



# NAMBUCCA VALLEY COUNCIL

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## ORDINARY COUNCIL MEETING AGENDA ITEMS 12 SEPTEMBER 2024

Council has adopted the following Vision and Mission Statements to describe its philosophy and to provide a focus for the program areas detailed in its Delivery Program.

### *Our Vision*

Nambucca Valley ~ Living at its best.

### *Our Mission Statement*

'The Nambucca Valley will value and protect its natural environment, maintain its assets and infrastructure and develop opportunities for its people.'

### *Our Values in Delivery*

- *Professionalism:*  
Show drive and motivation, innovation, risk awareness, an awareness of strengths and weaknesses and a commitment to learning.
- *Accountability:*  
Take responsibility for own actions, act in line with legislation and policy and be open and honest.
- *Community Focus:*  
Commit to delivering customer and community focused services in line with strategic objectives.
- *Team work:*  
Be a respectful, inclusive and reliable team member, collaborate with others and value diversity.
- *Safety:*  
Strive towards a safety focused workplace culture to ensure the wellbeing of staff, their families and the community.
- *Value for Money:*  
Achieve results through efficient use of resources and a commitment to quality outcomes.
- *Leadership (Managers):*  
Engage and motivate staff, develop capability and potential in others and champion positive change.

## **Council Meetings: Overview and Proceedings**

Council meetings are held on the **last Thursday** of each month AND on the Thursday two weeks before the Thursday meeting. Both meetings commence at **5.30 pm**. Meetings are held in the Council Chamber at Council's Administration Centre—44 Princess Street, Macksville (unless otherwise advertised).

### **How can a Member of the Public Speak at a Council Meeting?**

#### *1 Addressing Council with regard to an item on the meeting agenda:*

Members of the public are welcome to attend meetings and address the Council. Registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on a meeting day. The relevant agenda item will be brought forward at 5.30 pm in agenda order, and dealt with following preliminary business items on the agenda. Public addresses are limited to five (5) minutes per person with a limit of two people speaking for and two speaking against an item.

#### *2 Public forum address regarding matters not on the meeting agenda:*

Nambucca Valley Council believes that the opportunity for any person to address the Council in relation to any matter which concerns them is an important demonstration of local democracy and our values. Accordingly Council allows members of the public to address it on matters not listed in the agenda provided the request is received before publication of the agenda (registration to speak may be made by application on Council's website <https://nambucca.nsw.gov.au/addresscouncil> before 11.00 am on a meeting day) and the subject of the address is disclosed and recorded on the agenda.

In relation to regulatory or enforcement matters it needs to be understood that the Council has certain legal obligations which will generally prevent the Council from providing an immediate response to any concerns or grievances which may be raised in the public forum. In particular the Council has to provide procedural fairness and consider all relevant information.

Generally this cannot be done with matters which have come direct to Council via the public forum. So the fact that the Council may not immediately agree to the representations and seek a report instead should not be taken to indicate disagreement or disinterest.

Where the subject matter concerns an on-going complaint which has been the subject of previous investigation by Council staff and/or external bodies such as the NSW Ombudsman, the General Manager in consultation with the Mayor will decide on whether or not the person will be allowed to speak in the public forum.

Speakers should address issues and refrain from making personal attacks or derogatory remarks. You must treat others with respect at all times.

## **Council Meeting Audio Recordings**

Council audio records all Council Meetings and the recordings are posted on the website once the Minutes are released. Please note that the audio files could be quite large and may take a while to download.

## **Meeting Agenda**

These are available Council's website: [www.nambucca.nsw.gov.au](http://www.nambucca.nsw.gov.au)

## **For Councillors**

If you would like to submit a Notice of Motion or Question with Notice for an upcoming Council meeting, please use the link [Councillor Notice of Motion/Questions with Notice](#)



# NAMBUCCA VALLEY COUNCIL

## ORDINARY COUNCIL MEETING - 12 SEPTEMBER 2024

### Acknowledgement of Country *(Mayor)*

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

### Council Meeting Audio Recordings *(Mayor)*

This meeting is being webcast and those in attendance should refrain from making any defamatory statements.

<b>AGENDA</b>	<b>Page</b>
1 APOLOGIES	
2 PRAYER	
3 DISCLOSURES OF INTERESTS	
4 CONFIRMATION OF MINUTES — <i>Ordinary Council Meeting - 29 August 2024</i> .....	9
5 NOTICES OF MOTION	
5.1 Notice of Motion - Council Motor Vehicle Leaseback Policy.....	17
5.2 Notice of Motion - Australia Post Infrastructure Expansion .....	18
5.3 Notice of Motion - Bowraville Healthcare .....	19
6 PUBLIC FORUM & DELEGATIONS	
7 ASKING OF QUESTIONS WITH NOTICE	
7.1 Question with Notice - Claim Against Roads and Maritime - Water Main under Pacific Highway.....	20
7.2 Question with Notice - Compensation Arrangements with Property Owner on Valla Entrance to the Bowra Dam .....	21
8 QUESTIONS FOR CLOSED MEETING WHERE DUE NOTICE HAS BEEN RECEIVED	
9 GENERAL MANAGER REPORTS	
9.1 Outstanding Actions and Reports .....	22
9.2 Report regarding Accessing the Mid Coast Joint Organisation's Simtable.....	30
10 DIRECTOR CORPORATE SERVICES REPORTS	
10.1 Revised Library Management Policies.....	32
10.2 Commonwealth Financial Assistance Grant 2024-25.....	35
10.3 Duress Alarms for Library Staff.....	38
11 MANAGER DEVELOPMENT AND ENVIRONMENT REPORTS	
11.1 Fenced Off Leash Dog Park.....	40
11.2 Waste Management Quarterly Report - April to June 2024.....	43
11.3 Council's Rangers' Report and Penalties Issued for July 2024 .....	49
12 DIRECTOR ENGINEERING SERVICES REPORTS	
12.1 Minutes of the Vehicular Access to Beaches Committee - 9 August 2024.....	51

Statement of ethical obligations:

The Mayor and Councillors are reminded of their Oath/Affirmation of office made under Section 233A of the *Local Government Act 1993* and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

# NAMBUCCA VALLEY COUNCIL



## DISCLOSURE OF INTEREST AT MEETINGS

Name of Meeting: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
Item/Report Number: \_\_\_\_\_  
Item/Report Title: \_\_\_\_\_

I \_\_\_\_\_ declare the following interest:  
(name)

**Pecuniary** – must leave chamber, take no part in discussion and voting.

**Non Pecuniary – Significant Conflict** – Recommended that Councillor/Member leaves chamber, takes no part in discussion or voting.

