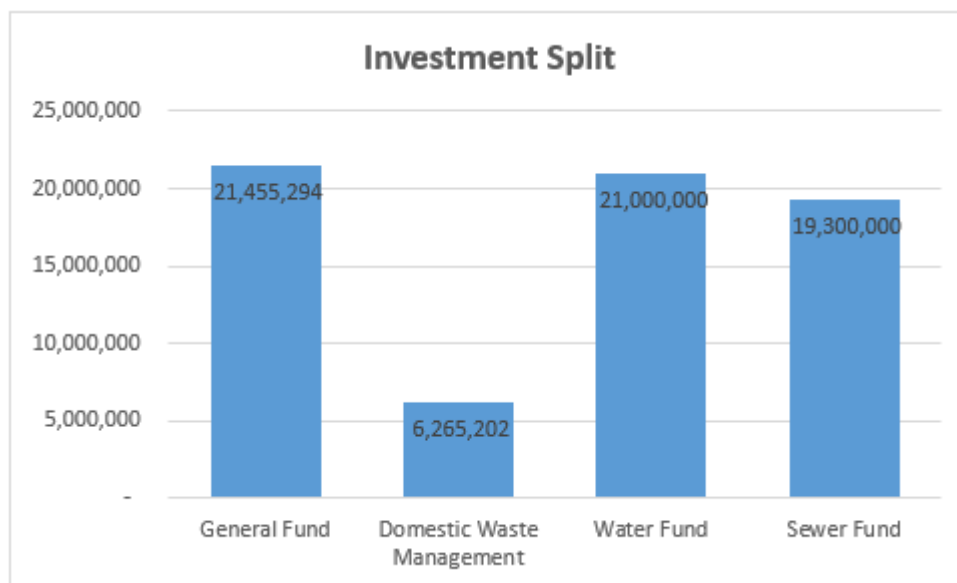
ITEM 10.4 SF3528 160425 INVESTMENT REPORT FOR FEBRUARY 2025

AUTHOR/ENQUIRIES: Evan Webb, Chief Financial Officer

SUMMARY:

The purpose of this report is to provide a statement of Council's investments held for the period February 2025.

Council's investments as at 28 February 2025 of \$68,020,496 are split up as below:



The following investment report is in accordance with the *Local Government Act 1993* (as amended), the *Local Government (General) Regulation 2021* and Council's Investment Policy and Strategy.

RECOMMENDATION:

That Council:

- 1 Notes the Chief Financial Officer's report on Investments for February 2025.**
- 2 Adopts the certification of the Responsible Accounting Officer for February 2025.**

OPTIONS:

This report is for information only.

DISCUSSION:

Section 212(1) of the *Local Government (General) Regulation 2021* requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under Section 625 of the *Local Government Act 1993*.

ITEM 10.4 INVESTMENT REPORT FOR FEBRUARY 2025

For the period February 2025, the investments held by Council is shown below:

	Last Month	Current Month
TCorp	\$3,224,382	\$3,213,762
Floating Rate Notes	\$1,007,181	\$1,007,782
Fixed Bonds	\$4,497,991	\$4,498,952
Term Deposits	\$57,300,000	\$59,300,000
Total	\$66,029,554	\$68,020,496

Portfolio Performance

Council's total portfolio performance returned +0.34% in February, performing in line with the benchmark AusBond Bank Bill index of +0.34%. On an annualised basis, the portfolio returned +4.49%p.a., underperforming the benchmark of +4.51%p.a. During the month of February, the official cash rate dropped from of 4.35% to 4.10%.

Council's term deposits portfolio yielded 4.95% p.a. at the end of February. Council now only holds 2 term deposits that are below the benchmark which is an outstanding result for Council.

Council's Floating Rate Notes (FRN) portfolio are reported at current valuation being the "Capital Value", which can be different to the "Face Value" being the initial purchase value. FRN's are market driven and can change from month to month depending on market fluctuations. Council's FRN portfolio yielded 6.27% p.a. at the end of February.

Council invests in NSW TCorp Long Term Growth fund which invests in domestic and international shares. Council will continue to monitor the TCorp Long Term Growth fund which fluctuates from month to month, however returned a negative return for the month of -0.33%. Funds held with TCorp are looked at with a long term view.

Council has invested in Senior Fixed Bonds. Council holds 2 sub-optimal Senior Fixed Bonds returning 1.2% p.a. and 1.5% p.a., however the advice provided by Arlo Advisory is to hold to maturity as the penalty rates would be high. The bonds have a maturity of December 2025 and December 2026.

Maturing investments are being monitored closely and being reinvested to optimise their returns in line with Council's Investment Policy. The following charts indicate Council's performance against the 1-year Actual AusBond Bank Bill Index.

ITEM 10.4 INVESTMENT REPORT FOR FEBRUARY 2025



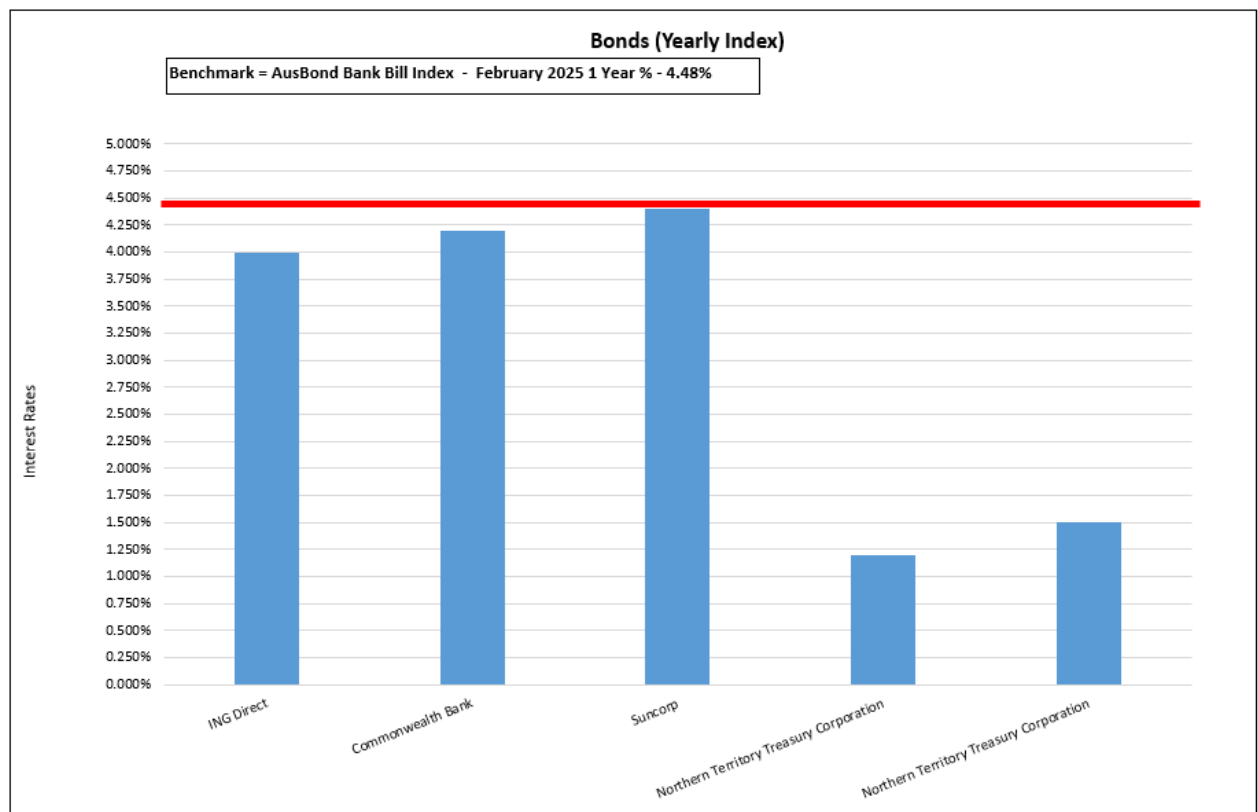
ITEM 10.4 INVESTMENT REPORT FOR FEBRUARY 2025**Council's Investment Policy**

Table 1 shows the percentage held by Council (holdings) and the additional amount that Council could hold (capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.

Table 1: Maturity – Term Limits**Maturity Compliance** as at 28/02/2025

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	7,999,246.50	11.76	3.00	100.00	60,021,249.34
✓	91 - 365 days	38,499,705.50	56.60	0.00	100.00	29,520,790.34
✓	1 - 2 years	18,307,782.00	26.91	0.00	70.00	29,306,565.09
✓	2 - 5 years	-	0.00	0.00	50.00	34,010,247.92
✓	5 - 10 years	3,213,761.84	4.72	0.00	25.00	13,791,362.12
TOTALS		68,020,495.84	100.00			

ITEM 10.4 INVESTMENT REPORT FOR FEBRUARY 2025**Table 2: Credit Rating Limits****Credit Quality Compliance** as at 28/02/2025**Long Term Investments**

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AAA	499,246.50	0.73	100.00	67,521,249.34
✓	AA	35,799,705.50	52.63	100.00	32,220,790.34
✓	A	8,500,000.00	12.50	60.00	32,312,297.50
✓	BBB	20,007,782.00	29.41	45.00	10,601,441.13
✓	Unrated	3,213,761.84	4.72	5.00	187,262.96
TOTALS		68,020,495.84	100.00		

Certification by Responsible Accounting Officer

I, Evan Webb, hereby certify that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

CONSULTATION:

Arlo Advisory

SUSTAINABILITY ASSESSMENT:

Nil

Risk

Quote from *Arlo Advisory February 2025 report page 2:*

Risk markets experienced a downturn over February on the back of tariff uncertainty (led by the US) and ongoing geopolitics in the middle east.

In the deposit market, over February, at the very short-end of the curve (less than 12 months), the average deposit rates offered by the major banks fell by around 15-20bp compared to where they were the previous month (January), in response to the RBA's first rate cut this easing cycle. At the medium to longer-end of the curve (2-3 years), the average rates fell by around 5bp compared to where they were in January (and largely unchanged for 4-5 years).

With additional rate cuts and a global economic downturn priced in over 2025, investors should consider diversifying and taking an 'insurance policy' against a potentially lower rate environment by investing across 1-5 year fixed deposits and locking in rates above 4½% p.a. (small allocation only).

Delivery Program Action

CC5 - Identify and implement initiatives to improve financial sustainability

ITEM 10.4 INVESTMENT REPORT FOR FEBRUARY 2025

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Interest accrued for the month of February was \$224,842 totalling \$1,996,935 this financial year. Council's forecasted budgeted interest revenue for 2024/2025 is \$3,182,100. As Council's investments continue to outperform the benchmark, Council would expect to meet the budgeted forecast.

Any major impacts on the budget will be adjusted if necessary at each quarterly budget review.