**Non-Pecuniary – Less Significant Conflict** – Councillor/Member may choose to remain in Chamber and participate in discussion and voting.

For the reason that \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Council's Email Address – [council@nambucca.nsw.gov.au](mailto:council@nambucca.nsw.gov.au)

(Instructions and definitions are provided on the next page).

# Definitions

(Local Government Act and Code of Conduct)

**Pecuniary** – An interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

*(Local Government Act, 1993 section 442 and 443)*

A Councillor or other member of a Council Committee who is present at a meeting and has a pecuniary interest in any matter which is being considered must disclose the nature of that interest to the meeting as soon as practicable.

The Council or other member must not take part in the consideration or discussion on the matter and must not vote on any question relating to that matter. *(Section 451)*.

**Non-pecuniary** – A private or personal interest the council official has that does not amount to a pecuniary interest as defined in the Act (for example; a friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature).

If you have declared a non-pecuniary conflict of interest you have a broad range of options for managing the conflict. The option you choose will depend on an assessment of the circumstances of the matter, the nature of your interest and the significance of the issue being dealt with. You must deal with a non-pecuniary conflict of interest in at least one of these ways.

- It may be appropriate that no action is taken where the potential for conflict is minimal. However, council officials should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (for example, participate in discussion but not in decision making or visa-versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (for example, relinquishing or divesting the personal interest that creates the conflict or reallocating the conflicting duties to another officer).
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451(2) of the Act apply (particularly if you have a significant non-pecuniary conflict of interest).

## **SCHEDULE 3: FORM OF SPECIAL DISCLOSURE OF PECUNIARY INTEREST**

- 1 This form must be completed using block letters or typed.
- 2 If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

### Important information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under clause 4.25 of the Code of Conduct – Councillors and 4.37 of the Code of Conduct - Council for the Nambucca Valley Council (the Codes of Conduct).

The special disclosure must relate only to a pecuniary interest that a councillor has in the councillor's principal place of residence, or an interest another person (whose interests are relevant under clause 4.3 of the Codes of Conduct) has in that person's principal place of residence.

Clause 4.3 of the Codes of Conduct states that you will have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative or because your business partner or employer has a pecuniary interest. You will also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.

"Relative" is defined by clause 4.4 of the Codes of Conduct as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting at which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

Special disclosure of pecuniary interests by .....in the matter of  
 ..... which is to be considered at a meeting of the  
 .....  
 to be held on the.....day of ..... 20

<b>Pecuniary interest</b>	
Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)	
Relationship of identified land to the councillor [Tick or cross one box.]	<input type="checkbox"/> The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise). <input type="checkbox"/> An associated person of the councillor has an interest in the land. <input type="checkbox"/> An associated company or body of the councillor has an interest in the land.
<b>Matter giving rise to pecuniary interest<sup>1</sup></b>	
Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land) <sup>2</sup> [Tick or cross one box]	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Effect of proposed change of zone/planning control on councillor or associated person [Insert one of the following: "Appreciable financial gain" or "Appreciable financial loss"]	

[If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.]

**Councillor's signature:**

**Date:**

[This form is to be retained by the council's general manager and included in full in the minutes of the meeting]



## NAMBUCCA VALLEY COUNCIL

# Ordinary Council Meeting

## MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

The following document is the minutes of the Ordinary Council meeting held **29 AUGUST 2024**. These minutes are subject to confirmation as to their accuracy at the next meeting to be held on Thursday 12 September 2024 and therefore subject to change. Please refer to the minutes of 12 September 2024 for confirmation.

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### PRESENT

Cr Rhonda Hoban OAM (Mayor)  
Cr Susan Jenvey (arrived 5:51PM)  
Cr Troy Vance

Cr James Angel  
Cr David Jones  
Cr John Wilson (Deputy Mayor)

### ALSO PRESENT

Bede Spannagle (General Manager)  
David Moloney (Director Engineering Services)  
Evan Webb (Chief Financial Officer)

Matthew Sykes (Director Corporate Services)  
Daniel Walsh (Manager Development Environment)  
Rochelle McMurray (Minute Secretary)

### APOLOGIES

#### Apologies

Nil

#### Absent

Cr Martin Ballangarry OAM

Cr Ricky Buchanan

### ACKNOWLEDGMENT OF COUNTRY

I would like to acknowledge the Gumbaynggirr people who are the Traditional Custodians of this Land. I would also like to pay respect to the elders both past and present and extend that respect to any Aboriginal People present.

### COUNCIL MEETING AUDIO RECORDINGS

This meeting is being webcast and those in attendance should refrain from making any defamatory statements

### PRAYER

Pastor Sydney Coetzee from the Nambucca Christian Life Church offered a prayer on behalf of the Nambucca Minister's Association.

### DISCLOSURE OF INTEREST

General Manager Bede Spannagle declared a pecuniary interest in *Item 12.2 – General Managers Performance Review* under the Local Government Act as the item is discussing the General Managers Performance review. Mr Bede Spannagle left the meeting for this item.

## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

### CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING

**SUBJECT: CONFIRMATION OF MINUTES - ORDINARY COUNCIL MEETING 15 AUGUST 2024**

277/24 **RESOLVED:** (Wilson/Vance)

That the minutes of the Ordinary Council Meeting of 15 August 2024 be confirmed.  
Correction to Item 5.2. The motion wasn't lost, remove the line 'The motion was declared lost and an amended motion was put forward.'

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#### PUBLIC FORUM AND DELEGATIONS

That the following Public Forum be heard:

*i Mr Darrell Hughes on behalf of Save Nambucca River – sand build up.*

#### PUBLIC FORUM

*i Mr Darrell Hughes addressed Council with notes being placed on 44900/2024 SF 3424.*

That the following Delegations be heard:

*ii Dale Hawkins, secretary on behalf of Bowraville Arts Council.*

*iii Ricardo Gonsalves, president on behalf of Bowraville Arts Council.*

#### DELEGATIONS

*ii Mrs Dale Hawkins, addressed Council with notes being placed on 44757/2024 SF3424.*

*iii Mr Ricardo Gonsalves, addressed Council with notes being placed on 44761/2024 SF3424.*

278/24 **RESOLVED:** (Jones/Angel)

**The speaker Mr Ricardo Gonsalves is granted an extension of time.**

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Bring Forward Item 12.2 Review of the Bowraville Theatre Project

279/24 **RESOLVED:** (Jones/Angel)

**That Council bring forward Item 12.2 Review of the Bowraville Theatre Project.**

## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

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ITEM 12.2 SF3114 290824 Review of the Bowraville Theatre Project

280/24 **RESOLVED:** (Jones/Vance)

**That Council**

- 1 Works with the Bowraville Arts Council to explore options to move the project forward including designs and approvals on the existing proposal or a reduced project scope and a financial analysis of the options.
- 2 Create a project group including Councillors and Arts Community representation to report back to Council.
- 3 Lobby State and Federal governments for additional funding to support the construction of the Bowraville Theatre Project.

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### ASKING OF QUESTIONS WITH NOTICE

There were no questions with notice.

### QUESTIONS FOR CLOSED MEETING WHERE DUE NOTICE HAS BEEN RECEIVED

There were no questions for Closed Meeting where due notice has been received.

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### GENERAL MANAGER REPORTS

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ITEM 9.1 SF959 290824 Outstanding Actions and Reports

281/24 **RESOLVED:** (Jones/Angel)

**That Council notes the list of outstanding actions and reports.**

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### DIRECTOR CORPORATE SERVICES REPORTS

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ITEM 10.1 SF3327 290824 2023/2024 Service Review Progress Update

282/24 **RESOLVED:** (Wilson/Angel)

**That Council notes management's responses to the recommendations made in the Centium Service Review reports on Animal Control, Public Toilets and Biosecurity.**

## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

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ITEM 10.2 SF3503 290824 2025/26 to 2034/35 Community Strategic Plan Community Engagement Update

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283/24 **RESOLVED:** (Angel/Vance)

**That Council notes the progress update on the community engagement project for the review of the Community Strategic Plan.**

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ITEM 10.3 SF731 290824 Community Improvement Districts - Update

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284/24 **RESOLVED:** (Jenvey/Wilson)

**That Council notes**

- 1 The action taken regarding a submission to Transport for New South Wales for the Draft Bill and Guide on Community Improvement Districts**
- 2 The advice from TfNSW regarding putting Bowraville forward as a Community Improvement District in a future round of the program.**

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ITEM 10.4 SF3528 290824 Investment Report for July 2024

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285/24 **RESOLVED:** (Angel/Vance)

**That Council**

- 1 Notes the Chief Financial Officer's report on Investments for the period July 2024.**
- 2 Adopts the certification of the Responsible Accounting Officer for the period of July 2024.**

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ITEM 10.5 SF251 290824 Schedule of Council Meetings - 12 September 2024 to 14 November 2024

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286/24 **RESOLVED:** (Angel/Jenvey)

**That Council notes the schedule of meeting dates for 12 September 2024 to 14 November 2024.**

## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

### MANAGER DEVELOPMENT AND ENVIRONMENT REPORTS

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ITEM 11.1 SF3410 290824 Undetermined Development Applications greater than 12 months, where submissions have been received, or where an application to vary development standards under Clause 4.6 of the Nambucca LEP 2010 was approved under staff delegation

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287/24 **RESOLVED:** (Wilson/Vance)

**That Council notes the information on undetermined development applications greater than 12 months, or where submissions have been received to 21 August 2024, and development applications determined from 7 August to 21 August 2024 where an application to vary development standards under Clause 4.6 of the Nambucca LEP 2010 was approved under delegation.**

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ITEM 11.2 SF46 290824 Remembrance Wall at Scotts Head

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288/24 **RESOLVED:** (Angel/Jenvey)

**That Council investigates a suitable location for a remembrance wall in Scotts Head as part of the preparation of the master plan for the core visitor precinct and surrounding community lands.**

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ITEM 11.3 SF3410 290824 2024 July - Approved Construction Certificates and Complying Development Applications

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289/24 **RESOLVED:** (Jones/Wilson)

**That Council notes the Construction Certificates and Complying Development Certificates approved for July 2024.**

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ITEM 11.4 SF3410 290824 2024 July - Development Applications and Complying Development Applications Received

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290/24 **RESOLVED:** (Angel/Vance)

**That Council notes the Development Applications and Complying Development Applications received in July 2024.**

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## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

### DIRECTOR ENGINEERING SERVICES REPORTS

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ITEM 12.1 SF3328 290824 Taylors Arm Road Drainage Improvements

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MOTION: (Jenvey/Vance)

That Council notes the report on Taylors Arm Road Drainage Improvements.

AMENDMENT: (Vance/Angel)

That Council

- 1 notes the report on Taylors Arm Road Drainage Improvements
- 2 allocates from the existing design and survey budget the funds required to complete the design and survey.

The amendment was declared carried and became the motion.

291/24 **RESOLVED:** (Vance/Angel)

**That Council**

- 1 notes the report on Taylors Arm Road Drainage Improvements**
  - 2 allocates from the existing design and survey budget the funds required to complete the design and survey.**
- 

Item 12.2 was dealt with under delegations.

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### COUNCIL IN CLOSED MEETING (CLOSED TO THE PUBLIC)

292/24 **RESOLVED:** (Jones/Vance)

- 1 That Council consider any written representations from the public as to why the Meeting should not be Closed to the public.**
- 2 That Council move into Closed Meeting to discuss the matters for the reason(s) listed below.**

***Reason reports are in Closed Meeting:***

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### GENERAL MANAGER REPORTS

*For Confidential Business Paper in Closed Meeting*

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ITEM 13.1 SF3420 290824 Matters Regarding Realised or Potential Losses

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*It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (g) of the Local Government Act, 1993, on the grounds that the report contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.*

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## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

*For Confidential Business Paper in Closed Meeting*

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ITEM 13.2	SF3420	290824	Outcome of General Manager's 2023-24 Mid-Term Performance Review
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*It is recommended that the Council resolve into closed session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2) (a) of the Local Government Act, 1993, on the grounds that the report contains personnel matters concerning particular individuals.*

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### CLOSED MEETING

The Ordinary Council Meeting's Meeting **IN CLOSED MEETING** commenced at 7:11 PM.