Working funds – justification for urgency and cumulative impact

As above

Service level changes and resourcing/staff implications

There are no changes or implications stemming from this report.

ATTACHMENTS:

- 1  14081/2025 - Investment Report February 2025
- 2  14082/2025 - Arlo Advisory Investment review February 2025

DIRECTOR CORPORATE SERVICES REPORT

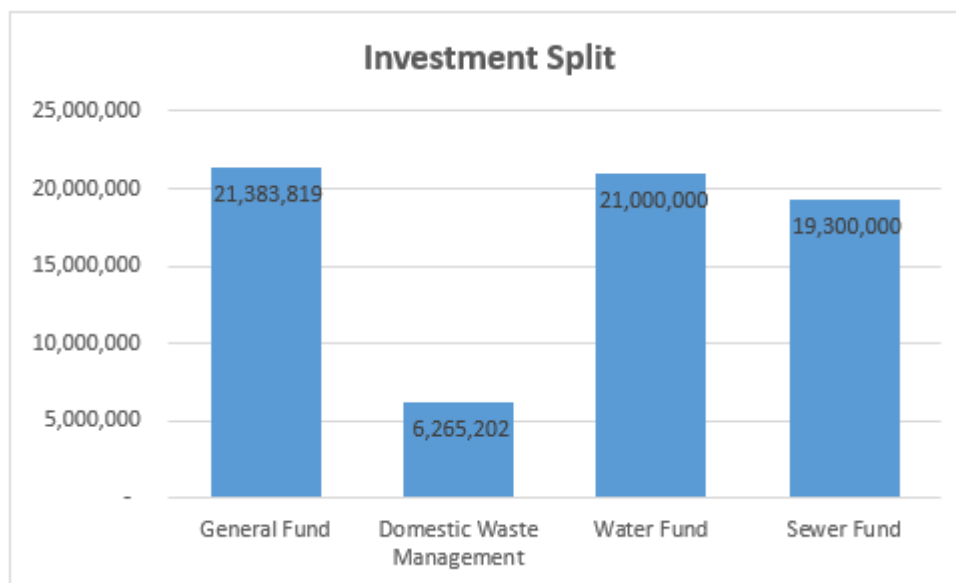
ITEM 10.5 SF3528 160425 INVESTMENT REPORT FOR MARCH 2025

AUTHOR/ENQUIRIES: Evan Webb, Chief Financial Officer

SUMMARY:

The purpose of this report is to provide a statement of Council's investments held for the period March 2025.

Council's investments as at 31 March 2025 of \$67,949,021 are split up as below:



The following investment report is in accordance with the *Local Government Act 1993* (as amended), the *Local Government (General) Regulation 2021* and Council's Investment Policy and Strategy.

RECOMMENDATION:

That Council:

- 1 Notes the Chief Financial Officer's report on Investments for March 2025.**
- 2 Adopts the certification of the Responsible Accounting Officer for March 2025.**

OPTIONS:

This report is for information only.

DISCUSSION:

Section 212(1) of the *Local Government (General) Regulation 2021* requires that a written report be presented each month at an Ordinary Meeting of the Council detailing all money that Council has invested under Section 625 of the *Local Government Act 1993*.

ITEM 10.5 INVESTMENT REPORT FOR MARCH 2025

For the period March 2025, the investments held by Council is shown below:

	Last Month	Current Month
TCorp	\$3,213,762	\$3,143,057
Floating Rate Notes	\$1,007,782	\$1,006,983
Fixed Bonds	\$4,498,952	\$4,498,981
Term Deposits	\$59,300,000	\$59,300,000
Total	\$68,020,496	\$67,949,021

Portfolio Performance

Council's total portfolio performance returned +0.29% in March, underperforming the benchmark AusBond Bank Bill index of +0.35%. On an annualised basis, the portfolio returned +3.43%p.a., underperforming the benchmark of +4.16%p.a. and the official cash rate of 4.10%.

Council's term deposits portfolio yielded 4.93% p.a. for the month of March. Council now only holds 2 term deposits that are below the benchmark which is an outstanding result for Council.

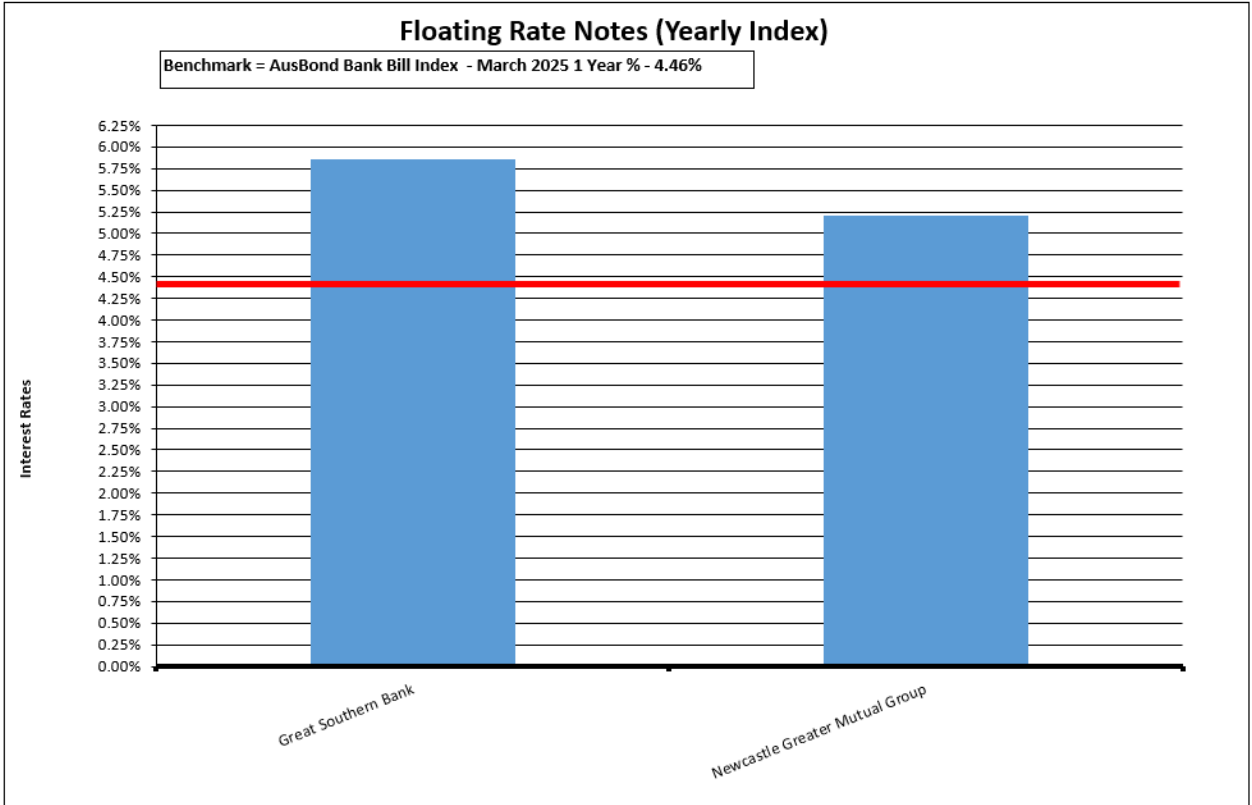
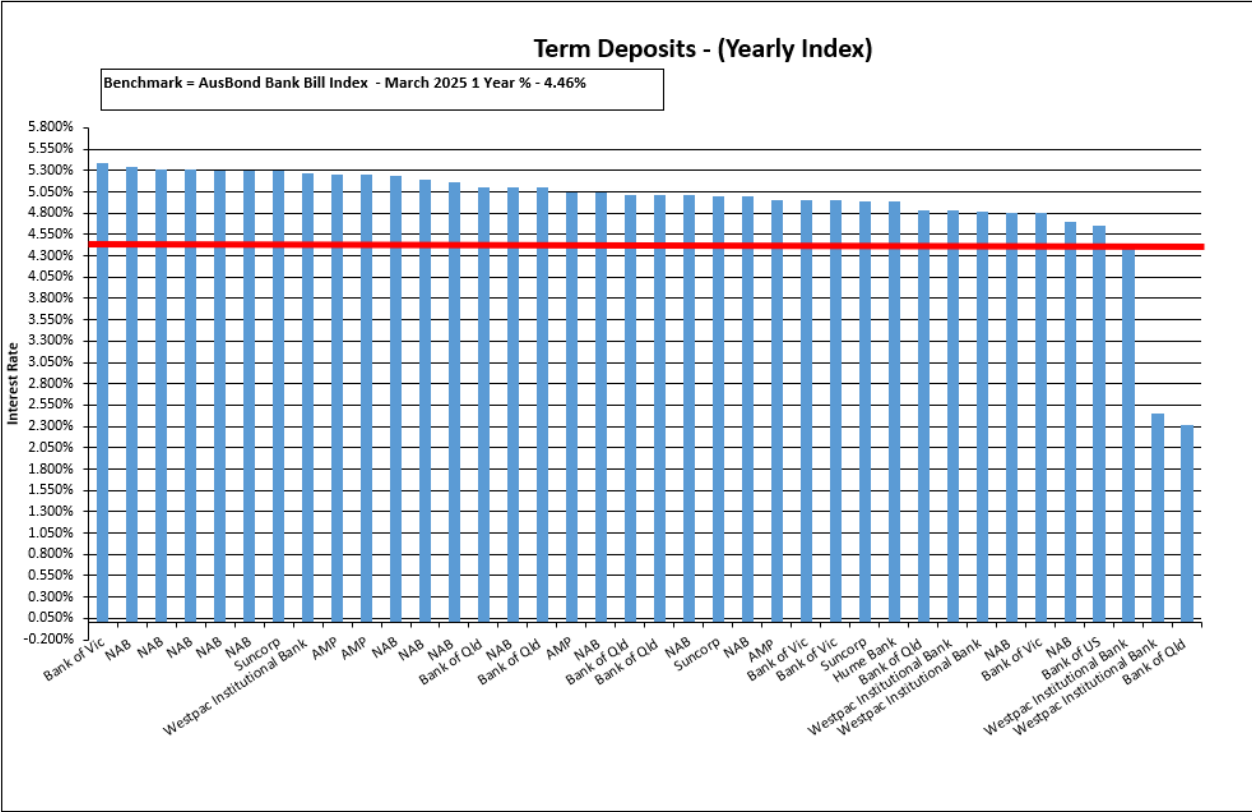
Council's Floating Rate Notes (FRN) portfolio are reported at current valuation being the "Capital Value", which can be different to the "Face Value" being the initial purchase value. FRN's are market driven and can change from month to month depending on market fluctuations. Council's FRN portfolio yielded 6.28% p.a. for the month of March.

Council invests in NSW TCorp Long Term Growth fund which invests in domestic and international shares. Council will continue to monitor the TCorp Long Term Growth fund which fluctuates from month to month, however returned a negative return for the month of March of -2.20%. Funds held with TCorp are looked at with a long term view.

Council has invested in Senior Fixed Bonds. Council holds 2 sub-optimal Senior Fixed Bonds returning 1.2% p.a. and 1.5% p.a., however the advice provided by Arlo Advisory is to hold to maturity as the penalty rates would be high. The bonds have a maturity of December 2025 and December 2026.

Maturing investments are being monitored closely and being reinvested to optimise their returns in line with Council's Investment Policy. The following charts indicate Council's performance against the 1-year Actual AusBond Bank Bill Index.

ITEM 10.5 INVESTMENT REPORT FOR MARCH 2025



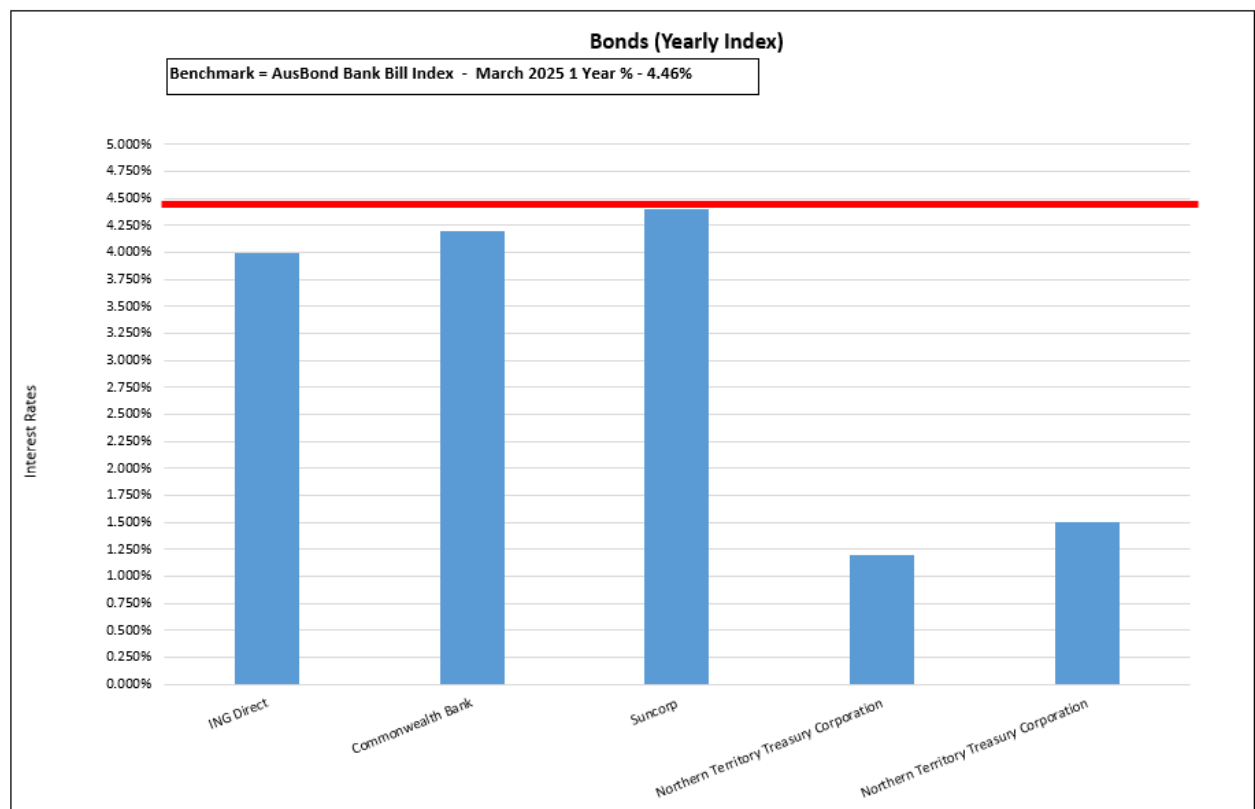
ITEM 10.5 INVESTMENT REPORT FOR MARCH 2025**Council's Investment Policy**

Table 1 shows the percentage held by Council (holdings) and the additional amount that Council could hold (capacity) for each term to maturity allocation in accordance with limits established by Council's Policy.

Table 1: Maturity – Term Limits**Maturity Compliance** as at 31/03/2025

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	8,999,491.00	13.24	3.00	100.00	58,949,529.65
✓	91 - 365 days	37,499,490.50	55.19	0.00	100.00	30,449,530.15
✓	1 - 2 years	18,306,982.50	26.94	0.00	70.00	29,257,331.96
✓	2 - 5 years	-	0.00	0.00	50.00	33,974,510.33
✓	5 - 10 years	3,143,056.65	4.63	0.00	25.00	13,844,198.51
TOTALS		67,949,020.65	100.00			

ITEM 10.5 INVESTMENT REPORT FOR MARCH 2025**Table 2: Credit Rating Limits****Credit Quality Compliance** as at 31/03/2025**Long Term Investments**

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AAA	499,491.00	0.73	100.00	67,449,529.65
✓	AA	35,799,490.50	52.69	100.00	32,149,530.15
✓	A	8,500,000.00	12.51	60.00	32,269,412.39
✓	BBB	20,006,982.50	29.44	45.00	10,570,076.79
✓	Unrated	3,143,056.65	4.63	5.00	254,394.38
TOTALS		67,949,020.65	100.00		

Certification by Responsible Accounting Officer

I, Evan Webb, hereby certify that all investments have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.

CONSULTATION:

Arlo Advisory

SUSTAINABILITY ASSESSMENT:

Nil

Risk

Quote from *Arlo Advisory March 2025 report page 2:*

Financial markets (equities and bonds) were sold off in March due to concerns of escalating tariff wars, global growth prospects and inflation uncertainty. In the deposit market, over March, at the very short-end of the curve (less than 6 months), the average deposit rates offered by the major banks remained relatively flat compared to where they were the previous month (February). At the longer-end of the curve (1-5 years), the average rates fell by another 10-15bp compared to where they were in February. With additional rate cuts and a global economic downturn priced in over 2025, investors should consider diversifying and taking an 'insurance policy' against a potentially lower rate environment by investing across 1-5 year fixed deposits and locking in rates above 4½% p.a. (small allocation only).

Delivery Program Action

CC5 - Identify and implement initiatives to improve financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Interest accrued for the month of March was \$258,174 totalling \$2,255,109 this financial year. Council's forecasted budgeted interest revenue for 2024/2025 is \$3,182,100. As Council's investments continue to outperform the benchmark, Council would expect to meet the budgeted forecast.

ITEM 10.5 INVESTMENT REPORT FOR MARCH 2025

Any major impacts on the budget will be adjusted if necessary at each quarterly budget review.



Working funds – justification for urgency and cumulative impact

As above

Service level changes and resourcing/staff implications

There are no changes or implications stemming from this report.

ATTACHMENTS:

- 1  19067/2025 - Investment Report March 2025
- 2  19065/2025 - Arlo Advisory Investment Review March 2025

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.6 SF265 160425 LAND DISPOSAL POLICY AND REVIEW OF LAND ACQUISITION POLICY

AUTHOR/ENQUIRIES: Kristian Enevoldson, Manager Risk and Governance

SUMMARY:

Council does not have a current policy to guide the disposal of land. A new policy has been created to provide a framework for a transparent process and ensure Council acts in accordance with relevant legislation and in the best interests of the community. The current Land Acquisition Policy has been reviewed. There are no updates required or amendments suggested. The review is being completed at this time to provide for these two policies to be reviewed together moving forward.

RECOMMENDATION:

That Council:

- 1 Endorses the new draft Land Disposal Policy G 47 to be placed on public exhibition for 28 days.**
- 2 Adopts the Land Disposal Policy G 47 at the end of the exhibition period if no submissions are received.**
- 3 Notes the review of the Land Acquisition Policy G 46 with no updates required.**

OPTIONS:

- 1 Per the recommendation
- 2 Propose amendments to the policies

DISCUSSION:

As per Section 377 of the *Local Government Act 1993*, a decision to acquire or dispose of land must be by resolution of the Council and cannot be delegated.

The new Land Disposal Policy has been developed to clearly define the processes for the disposal of land by Council, and to:

- provide a framework for a transparent process that adheres to the relevant legislation,
- ensure that Council has open and accountable processes in place for the disposal of land,
- ensure that best value is achieved in Council property dealings,
- enable and pursue land disposal opportunities of merit.

The current Land Acquisition Policy has been reviewed by staff with no amendments deemed necessary.

Council's Policy and Procedures Framework Policy outlines the process for adopting new policies, and review existing policies. This process has been followed.

CONSULTATION:

Both policies were endorsed by MANEX (Managers Forum) on 25 March 2025. The Land Disposal Policy will be placed on public exhibition for 28 days.

RELATED LEGISLATION / GUIDELINES

The following legislation must be considered in relation to land acquisitions and disposals:

- *Local Government Act 1993*
- *Roads Act 1993*

ITEM 10.6 LAND DISPOSAL POLICY AND REVIEW OF LAND ACQUISITION POLICY

- *Real Property Act 1900*
- *Conveyancing Act 1919*
- *Land Acquisition (Just Terms Compensation) Act 1991*
- *Strata Schemes Management Act 2015*
- *Crown Land Management Act 2016*
- *Environmental Planning and Assessment Act 1979*
- *Native Title Act 1993*
- *Community Land Management Act 1989*

SUSTAINABILITY ASSESSMENT: Nil.

Risk Analysis



Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
No policy to unpin Council direction for disposal of land provides room to make poor decisions	M	H	Adopt policy to guide direction and support decision making	L
Policy not current – risk of not conforming to current legislation requirements	H	H	Review periodically to ensure updated legislation considered	L

Delivery Program Action

PP1 - Foster development opportunities

FINANCIAL IMPLICATIONS: Nil.

ATTACHMENTS:

- 1  24348/2024 - G 46 - POLICY - Land Acquisition
- 2  25413/2024 - DRAFT Policy G 47 - Land Disposal

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.7 SF3586 160425 ABORIGINAL ADVISORY COMMITTEE MEETING

AUTHOR/ENQUIRIES: Jocelyn Box, Community Development Officer

SUMMARY:

The Nambucca Valley Aboriginal Advisory Committee met on 18 March 2025 and 8 April 2025. During those meetings the Committee finalised their Terms of Reference and their Gumbaynggirr language name for the committee.

RECOMMENDATION:

That Council:

- 1 Notes the minutes of the 18 March 2025 and 8 April 2025 Aboriginal Advisory Committee meetings.**
- 2 Approves the Terms of Reference of the Nambucca Valley Aboriginal Advisory Committee.**
- 3 Approves the Gumbaynggirr language name of Duguula Bindarray-Garri for the Committee.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Approve Terms of Reference but not approve the Gumbaynggirr language name for the Committee or vice versa.