### RESUME IN OPEN MEETING

293/24 **RESOLVED:** (Vance/Angel)

**That Ordinary Council Meeting resume in Open Meeting. The Ordinary Council Meeting resumed IN OPEN MEETING at 7:21 PM.**

### FROM COUNCIL IN CLOSED MEETING

The General Manager then read the Confidential resolutions.

### GENERAL MANAGER REPORTS

*For Confidential Business Paper in Closed Meeting*

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ITEM 13.1	SF3420	290824	Matters Regarding Realised or Potential Losses
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294/24 **RESOLVED:** (Vance/Angel)

**That Council notes the information concerning incidents where there is a realised or potential loss of funds and/or reputation.**

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During the discussion General Manager Bede Spannagle declared a pecuniary – significant conflict for Item 12.2 – General Managers Performance Review under the *Local Government Act 1993* for the reason that its discussing the General Managers Performance review. General Manager Bede Spannagle left the meeting for this item.

General Manager Bede Spannagle, Director Corporate Services, Director Engineering Services, Chief Financial Officer, Manager Development Environment left the meeting before the commencement of this item, the time being 7:14 PM

## Ordinary Council Meeting

MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024

*For Confidential Business Paper in Closed Meeting*

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ITEM 13.2 SF3420 290824 Outcome of General Manager's 2023-24 Mid-Term Performance Review

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295/24 **RESOLVED:** (Hoban/Wilson)

### That Council

- 1 **Notes the Performance Review Committee's ratings distribution which indicate that standards are constantly met and at times exceeded and particular areas of strength and achievement were noted.**
- 2 **Endorses the outcome of the General Manager's Mid-Term Performance Review conducted on 25 July 2024.**

General Manager Bede Spannagle and Director Corporate Services returned to the meeting at the completion of this item, the time being 7:22 PM

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## CLOSURE

There being no further business the Mayor then closed the meeting the time being 7:23 PM.

Confirmed and signed by the Mayor on **12 SEPTEMBER 2024**.

**Cr Rhonda Hoban OAM  
MAYOR  
(CHAIRPERSON)**



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**NOTICE OF MOTION**

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**ITEM 5.1    SF3422        120924        NOTICE OF MOTION - COUNCIL MOTOR VEHICLE  
                 LEASEBACK POLICY**

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**AUTHOR/ENQUIRIES:** Rhonda Hoban OAM, Councillor

**SUMMARY:**

Nambucca Valley Council's Motor Vehicle Leaseback Policy is an internal policy that affects a significant number of Council staff and presents an inherent conflict of interest. For transparency it is recommended that any proposed changes to the Policy and the reasons be considered by the Audit Risk and Improvement Committee prior to adoption by the General Manager.

**RECOMMENDATION:**

**That Council refers future reviews of the Motor Vehicle Leaseback Policy to the Audit Risk and Improvement Committee for consideration prior to adoption.**

**ATTACHMENTS:**

There are no attachments for this report.

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**NOTICE OF MOTION**

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**ITEM 5.2 SF3422 120924 NOTICE OF MOTION - AUSTRALIA POST  
INFRASTRUCTURE EXPANSION**

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**AUTHOR/ENQUIRIES:** Rhonda Hoban OAM, Councillor

**SUMMARY:**

Many metropolitan post offices have seen a decline in counter services. However in rural areas post offices are fast becoming a one-stop-shop for numerous services. Apart from mail processing and delivery and managing post office boxes services include money orders, bill payment and banking, philatelic items, packaging products, stationery, gifts, travel insurance, currency conversion and passport applications.

**RECOMMENDATION:**

**That Council writes to the Chief Executive Officer of Australia Post requesting an infrastructure expansion to cater for current and future services provided by Macksville Post Office.**

**DISCUSSION:**


The closure of many rural bank branches has resulted in the draft Commonwealth Savings Postal Bank Bill which if supported will add to the future role of post offices.

<https://citizensparty.org.au/sites/default/files/2021-07/Commonwealth%20Postal%20Savings%20Bank%20Bill%202021%20and%20Explanatory%20Memorandum.pdf>

The increase in online shopping has seen a significant increase in parcel processing at Macksville Post Office. This has led to staff having to utilize shipping containers for storage at the back of the Post Office building. This presents security risks to staff both inside and outside the building and is problematic in very hot or wet weather.

Macksville has experienced and will continue to experience, urban growth, particularly in the South Macksville development area. The current facility requires additional space. Whether this would entail a second post office, a parcel collection facility or additions to the rear of the current building would be a matter for Australia Post to consider.

**ATTACHMENTS:**

1  45767/2024 - Invitation from Strathfield Council to Support the Commonwealth Postal Savings Bank

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**NOTICE OF MOTION**

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**ITEM 5.3 SF3422 120924 NOTICE OF MOTION - BOWRAVILLE HEALTHCARE**

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**AUTHOR/ENQUIRIES:** Rhonda Hoban OAM, Councillor

**SUMMARY:**

It is recommended that Council seek additional funding to increase the GP hours at Bowraville Health One and make a submission to the Special Commission of Inquiry into Health Funding supporting the Bowraville GP funding model as a potential solution in other similar locations.

**RECOMMENDATION:**

**That Council:**

- 1 Writes to the Minister of Health requesting the provision of funding for additional General Practitioner hours at the Bowraville Health One facility in order to improve health outcomes for Bowraville and surrounding residents and reduce the extensive waiting list**
- 2 Makes a submission to the New South Wales Government's Special Commission of Enquiry into Healthcare Funding supporting the Bowraville General Practitioner funding arrangements as a means of effectively and efficiently delivering high quality, timely, equitable and accessible patient-centred care and health services to rural and disadvantaged communities.**

**DISCUSSION:**

The Bowraville community has higher rates of chronic illness and lower socioeconomic factors compared to the national averages. Bowraville's Health One Facility was established in 2018 forming a multidisciplinary service with general practitioners that are employed by the local health district on staff specialist contracts.

The practice originally had two full time general practitioners (GP's), but the hours of the second GP were reduced in order to fund a clinical nurse. The practice is one of the few that bulk bills in the Nambucca Valley and it serves a large catchment of patients from the Missabotti, South Arm and North Arm rural and farming communities as well as the town of Bowraville.

The Health One Facility has proven highly successful and popular, delivering a range of services that include general practice, wound care, health management plans, counselling, family and child welfare and support, drug and alcohol abuse management and referrals to, and assistance in dealing with, other agencies such as Aged Care services.