DISCUSSION:

The Nambucca Valley Aboriginal Advisory Committee met on 18 March 2025 and 8 April 2025. The Committee wanted to finalise their Terms of Reference and Gumbaynggirr language name for Council endorsement, among other issues discussed.

Aunty Ruth Walker was nominated as the Elder to find a name for the Committee. She consulted with respected language holders who provided 4 ideas for names. The chosen name **Duguula Bindarray-Garri** means "Together river-with", symbolising the coming together of the Southern Gumbaynggirr people from across the Nambucca Valley, to connect and discuss matters of concern to Aboriginal community here with Council.

The Committee also reviewed the proposed Delivery Program items related to Aboriginal community, and had their first presentation/consultation regarding a Council project regarding street naming and significant sites in the Valla Urban Growth Area development.

CONSULTATION:

Aboriginal Advisory Committee

Aboriginal community

Manager Development & Environment (Valla Urban Growth Area)

SUSTAINABILITY ASSESSMENT:

Environment

Nil

Social

Celebrate, recognise and respect the traditional owners of the land, the Gumbaynggirr people. Provide a voice to Council on matters that impact Aboriginal community across the LGA. Encourage and support inclusive community consultation.

ITEM 10.7 ABORIGINAL ADVISORY COMMITTEE MEETING**Economic**

Nil

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Without an effective Terms of Reference (ToR) committee members may be unsure about their roles, responsibilities, and the scope of their work. This can lead to confusion and inefficiency.	L	L	Regularly reviewing and updating the ToR to ensure it remains relevant and effective. This could be an annual review or after significant changes in the committee's focus or membership.	L

Delivery Program Action

CC1 - Using a variety of tools, engage with the community in ways that are accessible and transparent
 LW21 - Promote an understanding and respect for the Valley's Indigenous Culture and Heritage

FINANCIAL IMPLICATIONS: Nil**ATTACHMENTS:****1** 18486/2025 - Minutes - Aboriginal Advisory Committee 18.3.25**2** 20060/2025 - Minutes - Aboriginal Advisory Committee 8.4.25**3** 20061/2025 - Endorsed - Duguula Bindarray-Garri Aboriginal Advisory Committee Terms of Reference 2025

DIRECTOR CORPORATE SERVICES REPORT**ITEM 10.8 SF963 160425 NOMINATIONS TO COUNCIL SECTION 355 COMMITTEES OF MANAGEMENT****AUTHOR/ENQUIRIES:** Jocelyn Box, Community Development Officer**SUMMARY:**

Council has twenty four (24) Section 355 Committees of Management (CoM). The Committees have a long history within Council with many long term and new volunteers who manage a Council facility on behalf of Nambucca Valley Council. Nominations for each Committee are shown in the table below in the discussion section for Council's consideration. It is recommended that the following nominations be endorsed and be provided with the Terms of Reference, Code of Conduct for Delegates, Section 355 Committee Guidelines and Volunteer Safety Handbook.

RECOMMENDATION:**That Council:**

- 1 Approves the new nominations to the following Section 355 Committees of Management as per the table in the Discussion section of the report.**
- 2 Provides the successful nominees with a copy of the Terms of Reference, Code of Conduct for Delegates, Section 355 Committee Guidelines and Volunteer Safety Handbook.**

OPTIONS:

Council has the option of approving some or none of the nominations.

DISCUSSION:

Some Committees are struggling with engagement of volunteers and proper understanding of processes and practices as such the Community Development Officer will be spending more time supporting Committees to attract new members, understand processes and procedures, and succession planning.

More Committees are also approaching Council for support in tasks such as mowing, as their limited volunteer numbers and ageing of volunteers makes this work more difficult to resource and higher risk. Community Development Officer is investigating solutions.

Committee	Nominees	Reason for nominating
Nambucca Community & Arts Centre	Sara-Jayne Prince	I often run events at the hall and would like to contribute to bettering the space and working out how to boost the venue in the long-term.
	Louise Cooke	I've recently moved to Nambucca and I would like to get involved in local activities. Being a visual artist, I have an interest in the arts and think I may be able to contribute in some way.
	Gary Frederick Suter	Helping with maintenance as a community service.
	Sharyn Brady	Help activate the space and make connection with the art works, ideas for performing arts, community arts projects and engaging all ages and abilities.
	David Sullivan	I feel with my 45 year's as a Chef that I have the experience to contribute to any events that you may have, and am happy to help in any way.

ITEM 10.8 NOMINATIONS TO COUNCIL SECTION 355 COMMITTEES OF MANAGEMENT

Bowraville Sportsground (Hennessey Tape Oval)	Rebecca Finch	I believe it is important for the oval, and other facilities, to be accessible for all community user groups.
	Helen Leape	To be a part of the Bowraville sporting community. To also be a link between Bowraville sports ground and NVPC (Pickleball) as we are hoping to play regularly at the Bowraville courts.
	Jimmy Jack Cutmore	Passionate about Bowraville community and the people in it, specifically our future generations.

CONSULTATION:

Director of Corporate Services

SUSTAINABILITY ASSESSMENT:**Environment**

Nil

Social

Provision of venues and recreational facilities to support community connection, health, and wellbeing.
Providing meaningful volunteer opportunities

Economic

Nil

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Injury to volunteers	M	H	Volunteers are given Volunteer Safety Handbook after approval of Council.	M
Mismanagement	L	H	Council Code of Meeting Practice and Code of Conduct must be adhered to.	M
Fraud	L	H	Code of Conduct must be adhered to.	M
Lack of volunteers	M	H	Promote the positive aspects of volunteering. Recognise need for succession planning for Committees.	L

Delivery Program Action

LW10 - Work with S355 Committees

ITEM 10.8 NOMINATIONS TO COUNCIL SECTION 355 COMMITTEES OF MANAGEMENT

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Section 355 Committees are volunteers overseeing the management of council facilities, reducing cost to Council. Dwindling volunteer numbers could result in Council having to dissolve a Section 355 Committee of Management and explore options for operating the community facility such as lease arrangements or directly managing the facility which would have impact on current and/or future budgets.

Working funds – justification for urgency and cumulative impact

Per 'Direct and indirect impact on current and future budgets' section.



Impacts on 10 Year Long Term Financial Plan

Per 'Direct and indirect impact on current and future budgets' section.

Service level changes and resourcing/staff implications

More involvement of Community Development Officer to support some Section 355 Committees to correct practices and sustainability.

ATTACHMENTS:

- 1  18558/2025 - NCAC CoM Nominations - Redacted
- 2  18553/2025 - Bowraville Sportsground Nomination CoM - redacted.

DIRECTOR CORPORATE SERVICES REPORT

ITEM 10.9 SF3409 160425 MINUTES OF THE DISABILITY ACCESS & INCLUSION COMMITTEE MARCH 2025 MEETING

AUTHOR/ENQUIRIES: Jocelyn Box, Community Development Officer

SUMMARY:

The minutes of the Nambucca Valley Council Access Committee meeting held Tuesday 25 March 2025 are attached for Council's consideration

RECOMMENDATION:

That Council:

- 1 Notes the minutes of the Disability Access and Inclusion Committee meeting held 25 March 2025.**
- 2 Appoints Tracey Adams as Vice Chair.**
- 3 Sends an advocacy letter to the Australia Electoral Commission and other relevant parties regarding accessible voting venues and booths.**

OPTIONS:

- 1 Do nothing/business as usual.**
- 2 Proposed recommendation.**
- 3 Does not approve part 2 of the recommendation or approves some of part 2 of the recommendation.**

DISCUSSION:

Committee has progressed the review of the Disability Inclusion Action Plan (DIAP) by endorsing a survey and supporting the promotion and participation. These activities come at little to no cost. Where a cost is involved, the existing budget for activities around the Committee and the DIAP is utilised.

Committee made 2 resolutions for Council to consider. Attached is a draft of the proposed advocacy letter.

CONSULTATION:

Disability Access and Inclusion Committee Members
Councillor Delegate and Mayor
General Manager
Director Corporate Services

SUSTAINABILITY ASSESSMENT:

Environment

Nil

Social

The social challenges faced by people with disabilities are many, varied and impactful. Improvements implemented via the DIAP can have real and lasting positive social outcomes.

Economic

Improving economic participation of people with disability improves our community's overall economic health and wellbeing.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Nil				

Delivery Program Action

ITEM 10.9 MINUTES OF THE DISABILITY ACCESS & INCLUSION COMMITTEE MARCH 2025 MEETING

LW12 - Promote social equity with equal opportunities for access and participation

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Activities accounted for in existing budget.

Working funds – justification for urgency and cumulative impact

Nil



Impacts on 10 Year Long Term Financial Plan

Nil

Service level changes and resourcing/staff implications

Staffing implications are effectively unchanged from approved resourcing. Undertaking DIAP engagement is expected within the role of the Community Development Officer role.

ATTACHMENTS:

- 1  19238/2025 - Minutes - Disability Access & Inclusion Committee - 25 March 2025
- 2  18976/2025 - DRAFT - Advocacy letter - equitable access to voting for people with disability

MANAGER DEVELOPMENT AND ENVIRONMENT REPORT

ITEM 11.1 SF3410 160425 FEBRUARY 2025 - APPROVED CONSTRUCTION CERTIFICATES, APPROVED COMPLYING DEVELOPMENTS, DEVELOPMENT APPLICATIONS RECEIVED AND COMPLYING DEVELOPMENTS RECEIVED

AUTHOR/ENQUIRIES: Melanie Ellis, Business Services Officer

SUMMARY:

The attached reports are for the information of Councillors with regard to approved Construction Certificates, approved Complying Development Certificates, Development Applications received and Complying Development Applications received for the month of February 2025 as at 11 March 2025.

RECOMMENDATION:

That Council notes the approved Construction Certificates, approved Complying Development Certificates, Development Applications received and Complying Development Applications received for February 2025.

ATTACHMENTS:

- 1** 13831/2025 - 2025 February - Approved Construction Certificates and Complying Development Applications
- 2** 13914/2025 - 2025 February - Development Applications and Complying Development Applications Received

MANAGER DEVELOPMENT AND ENVIRONMENT REPORT**ITEM 11.2 SF1148 160425 COUNCIL'S RANGERS' REPORT AND PENALTIES ISSUED FOR FEBRUARY 2025****AUTHOR/ENQUIRIES:** Melanie Ellis, Acting Senior Business Services Officer**SUMMARY:**

The following is the Council's Rangers' report and attached listing of penalty notices issued for the month of February 2025 by Council staff.

RECOMMENDATION:

That Council notes the Rangers' impounding statistics and penalties issued for February 2025.

FEBRUARY 2025	Cats	Dogs
COUNCIL'S SEIZURE ACTIVITY		
Seized (doesn't include those animals dumped or surrendered)	0	0
Returned to Owner	0	0
Transferred to - Council's Facility from Seizure Activities	0	0
ANIMALS IN AND ARRIVING AT COUNCIL'S FACILITY		
Animals In Council's Facility - (Start of Month)	2	6
Abandoned or Stray	4	3
Surrendered	0	0
Animals transferred from Seizure Activities	0	0
Total Incoming Animals	6	9
ANIMALS LEAVING COUNCIL'S FACILITY		
Released to Owners	0	0
Sold	0	0
Released to Organisations for Rehoming	3	6
Died at Council's Facility (other than euthanised)	0	0
Stolen from Council's Facility	0	0
Escaped from Council's Facility	0	0
Other	0	0
EUTHANISED		
Restricted Dogs	0	0
Dangerous Dogs	0	0
Owner's Request	0	0
Due to Illness, Disease or Injury	0	0
Feral/infant animal	0	0
Unsuitable for rehoming	0	0
Unable to be rehomed	0	0
Total Euthanised	0	0
Total Outgoing Animals	0	0
TOTAL IN COUNCIL'S FACILITY - (END OF MONTH)	3	3

ATTACHMENTS:

1  15094/2025 - Ranger Report to Council - February 2025

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.1 SF1120 160425 GRANTS STATUS REPORT

AUTHOR/ENQUIRIES: Evan Webb, Chief Financial Officer; David Moloney, Director Engineering Services

SUMMARY:

This report provides an overview of the status of Council's grant funded projects and programs.

RECOMMENDATION:

That Council notes the Grants Status report.

OPTIONS:

For information only.

DISCUSSION:**Active Grants**

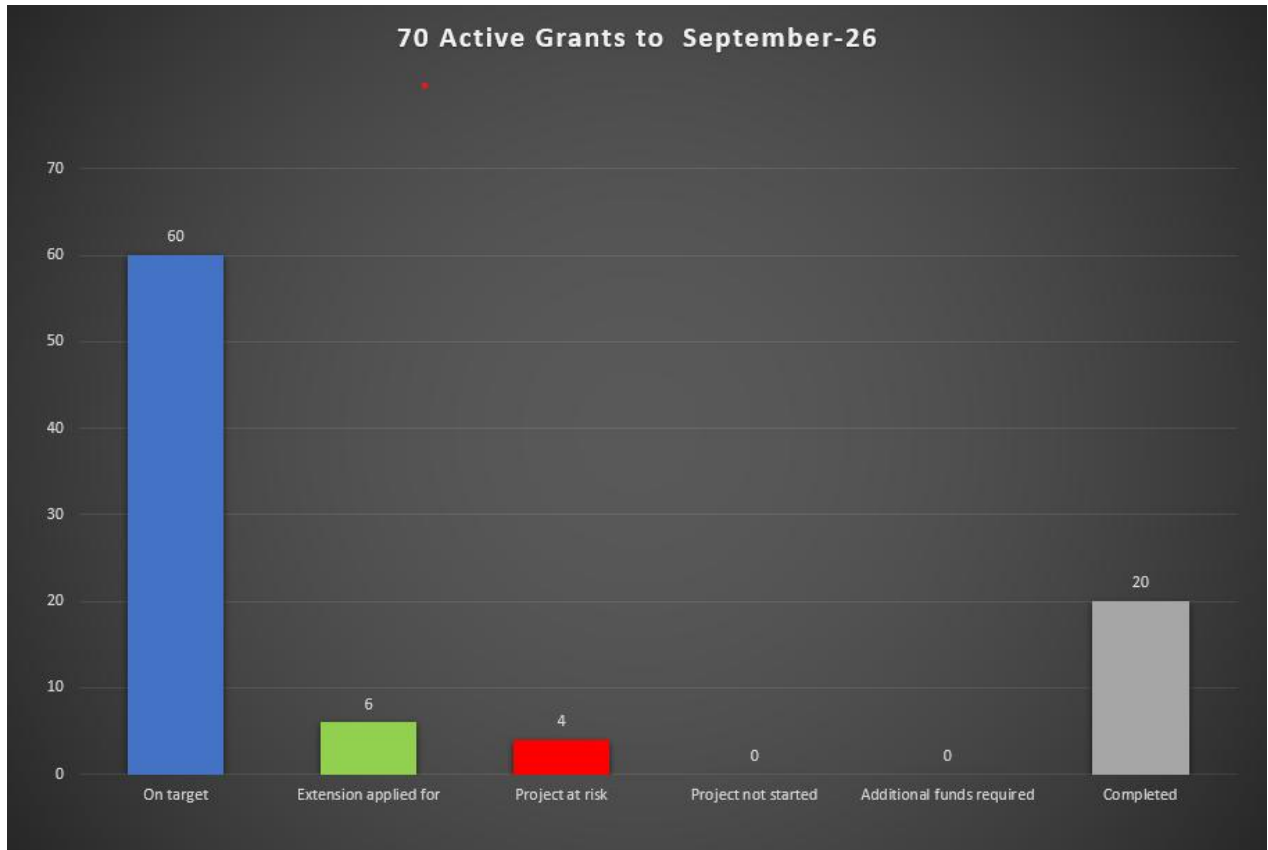
Councillors have requested a quarterly update to Council meetings on active grants that Council is currently working on to deliver projects throughout the community. The list of active grants (attached) shows Council that there are currently 70 grant funded projects that are active with a completion date up to 30 September 2026.

There is a total of \$34,794,651 in approved grant funding with many projects funded over multiple years. Of the total 70 grant funded projects the graph below shows that:

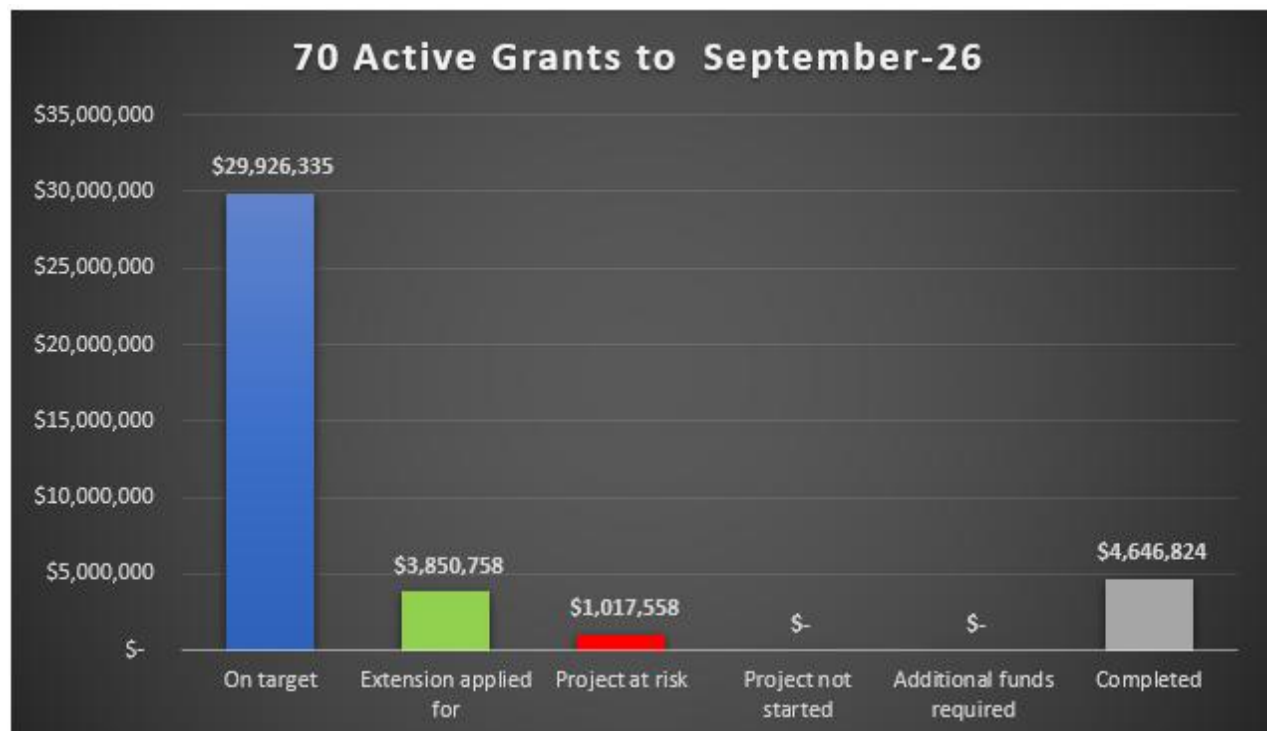
- 60 projects are on target to be completed by the within the grant timeframes with a \$ value of \$29,926,335.
- 6 projects are currently under review for an extension of time, all indications are that these requests will be successful and projects will be completed with the new grant timeline with a \$ value of \$3,850,758.
- 4 projects have been listed as Project at Risk with a \$ value of \$1,017,558.
 - Partridge Street Playground Upgrades \$115,000. Softfall area design completed with RFQ to go out by 11/4/2025 In a combined RFQ with Hodge St project. Grant funded portion (\$115k) expected to be expensed by the due date.
 - Hodge Street Playground Upgrades \$80,000. Softfall area design completed with RFQ to go out by 11/4/2025 in a combined RFQ with the Partridge Street project. Grant funded portion (\$80k) expected to be expensed by the due date.
 - Yarrawonga Street Macksville Industrial Estate Upgrades \$347,498. Increase in scope of works and design requirements will take this project close to or over the funding deadline. Contractor engaged for kerb and gutter works and tenders out for pavement works. Completion due 30 June 2025.
 - Toilets and Landscaping Upgrades at River Street Macksville \$474,060. Issue with the footprint going over memorial garden. Report to April 16 Council meeting. Completion due 31 December 2025.
- 20 grants have been finalised and acquitted since the last Council report in November of 2024 with a \$ value of \$4,646,824.

ITEM 12.1 GRANTS STATUS REPORT

Below is a graph shows the current status of all grants due for completion to 30 September 2026.



Below is a graph showing the \$ value of each category.



ITEM 12.1 GRANTS STATUS REPORT

It should be noted that there are additional grants that have a completion date out as far as 2027, however many of these projects are still in the planning phase and will be reported to Council at a later period.

Natural Disaster Grants

Natural Disaster grants have been separated out due to the fact that Council has a dedicated Natural Disasters Team managing all of these projects. Council to date has a total of 30 projects approved totalling \$90,418,963 in grant funding. These projects are commencing and further information will be reported to Council when information is available.

Completed Grants

There is a separate attachment to this report called 'grants completed' which shows Council a list of 98 grant jobs that have been completed in the past 2 years.

CONSULTATION:

Various staff

SUSTAINABILITY ASSESSMENT:

Environment

Many of the grant funded projects support Council's continued environmental and sustainability works.