The general practice now has a waiting list of 416 patients. Quality primary health care is the key to avoiding escalation of health issues resulting in hospitalizations and emergency department presentations. Although additional GP hours would come at a cost, that cost should be measured against the potentially greater cost of hospitalizations and surgery that could have been avoided.



Many rural and remote communities in NSW struggle to attract GP's and in low socio-economic areas where there are no bulk billing practices residents are tempted to ignore health issues until they become acute.

**FINANCIAL IMPLICATIONS:**

**Direct and indirect impact on current and future budgets**

There are no direct or indirect impacts on current and future budgets.

**ATTACHMENTS:**

- 1  45817/2024 - Notification Letter to Nambucca Valley Council - MNCLHD - September Hearings**
- 2  45818/2024 - Condensed Terms of Reference - 23 April 2024**

**QUESTION WITH NOTICE**

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**ITEM 7.1 SF2897 120924 QUESTION WITH NOTICE - CLAIM AGAINST ROADS AND MARITIME - WATER MAIN UNDER PACIFIC HIGHWAY**

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**AUTHOR/ENQUIRIES:** Rhonda Hoban OAM, Councillor

**SUMMARY:**

In July 2023 Council made a claim against Roads and Maritime for the \$215,991.30 repair of a water main under the Pacific Highway at Nambucca Heads. Has the claim been honoured?

**ATTACHMENTS:**

There are no attachments for this report.

**QUESTION WITH NOTICE**

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**ITEM 7.2    SF2897            120924            QUESTION WITH NOTICE - COMPENSATION  
ARRANGEMENTS WITH PROPERTY OWNER ON VALLA ENTRANCE TO THE BOWRA  
DAM**

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**AUTHOR/ENQUIRIES:** Rhonda Hoban OAM, Councillor

**SUMMARY:**

What is the status of compensation arrangements with the property owner on the Valla entrance to the Bowra Dam?

Will Council be able to open the dam entrance road and create the planned public viewing area?

**ATTACHMENTS:**

There are no attachments for this report.

**GENERAL MANAGER****ITEM 9.1 SF959 120924 OUTSTANDING ACTIONS AND REPORTS**

**AUTHOR/ENQUIRIES:** Bede Spannagle, General Manager; Matthew Sykes, Director Corporate Services; David Moloney, Director Engineering Services; Daniel Walsh, Manager Development and Environment; Joanne Hudson, Manager Human Resources; Evan Webb, Chief Financial Officer

**SUMMARY:**

The following table is a report on all outstanding resolutions and questions from Councillors (except development consents, development control plans & local environmental plans). Matters noted or received, together with resolutions adopting rates, fees and charges are not listed. Where matters have been actioned, they are indicated with strikethrough and then removed from the report to the following meeting. Please note that the status is updated one week before the Council meeting.

**RECOMMENDATION:**

That Council notes the list of outstanding actions and reports.

	FILE NUMBER	COUNCIL MEETING DATE	ACTION BY
<b>OCTOBER 2022</b>			
1	SF3168	13/10/22	MDE
<b>RESOLUTION: Notice of Motion - Future Waste Operations Post 2027 - Discussion with Councils</b>			
That in consultation and possible partnership with Bellingen Shire Council, Nambucca Valley Council seek a meeting or meetings with nearby Councils (Port Macquarie-Hastings, Kempsey, Bellingen, and Coffs Harbour) to discuss potential options for waste arrangements post early 2027 when the current Coffs Coast Waste contracts are due to expire.			
<b>STATUS:</b>			
19/10/22 Meeting organised with Coffs Harbour and Bellingen Councils on 18 November 2022.			
02/11/22 Meeting organised with Coffs Harbour and Bellingen Councils on 18 November 2022 and seek agreement to meet with Port Macquarie-Hastings, Kempsey.			
15/11/22 Meeting with General Manager of Bellingen Shire and agreed to organise further meetings with General Managers of Bellingen, Kempsey, Port Macquarie Hastings Councils.			
Regional Waste Strategy Reference Group meeting has been deferred until Wednesday 30 November 2022.			
01/02/23 Meeting being arranged with Bellingen, Kempsey and Port Macquarie Hastings Councils.			
16/02/23 Virtual meeting arranged for 22 March 2023.			
20/03/23 Outcomes of discussions with surrounding Councils will be reported back to Council as part of a future options report once all options have been investigated.			
22/03/23 Meeting to be held 22 March 2023 with Bellingen, Kempsey, Nambucca Valley and Port Macquarie Councils.			
30/03/23 Item to remain open at the request of Cr Jenvey.			
05/04/23 Refer to separate report. Note that a future report will be referred to Council once all options for Councils future waste strategy has been finalised.			
13/04/23 Resolution 133/23 that Council not enter into an agreement to accept any residue waste from City of Coffs Harbour Council.			
14/04/23 Correspondence sent to GM City of Coffs Harbour Council (CoCH) advising NVC not in a position to offer access to our landfill at this point in time.			
19/04/23 Meeting to be arranged by EPA.			
03/05/23 The EPA proposed joint procurement facilitation service and the regional group will email EPA to seek their application process to move forward with investigations into the establishment of a regional entity.			
17/05/23-7/06/23 Waiting for response from EPA.			
21/06/23-4/07/23 Meeting held with Clarence Valley Council and Bellingen Shire Council on 09/06/23. Discussions to continue.			
19/07/23 Discussions are continuing with Bellingen, Port Macquarie, Kempsey, and Clarence. Coffs have previously advised that they are not wanting to discuss green or yellow processing. A feasibility study regarding processing green and yellow bin waste at Clarence's facilities is currently being undertaken.			
09/08/23 No further update.			
23/08/23 Refer to separate report with update.			
06/09/23-17/04/24 No further update.			
17/04/24 Meeting scheduled with PMHC for 29 April 2024.			
09/05/24 Met with PMHC and sharing information to progress the discussion.			
22/05/24-03/07/24 No further update.			
17/07/24 Exchanging information with PMHC to further progress discussions.			

**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

07/08/24 GM met with KSC & PMHC GMs and obtained in-principal agreement to progress toward an agreement.  
 21/08/24 Draft MOU with PMHC expected to be received in the coming weeks which will be reported to Council.  
 03/09/24 Joint application for grant funding to further investigate potential waste management and collection options being submitted. Draft MOU not yet received.