Social

Grant funded Community Infrastructure projects, including upgrade of amenities, parks and playgrounds, will have a positive social impact, both in the short and long-term.

Economic

Improved transport infrastructure and recreational infrastructure will have positive impacts on local businesses and tourism.

Risk Analysis

The majority of approved applications include Risk Assessments at the time of submission, and then are managed by appointed Project Managers throughout the life of the project.

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Risk Assessment
Financial – re grant funded projects exceeding approved budgets.	M	H	Regular reporting to Executive Leadership Team and Council. Ensuring hold points on grant funded projects are established and communicated.	L
Grant works not completed by scheduled date leading to potential Loss of grant funding	M	H	Regular meetings with staff advising progress of each project. Resources being concentrated on these	L

ITEM 12.1 GRANTS STATUS REPORT

			projects. Contractors being engaged with timeframes in contracts. Reports to Council issues that require direction from Council	
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Delivery Program Action

CC5 - Identify and implement initiatives to improve financial sustainability

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

As per the report.

Impacts on 10 Year Long Term Financial Plan

Monitored by internal Project Managers and Finance staff.

Service level changes and resourcing/staff implications

There is ongoing impact on service levels, resourcing and staff due to volume of grant funding, and ongoing natural disaster recovery works.

ATTACHMENTS:

- 1  19255/2025 - Grant Status Report - Grants to be finalised by 30 September 2026
- 2  19258/2025 - Natural Disaster Report
- 3  19437/2025 - Grants Completed Report

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.2 SF102 160425 SECOND DESKTOP FEASIBILITY STUDY FOR A BIKE/PEDESTRIAN CONNECTION BETWEEN SCOTTS HEAD AND MACKSVILLE

AUTHOR/ENQUIRIES: Keith Williams, Manager Technical Services

SUMMARY:

At its meeting 9 December 2024 Council received a report on the feasibility a safe bike and walking connection between Scotts Head and Macksville, supporting the report was a '*Desktop Feasibility Assessment for a safe bike/pedestrian connection between Scotts Head and Macksville*'.

Council resolved to **defer and report back on two different options with the intent to minimise the cost of the project.**

RECOMMENDATION:

That Council:

- 1 Notes the Second Desktop Feasibility Study.**
- 2 Not proceed with the bike and walking project between Macksville and Scotts Head based on the assessment of the project.**

OPTIONS:

- 1 Proposed recommendation.
- 2 Council could consider applying for state or federal funding for full costs of construction, or collaborating with private stakeholders, to reduce the financial burden on local rate payers.

BACKGROUND:

The proposal for an approximate 13km cycleway between Macksville and Scotts Head has been put forward as a key asset to enhance connectivity, encourage recreational cycling, and support eco-tourism in the region. The project would connect the two key locations, providing both locals and tourists with a safer and more attractive route for bikes and walking. A feasibility study was conducted to estimate construction costs, assess the expected ridership, and identify potential funding options.

At its meeting 25 July 2024 Council received a delegation from Scotts Head Community Group Public Officer, regarding the potential for a safe cycling and walking connection between Scotts Head and Macksville. A 978 person petition and letters of support from local businesses soon followed.

A high level report was presented to Council in response, that estimated the **Opinion of Probable Costs (OPC).**

For the 13km cycleway the OPC is projected to be between \$35M - \$44 million, based on preliminary desk top cost analysis. This includes:

- **Construction Costs:** \$23 - \$25 million for materials, labour, and infrastructure. (Excluding high level contingencies)
- **Land Acquisition:** \$1.2 million for securing land acquisition or rights-of-way along any proposed route.

In addition, ongoing costs have been assessed as follows:

- **Ongoing Maintenance:** Annual maintenance costs of \$25,000 p.a. to keep the cycleway safe and functional.
- **Renewal:** Renewal allocation costs of approximately \$400,000 p.a.

ITEM 12.2 SECOND DESKTOP FEASIBILITY STUDY FOR A BIKE/PEDESTRIAN CONNECTION BETWEEN SCOTTS HEAD AND MACKSVILLE

At current funding levels, Council would need to allocate substantial resources to finance the project and maintain it, diverting funds from other essential infrastructure and community services.

Supporters of the proposal believe the facility will also provide a tourism boost for the valley should safe bike/walking connections also extend to the cycleway adjacent to Giinagay Way and further to Jacks Ridge.

DISCUSSION:

Council deferred adopting the staff resolution to '*not proceed with the cycleway project between Macksville and Scotts Head based on the financial assessment of the project*' and resolved for a report back on two different options with the intent to minimise the cost of the project.

While the proposed cycleway between Macksville and Scotts Head offers some benefits, including promoting cycling and supporting tourism, the financial and practical challenges outweigh the immediate advantages. The projected costs of construction, maintenance and renewal coupled with uncertain demand and competing priorities, suggest that Council should not proceed with the project.

Instead, Council should explore more cost-effective alternatives, such as improving existing local cycling infrastructure.

In response to Councils resolution – "Report back on two different options with the intent to minimise the cost of the project". Feasibility Assessment 2 has developed an opinion of probable costs for two safe cycling and pedestrian connection options between South Pacific Drive Scotts Head and Gumma Road.

On the 22 January 2025, Council staff met representatives of the Scotts Head Community Group to discuss other options for considerations. These options were then considered as part of the second desktop study.

Two routes have been considered in this second strategic assessment:

Route 2 – Warrell Waters Road to South Pacific Drive through private property – Distance 1.8km

Opinion of probable costs **\$9.8m - \$11.2m**

Route 3 – Gumma Reserve to South Pacific Drive, over Gumma Creek and utilising the existing track through Gaagal Wanggaan (South Beach) National Park.

Opinion of probable costs **\$6.3m - \$7.2m**

Gaagal Wanggaan (South Beach) National Park is jointly managed by the Aboriginal people of the Nambucca Valley and NPWS. As Aboriginal land, it is leased back to the NSW government. The Aboriginal owners have the main say in the running of the park through a board of management.

The objective of this assessment is to determine the feasibility of constructing missing links of a safe shared pathway (cycling and pedestrian) connection between Scotts Head and Gumma Road, considering the health benefits of walking and cycling and costs of construction.

In order to keep construction costs down other pavement materials other than concrete was considered though major costs are also incurred with the need to construct bridges over Warrell Creek.

While both of these routes are a lower cost and provide a link to Macksville they do not provide for a cycleway/walking path all the way Macksville with both routes linking to an on road portion of the cycleway on Gumma Road and effectively ending the walking path at this connection.

At this point the cycleway would no longer be suitable for children as the portion of the cycleway on Gumma Road is at stages in an 80 km/hr zone and on gravel roads.

ITEM 12.2 SECOND DESKTOP FEASIBILITY STUDY FOR A BIKE/PEDESTRIAN CONNECTION BETWEEN SCOTTS HEAD AND MACKSVILLE

It is concluded that the in review of the petition presented to Council on the 24 July 2024 (Appendix 1), that calls for a 'safe bike and walking connection between from Scotts Head to Macksville' is not achieved by either of these cheaper options and is considerably compromised by the cheaper route.

Maintenance

While this is item is difficult to quantify an OPC is estimated to be around \$10,000 p.a.

Renewals

The best estimate of the renewals to determine the depreciation of the asset and allocate those funds to renewals. Council uses a straight line depreciation method which depreciates the asset at set rate over its life. While this method does front end some renewal costs, it is a good guide on the renewal costs over the life of the asset.

It is expected that the shared pathway and bridge will have a design 50 year life. Based on a the OPC the renewal allowance required would be between \$80,000 and \$100,000 p.a.

- a) Completing missing footpath links with Off road cycling and pedestrian connection options between Scotts Head and Gumma Road are not considered financially viable given the cost of constructing a bridge over Warrell Creek.

There is however an additional benefit to be considered with the addition of the bridge from Gumma Reserve, similar to Valla Beach there will be direct access to the ocean from the adjacent camp site, the facility will not only be enjoyed and appreciated by visitors to the reserve but by Macksville and surrounding residents as whole who currently rely on drives to Scotts Head for ocean beach access.

- b) Until bridge construction funding can be secured, funds should be directed to other routes:
- That prioritise shorter journeys,
 - That are within or near townships,
 - Provide connections or missing links within the network, or
 - Where land ownership, existing formations and topography support longer routes.

Outcome

The Council resolution and subsequent outcome and recommendations of this review do not satisfy the aspirations of the community, their petition or its supporting letter presented to Council (Appendix 1), that calls for a 'safe bike and walking connection between from Scotts Head to Macksville'.

The review has developed options to minimise costs with the provision of links between South Pacific Drive and Gumma Road. It should be noted both these roads are not currently considered safe for either walking or cycling and construction of isolated facilities will create an expectation of upgrades either end to connect to Scotts Head or Macksville.

CONSULTATION:

Council
Executive Leadership Group
Scotts Head Community Group

SUSTAINABILITY ASSESSMENT:**Environment**

The environmental impact of the project requires further examination, as there is earthworks and construction proposed with potential disruptions to local ecosystems.

ITEM 12.2 SECOND DESKTOP FEASIBILITY STUDY FOR A BIKE/PEDESTRIAN CONNECTION BETWEEN SCOTTS HEAD AND MACKSVILLE

Social

If successful the project would encourage recreational cycling, and support eco-tourism in the region, together with a second option for immediate beach access for Macksville residents and surrounds.

Economic: Nil.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Significant financial outlay	H	H	Seek grant funding for Construction	M

Delivery Program Action

CC1 - Using a variety of tools, engage with the community in ways that are accessible and transparent

LW12 - Promote social equity with equal opportunities for access and participation

PP13 - Maintain and construct footpath and cycle ways to the level of service agreed with the community

FINANCIAL IMPLICATIONS:

Direct and indirect impact on current and future budgets

Nil if council decide to not proceed with the project. Significant if Council decides to proceed with co-funding of the project.

Working funds – justification for urgency and cumulative impact

Nil if the recommendation is adopted.



Impacts on 10 Year Long Term Financial Plan

Significant given the cost of maintenance and renewal.

Service level changes and resourcing/staff implications

Significant if the recommendation is adopted.

ATTACHMENTS:

- 1 13988/2025 - Letter to DES, MTS & TC - Scotts Head to Macksville Safe Bike Walking Connection
 - Allan Turner
- 2 18180/2025 - Desktop Feasibility Assessment 2 for a safe bike/pedestrian connection between
 Scotts Head and Macksville.docx

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.3 SF90 160425 MINUTES OF THE NAMBUCCA VALLEY TRAFFIC COMMITTEE MEETING 1 APRIL 2025

AUTHOR/ENQUIRIES: Keith Williams, Manager Technical Services; Reanna Ussher, Community Engagement Officer - Road Safety

SUMMARY:

The Nambucca Valley Traffic Committee meeting was held electronically with the closure date for submissions being 28 March 2025. There were no objections received.

The agenda and minutes of the meeting held on 1 April 2025 are **attached** for Council's information and adoption.

All voting members included in their response whether they:

- a) Support the recommendation
- b) Oppose the recommendation
- c) Require additional information or time before they can declare support or otherwise.

RECOMMENDATION:

That Council changes the:

- 1 1-hour parking zone along Ridge Street, Nambucca Heads, immediately east of the Library, to a 2-hour parking zone for 21 car bays and three motorcycle bays.**
- 2 2 x 1-hour parking bays in front of Hibiscus Dry Cleaners in River Street, Macksville to a 15-minute parking zone.**

OPTIONS:

- 1 Accept the recommendation as is.
- 2 Do nothing/business as usual.
- 3 Seek clarification or refer matters back to the Traffic Committee.

BACKGROUND:

The TfNSW is legislated as the organisation responsible for the control of traffic on all roads in New South Wales. Traffic is controlled by the installation of prescribed traffic control devices, such as regulatory signs, or traffic control facilities, such as medians.

The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to TfNSW or relevant organisation.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to unanimous advice of the LTC or when the advice is not unanimous, it must notify TfNSW and the NSW Police and wait 14 days before proceeding.

The Nambucca Traffic Committee meets every two months, generally on the first Tuesday of that month.

ITEM 12.3 MINUTES OF THE NAMBUCCA VALLEY TRAFFIC COMMITTEE MEETING 1 APRIL 2025

CONSULTATION:

Local Traffic Committee

SUSTAINABILITY ASSESSMENT:**Environment**

No Impact.

Social

Providing conveniently parking opportunities throughout the Nambucca Valley LGA.

Economic

Nil.



Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Affected businesses may complain about parking availability and traffic turnover	M	L	Monitor the effectiveness of the new timed-parking zones.	L

Delivery Program Action

CC1 - Using a variety of tools, engage with the community in ways that are accessible and transparent

FINANCIAL IMPLICATIONS: Nil**ATTACHMENTS:**

-  16789/2025 - Agenda - Nambucca Valley Traffic Committee - 1 April 2025
-  16975/2025 - Minutes - Nambucca Valley Traffic Committee - 1 April 2025

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.4 SF3490 160425 MINUTES OF THE NAMBUCCA VALLEY CATCHMENTS AND COASTLINE MANAGEMENT COMMITTEE MEETING - 13 FEBRUARY 2025

AUTHOR/ENQUIRIES: Keegan Noble, Environmental Project Officer

SUMMARY:

The minutes of the Nambucca Valley Catchments and Coastline Management Committee meeting held Thursday 13 February 2025 are attached for Council's consideration.

RECOMMENDATION:

That Council:

- 1 Notes the Minutes of the Nambucca Valley Catchments and Coastline Management Committee meeting held Thursday 13 February 2025.**
- 2 Endorses that there is no longer a need to write the two letters of support to Ministers.**

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation
- 3 Alternate – approve some of the resolutions of the Committee.

DISCUSSION:

The minutes of the Nambucca Valley Catchments and Coastline Management Committee meeting held on 13 February 2025 are contained within **Attachment 1**.

In the minutes there was two actions for Council to:

- 1 Write to State and Federal Members to make representations on behalf of voting members of Nambucca Valley Catchments and Coastline Management Committee to support Local Land Services in requesting the extension of time for the River Rehabilitation Project (Phase Two).
- 2 Write on behalf of the voting members of Nambucca Valley Catchments and Coastline Management Committee to State and Federal Members to make representations to support the National Estuary Asset Protection extension of time request into 2025/26 financial year.

Since the meeting Council staff have been advised that the extension was received and in order to save staff time, it recommended that Council endorse that these actions are no longer required to be undertaken.

CONSULTATION:

Nambucca Valley Catchments and Coastline Management Committee members.

SUSTAINABILITY ASSESSMENT:

Environment

No negative environmental impacts are identified by this report.

**ITEM 12.4 MINUTES OF THE NAMBUCCA VALLEY CATCHMENTS AND COASTLINE
MANAGEMENT COMMITTEE MEETING - 13 FEBRUARY 2025**

Social

No negative social impacts.

Economic

No negative economic impact.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Risk Assessment
N/A				

Delivery Program Action

CE13 - Develop management plans for environmentally sensitive areas.

CE16 - Deliver projects funded under the Environmental Levy and related environmental grants.

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

N/A

Working funds – justification for urgency and cumulative impact

N/A


Impacts on 10 Year Long Term Financial Plan

N/A

Service level changes and resourcing/staff implications

N/A

ATTACHMENTS:

- 1 8274/2025 - Minutes - Nambucca Valley Catchments and Coastline Management Committee - 13
 February 2025

DIRECTOR ENGINEERING SERVICES REPORT

**ITEM 12.5 SF2278 160425 MINUTES OF THE CLEAN ENERGY COMMITTEE MEETING -
18 FEBRUARY 2025**

AUTHOR/ENQUIRIES: Keegan Noble, Environmental Project Officer

SUMMARY:

The Clean Energy Committee held its ordinary meeting on Tuesday 18 February 2025. The minutes of the meeting are shown in Attachment 1 for Council's consideration.

RECOMMENDATION:

That Council notes the Minutes of the Clean Energy Committee meeting held Tuesday 18 February 2025.

OPTIONS:

For information only.

DISCUSSION:

The minutes of the Clean Energy Committee meeting held on 18 February 2025 are contained within Attachment 1.

CONSULTATION:

Nil.

SUSTAINABILITY ASSESSMENT:

Environment

No environmental impacts.

Social

No social impacts.

Economic

No economic impacts.

Risk Analysis

Nil.

Delivery Program Action

CE16 - Deliver projects funded under the Environmental Levy and related environmental grants

FINANCIAL IMPLICATIONS: Nil.

ATTACHMENTS:

1  8925/2025 - Minutes - Clean Energy Committee - 18 February 2025

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.6 SF3422 160425 EROSION AT VWALL PRECINCT

AUTHOR/ENQUIRIES: Keegan Noble, Environmental Project Officer

SUMMARY:

At the Ordinary Meeting of Council on the 27 February 2025, Council Resolved (42/25) that:

“That Council reports on the erosion problem on the southern side of the V-Wall where the fill has exposed rocks and scree, including any longer-term solutions for the erosion, and any budgetary, and risk implications for repairing the landscape.”

This report addresses the issues raised and provides information on the management of the V-Wall and erosion issues being experienced.

RECOMMENDATION:

That Council notes the information contained within this report in regards to erosion at the V-Wall and actions currently being undertaken by Council.

OPTIONS:

For information only.

BACKGROUND:

At the Ordinary Meeting of Council on the 27 February 2025, Council Resolved that:

That Council reports on the erosion problem on the southern side of the V-Wall where the fill has exposed rocks and scree, including any longer-term solutions for the erosion, and any budgetary, and risk implications for repairing the landscape.

DISCUSSION:

Management of the V-Wall

Management of the V-Wall has been reported to Council previously. The area referred to in the resolution is managed by the NSW State Government and by two different departments.

The V-Wall itself is owned, managed and maintained by Transport for NSW (TfNSW). This includes the footpath along the short wall area.

The beach sometimes referred to as “Inner Harbour Beach” (riverside of the wall) is on crown land and managed by the NSW Crown Lands (CL) Department.

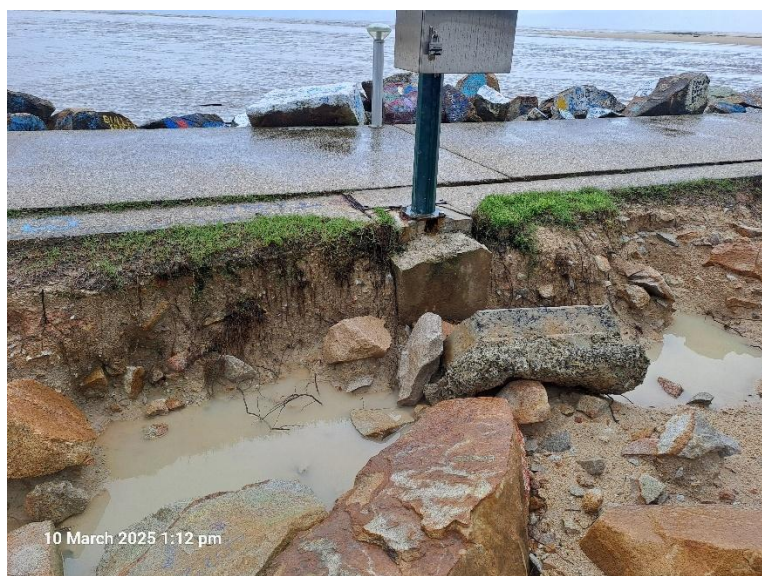
While, Council does not have any management or maintenance obligations in this area, in the past Council has undertaken maintenance works based on community concerns and requests from Council.

Erosion of the Short Wall reserve

Erosion of the reserve happens on two fronts:

- Beside the footpath behind the V-Wall due to wave action
- On the Inner Harbour Beach due to river flow/wave action

ITEM 12.6 EROSION AT VWALL PRECINCT



ITEM 12.6 EROSION AT VWALL PRECINCT



ITEM 12.6 EROSION AT VWALL PRECINCT

The photo's above show erosion of the area adjacent to the footpath on the small wall behind the V-Wall and along the inner harbour beach side of the reserve.

Reserve erosion on the Break wall side

The cause of the damage is by waves overtopping the V-Wall and the water running off the footpath and eroding the beach area next to the footpath. This has been exacerbated recently by sands that have built up on the beach in the V of the wall which has increased the wave run height resulting in more waves and therefore water overtopping the V-Wall.

With Tropical Cycle Alfred (TC Alfred) the higher swells also caused significant over topping of the V-Wall.

Council Officers have met with representatives from Crown Lands and Department of Climate Change Energy Environment and Water (DCCEEW), Coasts and Estuaries division on site on Thursday 13th March 2025 after TC Alfred to assess the damage to their asset. An agreement was made for council to provide a scope of works and price to repair the erosion and reduce wave impact on the break wall and reserve in the future. Council Officers have submitted this and are waiting for a response from Crown Lands as to approving the proposed works.

As part of the remediation work to reduce wave overtopping of the break wall there is scope to remove some sand from the V-Wall beach to assist with the beach nourishment repairs on Inner Harbour Beach.

Beach Erosion on the Inner Harbour Beach

Over the past several years there has been significant beach erosion on the riverside of the V-Wall. Anecdotal evidence suggests over the last 10-15 years the beach has eroded by up to 7m.

At the same meeting held on Thursday 13th March 2025, Council Officers and NSW Government representatives assessed the damage to their asset on the inner harbour beach exacerbated by TC Alfred. It was agreed that council provide a scope of works and price to repair the significant areas of erosion on the inner harbour beach, make safe the undercut trees and seating areas. Council Officers are waiting for a response from Crown Lands as to approving the proposed works.