MAY 2023			
2	SF2524	25/05/23	GM

**RESOLUTION: Lease of Lots 1 and 2 in DP 866932 Reserve 85113 - Nambucca Heads RSL Club Ltd Carpark**  
 Council as Crown Land Manager execute the 21-year lease to Nambucca Heads RSL Club Limited over Lots 1 and 2 in DP 866932 Reserve 85113 under Council seal.

**STATUS:**

31/05/23 Followed up with NHRSL Club who will revert with decision on acceptance of lease by 2/6/23.  
 07/06/23 Meeting with RSL representatives to be held 07/06/23.  
 20/06/23 Councillors updated at meeting 15/06/23 - NHRSL Club advised of Council's position. No response to hand at this stage.  
 04/07/23 NHRSL Club has responded requesting a further meeting with Nambucca Valley Council.  
 19/07/23 A meeting took place on 11 July 2023 with the RSL to organise a meeting between the RSL Board and Council.  
 09/08/23 Lease not yet executed. Awaiting completion of Council's stormwater remediation project to be commenced imminently.  
 23/08/23 The General Manager met with the RSL on 18 August 2023 and the lease will be discussed at their Board Meeting 30 August 2023. The stormwater is 50% completed.  
 06/09/23 NHRSLCL have advised they will suspend signing the lease due to new issue presented during the stormwater rectification project – being a sinkhole and large cavity requiring remediation. Council's Project Manager is liaising with RSL's Stakeholder Liaison from C2Hills Consultancy and seeking involvement from NSW Public Works.  
 20/09/23 Manager Projects is waiting on formal response from NSW Public Works confirming their contribution to works required.  
 04/10/23 Manager Projects has advised that NSW Public Works have undertaken their first review of Council's submission for funding. PWA have said that they will cover:  
 - The full length of stormwater pipe replacement except for the first 12m  
 - The asphalt concreting of the 2.4m (excavator width) on the full 60m long trench  
 - The concrete carpark for 3 car parking bays out of 7.  
 This is pending the final review by PWA which could be in 2 weeks.  
 17/10/23 The Club have advised they do not wish to proceed with execution of the new licence until the current carpark works being done by Council are completed, or at least have progressed significantly.  
 Council has had verbal commitment from NSW PWA (Public Works) to provide partial, but significant funding to the rectification works, however an executed funding deed has not yet been received. Once written confirmation has been received, Council will proceed to engage the contractors to undertake the identified works – including the sink hole cavities presented once the stormwater project commenced. This step will enable focus back to progressing the execution of the new licence agreement.  
 02/11/23 Meeting on-site with NHRSL CEO and Project Manager; AMED & Manager Projects to walk through issues identified with sink holes, cavities and current rectification works. Need has been identified that there is a much larger problem in the sub-surface which needs full investigation prior to any re-surfacing. Engineers to undertake proper and full investigation, project to rectify to be scoped; responsibilities of works to be clearly delineated; funding for project to be sought. Report to be brought back to Council on status once fully understood.  
 22/11/23 DoPE Crown Lands have advised they are completing independent Native Title Advice to be supplied to Council, however require 2 additional purposes to be added to the reserve purposes being Access, and Tourist Services. These will need to be gazetted and will provide approval for the existence of access to the boardwalk and boat ramp, and for the kiosk and café. The progressing of the new lease will be subject to the outcome of the exploration works with the stormwater rectification project works, then confirming our negotiated position with the RSL Club.  
 05/12/23-05/02/24 No further action. Awaiting completion of works at premises (estimated to be completed by the end of this financial year given the funding parameters set by TfNSW who have funded a large portion of the required works), and native title advice from DoPE Crown Lands.  
 20/02/24 Dept Crown Lands have advised they have reviewed and will no longer require Council to add the 2 previously identified purposes to the Reserve, and accordingly will no longer be undertaking a Native Title Assessment. Council may continue with the leasing process which remains subject to completion of the civil works being done to remediate the stormwater infrastructure.  
 04/03/24 Stormwater works project to recommence late April 2024, to be completed by 30 June 2024.  
 12/03/24 Project Engineer advised Surveyors will stake boundaries end of March. This will assist with discussion and planning moving forward.  
 02/04/2024 No further update.  
 12/04/24 Meeting with Project Engineer & Property Officer and RSL Club representatives to be arranged in coming days to update plan for physical stormwater works being completed by Council seeking the Club's intent to contribute to remainder of resurfacing works required.  
 16/04/24 Meeting with RSL scheduled for 23/4/24.  
 08/05/24 Meeting held with RSL representatives 01/05/24. Project Engineer provided budget for works to complete sub

**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

surface drainage and resurface works. Club asked for co-contribution of \$169,000 maximum (together with TfNSW funding) to complete full resurface works. This would be best opportunity for cost efficiency, and leave only the landscaping to complete works. Club Representatives agreed in principal, with further information to be supplied for review by Board. Should board agree to co-contribute, Agreement to be drafted and signed by both parties which will include commitment to enter into new lease.  
 22/05/24 Draft Deed of Agreement drafted and forwarded to RSL Club for review and response.  
 04/06/24 Deed of agreement signed by NVC & NH RSL. Amendments to draft lease now required to allow for these works.  
 18/06/24 No further update.  
 02/07/24 RSL Club invoiced for their co-contribution to works as per Deed of Agreement; works commenced 2 July 2024.  
 17/07/24 Current works progressing with an expected completion date at the end of July.  
 07/08/24 Pavement completed, line marking still to be done.  
 21/08/24-20/08/24 No further update.  
 03/09/24 Linemarking contractor engaged to undertake work, awaiting surveying resources to be available to spot the car park.

JUNE 2023			
3	SF3303	29/06/23	DCS

**RESOLUTION: Provision of a Council Website Link to the Federal Government Voice Website**  
 As part of our support for the Voice to Parliament Nambucca Valley Council will convene a meeting of its Aboriginal Advisory Committee and extend its stakeholder engagement if necessary to produce a Reconciliation Plan to be linked to Council's Community Strategic Plan.  
 Council policies such as initiatives of Aboriginal place naming to be part of the Reconciliation Plan between Nambucca Valley Council and its Gumbaynggirr community representatives. This Reconciliation Plan is to include Council's support for NAIDOC Week and Reconciliation Week, as well as agreement to showcase First Nation's performances, art and culture in Council facilities.