In addition, and response to community concerns, Council has applied and been awarded a 2:1 grant under the DCCEEW Coast and Estuaries Planning Stream. The aim is to design a solution via the installation of groynes that will assist in stopping future erosion and increase deposition of sand on the Inner Harbour Beach area. There is a co-contribution of \$50,000. Council Officers are currently in discussions with Crown Lands for a contribution from them to cover a part or all the grant co-contribution.

This project is critical also to Council assets as Council is the Crown land manager for the carpark, footpath and shower area near the Inner Harbour Beach which is being impacted by the erosion.

This solution will then be provided to Crown Lands for funding.

CONSULTATION:

Director Engineering Services

SUSTAINABILITY ASSESSMENT:

Environment

The V-Wall area is a significant environmental area and the impacts of the current uses and structures are causing some damage to the area.

ITEM 12.6 EROSION AT VWALL PRECINCT**Social**

The V-Wall area is a significant social area and particularly for families with small children.

Economic

The V-Wall area is a significant tourism area.

Risk Analysis

Identified	Risk Likelihood (H,M,L)	Impact risk (H,M,L)	Strategy to manage risk	Residual Risk
Erosion continues to cause unsafe conditions at the V-Wall	H	H	Work with CL to undertake make safe works	L
Repairs are only a temporary repair and the damage will continue to occur over time	H	M	Work with CL on a more permanent or robust solution Undertake design works for a natural nourishment of the Inner Harbour Beach	L

Delivery Program Action

CC15 - Provide leadership on safety initiatives

CE12 - Support community organisations undertaking natural resource management

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

Council currently has \$50,000 to undertake the design work for the Inner Harbour Beach – Beach Nourishment design works. A contribution is now being sought from CL to cover all or part of the contribution with Council funding to come from the Environmental levy

Working funds – justification for urgency and cumulative impact**Impacts on 10 Year Long Term Financial Plan****Service level changes and resourcing/staff implications****ATTACHMENTS:**

There are no attachments for this report.

DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.7 PRF53 160425 RIVER STREET TOILET BLOCK RELOCATION

AUTHOR/ENQUIRIES: David Banwell, Water & Sewer Projects Engineer

SUMMARY:

This report concerns conflicting resolutions from Council meetings held on 21 December 2006 and 18 January 2024 with regards to where the River/Princess Street foreshore public toilets should be relocated to.

The meeting held on 21 December 2006 resolved that Council dedicate the garden on the river foreshore in River Street, between Cooper and Princess Streets, Macksville, the Joan Beaney Memorial Garden and erect a sign board to acknowledge the dedication.

Further to the above resolution a memorial tree was dedicated and planted within the garden footprint on 24 August 2009. This tree is now somewhat substantial.

The meeting held on 18 January 2024 resolved that Council: 1 Adopt an alternate building footprint directly adjacent to the existing structure on the North Eastern side, as per Attachment B and; 2 Engage an architect to progress the design of the proposed new amenities and report back to Council.

The adopted footprint is partially on top of the dedicated memorial garden. Construction activities would require the complete removal of the dedicated tree planting.

Council has received \$474,060 of funding to replace the toilet block at River Street Macksville through the Stronger Country Communities Fund (SCCF) Round 5. This funding has a deadline for finalisation of 31 December 2025.

RECOMMENDATION:

That Council:

- 1 Adopts an alternate building footprint adjacent to the western side of the existing structure within the current Car Parking area which aligns with the intent of the adopted Macksville Foreshore Concept Master Plan.**
- 2 Proceeds with detailed design activities to construct the footprint for a prefabricated amenities structure which complies with BCA requirements.**
- 3 Engages an Architect to assist with prefabricated structure selection of the proposed new amenities and report preference back to Council.**

OPTIONS:

- 1 Rebuild the amenities at the existing location.
- 2 Defer the funding deed and undertake a more detailed planning and design phase.
- 3 Consult with surviving relatives of Joan Beaney and remaining members of Joan's Army to remove the garden footprint and dedicated tree.
- 4 Proposed recommendation.
- 5 Do nothing.

ITEM 12.7 RIVER STREET TOILET BLOCK RELOCATION

DISCUSSION:**West from existing location to straddle carpark and reserve – Site 2**

This site is shown on the attached Master Plan as Item 5. It will be partly located on Crown Land (Crown Reserve 755539) which will require the approval of the Crown plus a licence.

This site option is liable to flooding and is similar to the existing structure. Detailed design would require the construction of a relatively short retaining structure to match the new structure to the existing and construct the footprint for a prefabricated amenities block.

Without further investigation it is unknown if it will be able to drain to the gravity sewer connection which is located on the opposite side of the car park egress, outside no. 2 Princess Street. Failing the ability to drain the amenities by gravity a pressure sewer pump-out system discharging into the gravity network would be feasible.

Detailed design would need to consider amendments of the existing stormwater drainage network if kerb alignments are altered in order to establish the footprint for the meeting place highlighted in the Macksville Foreshore Concept Design.

It will likely involve the loss of 3 off street parking spaces to site the new amenities block. A further two parking spots would need conversion to one single disabled parking spot with bollard and hatching as required under the standard.

The existing entry/exit at the car park would need amending to entry only with the existing exit on McKay Street.

CONSULTATION:

There has been previous consultation with property owners who own land in Wallace Lane also in Princess Street near the foreshore. There has previously been extensive consultation with the public in the preparation of the Macksville Foreshore Master Plan.

Further consultation is recommended when we know what we are offering the community.

SUSTAINABILITY ASSESSMENT:**Environment**

The new structure will improve the aesthetic of the built environment on the River Street foreshore.

Social

Improved access for disabled compliance.

Economic

There are no significant economic implications. The loss of off-street parking with the recommended option is an economic disbenefit.

Establishment of the footprint for the Macksville Foreshore Concept Plan “Gathering Place” would be a long-term economic benefit and assist in revitalising the Macksville CBD.

Risk Analysis

There are risks with a number of options, particularly those contingent on the approval/support of other public agencies such as Crown Lands and Essential Energy. There are risks pertaining to anti-social behaviour, particularly if there is little passive surveillance of the toilets.

ITEM 12.7 RIVER STREET TOILET BLOCK RELOCATION

Delivery Program Action

CE18 - Maintain and clean public toilets

LW20 - Provide services to seniors and the elderly

FINANCIAL IMPLICATIONS:

Direct and indirect impact on current and future budgets

No additional indirect costs associated with servicing the new amenities (like for like servicing requirement).

Working funds – justification for urgency and cumulative impact

Council has received \$474,060 of funding to replace the toilet block at River Street Macksville through the Stronger Country Communities Fund (SCCF) Round 5. This funding has a deadline for finalisation of 31 December 2025.

Impacts on 10 Year Long Term Financial Plan

N/A/

Service level changes and resourcing/staff implications

The proposed toilet block will have the same number of toilets as the existing structure although they will be constructed to meet all required standards of the Building Code of Australia design requirements.

There are no significant service level implications or staff resourcing implications.

ATTACHMENTS:

- 1 61381/2022 - Preferred Location for Replacement of Public Toilets - River Street, Macksville

- 2 63162/2021 - Macksville Foreshore_Concept Master Plan_exhibition DRAFT_211012

- 3 62261/2022 - Macksville Foreshore Public Toilets - Site 1 (Attachment A)

- 4 62343/2022 - Public Toilets - Site 2

- 5 62559/2022 - Macksville Foreshore Public Toilets - Sites 3 & 4

- 6 957/2024 - NEW River Street Toilet Block Relocation - Site 3 - Aerial Plan (Attachment B)

- 7 19314/2025 - Macksville Foreshore Concept Plan - Page 7

- 8 19315/2025 - River St Toilet Block Macksville

- 9 19316/2025 - River Street Amenities - View North down Princess Street - Shows Toilet Block behind shrubs and dedicated tree on RHS of Power Pole

- 10 19321/2025 - River Street Amenities - View to east of preferred location - Cars Parked in footprint

- 11 19319/2025 - River Street Amenities - View to east of preferred location - Cars Parked in footprint


DIRECTOR ENGINEERING SERVICES REPORT

ITEM 12.8 SF843 160425 MINUTES OF THE VEHICULAR ACCESS TO BEACHES COMMITTEE - 6 FEBRUARY 2025

AUTHOR/ENQUIRIES: Jodie Jeffery, Executive Assistant

SUMMARY:

A meeting of the Vehicular Access to Beaches Committee was held on Thursday 6 February 2025. **Attached** are the minutes for Council's information and endorsement.

RECOMMENDATION:

That Council notes the Minutes of the Vehicular Access to Beaches Committee meeting held Thursday 6 February 2025.

OPTIONS:

- 1 Do nothing/business as usual
- 2 Proposed recommendation

DISCUSSION:

The Vehicular Access to Beaches Committee convenes twice per annum. If a quorum cannot be achieved comprising 1 Councillor, 3 Honorary Rangers plus the Director Engineering Services or their delegated officer, the VABC cannot formally resolve recommendations to be presented to Council for consideration, and can only present a record of the discussion.

For the meeting on 9 August 2024 a quorum was achieved with 1 Councillor, 5 Honorary Rangers and the Director Engineering Services in attendance.

CONSULTATION:

Vehicular Access to Beaches Committee.

SUSTAINABILITY ASSESSMENT:

Environment

The monitoring of 4WD Beach Permit holders when driving on the beaches in the Local Government Area by Council's Ranger and volunteer Honorary Rangers will aid in the protection of sand dunes within the beach environment. It also assists in the prevention of unregistered or vehicles without permits driving on the beaches.

Social

The safety of other beach users is enhanced and is consistent with public requests.

Economic

There are economic issues associated with tourism as the access to beaches are a draw card for visitors to the region.

Risk Analysis: N/A

Delivery Program Action

CC2 - Use information from the community in decision making

ITEM 12.8 MINUTES OF THE VEHICULAR ACCESS TO BEACHES COMMITTEE - 6 FEBRUARY 2025

LW12 - Promote social equity with equal opportunities for access and participation

FINANCIAL IMPLICATIONS:**Direct and indirect impact on current and future budgets**

There will be no direct or indirect impact on current or future budgets as the income realised from the sale of the beach permits is used for the maintenance of the beach access tracks and signage and is cost neutral to the budget.

Working funds – justification for urgency and cumulative impact

The source of funds towards any work on the beach access tracks is to be funded from the reserve emanating from the sale of beach permits which means that there is no impost on working funds but will result in a decrease within the reserve.

Impacts on 10 Year Long Term Financial Plan

There are no long-term impacts.

Service level changes and resourcing/staff implications

There are no changes to service levels or resourcing/staff implication associated with this report.

ATTACHMENTS:

1  6270/2025 - Minutes - Vehicular Access to Beaches Committee - 6 February 2025