**STATUS:**  
 06/07/23 Placed on website.  
 19/07/23 Awaiting replacement of the Manager Community Development position to undertake the actions of:  
 • Convene a meeting of Council's Aboriginal Advisory Committee and extend Council's stakeholder engagement if necessary to produce a Reconciliation Plan to be linked to Council's Community Strategic Plan.  
 • Council policies such as initiatives of Aboriginal place naming to be part of the Reconciliation Plan between Nambucca Valley Council and its Gumbaynggirr community representatives. This Reconciliation Plan is to include Council's support for NAIDOC Week and Reconciliation Week, as well as agreement to showcase First Nation's performances, art and culture in Council facilities.  
 09/08/23 Report to this Council meeting on staff structure related to Community Development.  
 22/08/23 Community Development Officer position to be recruited.  
 06/09/23 Applications for Community Development Officer position close 24.09.23.  
 18/09/23 No further update.  
 04/10/23-18/10/23 Interviews for Community Development Officer position to be held 20/10/23.  
 08/11/23-22/11/23 Community Development Officer to commence 4 December 2023.  
 06/12/2023 Community Development Officer (CDO) commenced 4 December 2023.  
 03/01/2024 CDO has:  
 • researched into why previous committee meetings ceased in 2012 (interest waned to a point where the lack of a quorum resulted in meetings being abandoned),  
 • attended a meeting of the Local Government Aboriginal Network, and  
 • scheduled a meeting with Council's three indigenous councillors on the 18th January 2024.  
 01/02/2024 CDO is currently working through a consultation phase to engage with key aboriginal stakeholders (to date it has included meeting with two aboriginal councillors and a meeting with Jaanyмили Bawrrungga Association. The CDO has also reached out to Unkya Aboriginal Land Council to seek a meeting) regarding re-establishing the Aboriginal Advisory Committee and creating a Reconciliation Action Plan (RAP). RAP's of other organisations are being reviewed to determine the appropriate format/content. Over coming weeks the CDO is seeking meetings with: Nambucca Aboriginal Land Council, Bowraville Land Council, Muurrbay Language and Cultural Cooperative, Miimi Aboriginal Corporation and Ngurrala Aboriginal Corporation. The CDO has also recently had consultation with the key stakeholders involved in the development of the new Gumbaynggirr Keeping Place.  
 CDO is also liaising with local community stakeholders to gain an understanding of what the issues and challenges are for our indigenous community.  
 20/02/24 No further update.  
 05/03/24 A letter has been drafted to organise the reconvening of a meeting of Council's Aboriginal Advisory Committee and to extend its stakeholder engagement if necessary to produce a Reconciliation Action Plan to be linked to Council's Community Strategic Plan. The CDO has also been writing a grant application to fund activities through NAIDOC week (7-14/7/2024).  
 15/03/24 A letter has been sent to Council's Aboriginal Stakeholder database inviting representatives to a meeting scheduled for 28 March 2024. The CDO has also engaged in mentoring to improve his understanding and skills in facilitating meetings with aboriginal communities. The CDO will also attend the screening of a Cultural Burns Journey



**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

<p>2024 in Macksville on the 27 March 2024.          28/03/24 A meeting was scheduled for aboriginal stakeholders to discuss the re- establishment of the Aboriginal Advisory Committee and the potential development of a Reconciliation Action Plan.          Following the original invitation which was sent by mail on the 4 March a reminder email was sent on the 21 of March. Council did not receive any response to these invitations. The stakeholders invited were:          Nambucca Aboriginal Land Council, Bowraville Aboriginal Land Council, Unkya Aboriginal Land Council, Jaanymili Bawrrungga Association, Muurrbay Aboriginal Language and Cultural Cooperative, Ngurrala Aboriginal Corporation and Miimi Aboriginal Corporation. The apparent lack of interest in the meeting was discussed with Cr M Ballangarry on the 27 March and a list of invitees was forwarded to him. He advised that he will discuss the opportunity with these groups.          04/04/24-16/07/24 No further update.          07/08/24 Council has been working to integrate local indigenous designs and culture in both its corporate branding and tourism marketing. Included in the tourism marketing, dual naming of our five main villages is being highlighted on tourism banners which aims to integrate Gumbaynggirr language more broadly across Council's communications. The indigenous designs will also be used to develop souvenir product. This will assist in promoting indigenous culture and provide royalties back to the artist. These gradual steps, plus more face to face interaction and support of local indigenous organisations, will strengthen Council's standing with the Gumbaynggirr community. This work will assist in seeking endorsement from indigenous stakeholders on the development of a Reconciliation Action Plan.          21/08/24-03/09/24 No further update.</p>			
AUGUST 2023			
4	LF5363	31/08/23	DES
<p><b>RESOLUTION: Public Forum - Report on the Causeway to Stuarts Island Nambucca Heads</b>          Council to receive a report addressing the matter raised by and on behalf of the Save the River Group and the Nambucca Heads Island Golf Club in relation to the causeway to Stuarts Island Nambucca Heads. (45604/2023 &amp; 46082/2023)</p>			
<p><b>STATUS:</b>          06/09/23 Submission received and report to be prepared accordingly.          20/09/23 No further update.          04/10/23 Options investigation commenced.          18/10/23 No further update. Investigations will take time to develop.          06/11/23-22/11/23 No further update.          05/12/23-07/02/24 Draft report to go to the Nambucca Rivers, Creeks, Estuaries and Coastline Committee – 15 February 2024.          20/02/24-15/04/24 Item deferred to 15 May Nambucca Valley Catchments and Coastline Committee meeting.          08/05/24 No further update.          21/05/24 Nambucca Valley Catchments and Coastline Management Committee meeting item deferred pending outcome from GM and DES site meeting with Golf Club President scheduled for 21/05/24. Developing a plan of action for delivery in November 2024.          04/06/24-21/08/24 No further update.          03/09/24 Meeting scheduled for GM/DES/MEDT on 18/09/24.</p>			
DECEMBER 2023			
5	SF3190	14/12/23	GM
<p><b>RESOLUTION: Subdivision - Lots 9 &amp; 10 DP884342 Warrell Creek</b>          1 Approves the registration of the subdivision plan for Lots 9 and 10 DP 884342, Warrell Creek as submitted.          2 Approves the preparation of the newly created proposed Lot 2 DP 657578 to market for sale, noting any negotiated sale to be brought back to Council for formal approval.</p>			
<p><b>STATUS:</b>          10/01/24-05/02/24 Registration of subdivision underway as per Council resolution.          20/02/24-03/09/24 No change, registration process underway at NSW Land Registry Service.</p>			
JANUARY 2024			
6	PRF53	18/01/24	DES
<p><b>RESOLUTION: River Street Toilet Block Relocation</b>          1 Adopt an alternate building footprint directly adjacent to the existing structure on the North Eastern side, as per Attachment B and;          2 Engage an architect to progress the design of the proposed new amenities and report back to Council.</p>			
<p><b>STATUS:</b>          06/02/24-06/03/24 Planned layouts still being determined. Once complete, the architect will be engaged.          20/03/24-03/04/24 Layout for the toilet block is still under development. Adopting learnings from the V-Wall Amenities upgrade documentation development with regards to compliance with the Disability Discrimination Act and specifically AS1428.1-2009 Design for Access and mobility. Upon finalisation of the layout plans Architectural advice will then be sought regarding preliminary designs which align with the Macksville Foreshore Draft Concept Master Plan.          15/04/24-21/05/24 No further action. Action commences post V-Wall Amenities Tender.          04/06/24 Detailed survey pending.          18/06/24 No further update.          02/07/24 Survey Brief under development.</p>			

## ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS

16/07/24 Survey Brief issued. Site survey being determined. 07/08/24-03/09/24 No further update.			
FEBRUARY 2024			
7	SF3424	15/02/24	GM
<p><b>RESOLUTION: <del>Public Forum – Nambucca Valley Community Resilience and MNCJO Simulation table.</del></b>  <del>That subject to staff resources and workloads Council receive a report on the cost and benefits of accessing the Mid North Coast Joint Organisation's Simtable for our community and how this might be achieved.</del></p> <p><b>STATUS:</b>  <del>21/02/24-01/07/24 No further update.</del>  <del>17/07/24 Grant application being prepared for sim table sessions under the Supporting Spontaneous Volunteers Grant Program.</del>  <del>07/08/24-20/08/24 No further update.</del>  <del>03/09/24 Refer to separate report.</del></p>			
APRIL 2024			
8	SF3422	11/04/24	DES
<p><b>RESOLUTION: Request to name side road and correct rural addressing</b>  1 Consult affected residents to name the side road that runs off Kosekai Road and seek their view on a preference of Wanbro, Dunggir and Mistake in that order or any other name they might suggest.  2 Consult all affected residents on both the side road and Kosekai Road regarding correcting the rural road numbering to aid accurate location for visiting traffic and in particular emergency services.  3 Subject to approval, install road naming signage and replace the rural road number signs for the affected owners.</p> <p><b>STATUS:</b>  17/04/24 No update.  08/05/24 Site plan developed for consultation with community.  21/05/24 Community consultation completed and "Wanbro" sent to the Geographical Names Board of NSW (GNB) for approval.  04/06/24 "Wanbro" sent to Muurrbay Aboriginal Language Centre at the request of the GNB for the name to be endorsed by the local Aboriginal community.  18/06/24 Pending response from Muurrbay Aboriginal Language Centre.  01/07/24 Pending response from Muurrbay Language &amp; Culture Coop and Bowraville LALC.  17/07/24 No further update.  07/08/24 Email circulated seeking feedback by 02/09/24 from: Miimi Aboriginal Corporation, Jaanyмили Bawrrungga, Nambucca Valley Local AECG, Unkya LALC, Nambucca LALC, Bowraville LALC, Nyambaga Bindarray Elders and Muurrbay Language Centre.  21/08/24 An email being sent to remind the organisations of the 2 September closing date.  03/09/24 Submission period is now closed.</p>			
9	SF2381	11/04/24	MDE
<p><b>RESOLUTION: Horticulture within the Nambucca Valley</b>  3 Following community consultation, Council staff report the planning proposal back to Council for consideration of any submissions received and a final decision as to whether Council will proceed to make the amended plan.</p> <p><b>STATUS:</b>  17/04/24-09/05/24 Planning proposal to be drafted and sent to the Minister.  22/05/24 Planning proposal drafted and sent to the Minister for gateway determination.  05/06/24 Minister returned the planning proposal as further justification for the proposed amendment is required. Planning proposal to be amended to add further justification and resubmitted.  19/06/24 Amended planning proposal resubmitted to the Minister for gateway determination.  02/07/24 Awaiting response from Minister on the planning proposal. Letters from Ministers attached in regards to funding of regulatory bodies.  17/07/24 The Minister has determined that the matter should proceed and has issued a gateway determination. The planning proposal specifies that draft DCP controls will be placed on public exhibition at the same time as the planning proposal. Draft DCP controls will be reported to Council in August for consideration and once supported both the planning proposal and draft DCP controls will be publicly exhibited at the same time.  07/08/24 Refer to separate report regarding draft DCP controls.  21/08/24-03/09/24 The planning proposal is on public exhibition until 25 September 2024.</p>			
10	SF3477	11/04/24	MDE
<p><b>RESOLUTION: Valla Urban Growth Area Amendment</b>  1 Council forward the planning proposal within attachment 2 to the Minister for Planning for gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979, which amends the Nambucca Local Environmental Plan 2010 by altering the zoning of the Valla Urban Growth Area to be consistent with the Valla Urban Growth Area Development Control Plan.  2 If the Minister determines that the matter should proceed, Council staff undertake community consultation in accordance</p>			

**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

with the gateway determination. 3 Following community consultation, Council staff report the planning proposal back to Council for consideration of any submissions received and a final decision as to whether Council will proceed to make the amended plan.			
<b>STATUS:</b> 17/04/24 Awaiting final maps for planning proposal before forwarding to Minister. 09/05/24 Final maps received and will be sent to Minister. 22/05/24 Planning proposal drafted and sent to the Minister for gateway determination. 05/06/24-19/06/24 No further update. 02/07/24 Request for further information received from Minister with option to withdraw until information obtained. 17/07/24 Planning proposal being amended. 07/08/24 No further update. 21/08/24-03/09/24 Planning proposal still to be amended and will be resubmitted once complete as the previous one was refused.			
<b>MAY 2024</b>			
<b>11</b>	SF983	16/05/24	MDE
<b>RESOLUTION: Plan of Management for the Faringdon Fields</b> That Council 4 Exhibits the draft Plan of Management in accordance with section 38 of the Local Government Act 1993.			
<b>STATUS:</b> 21/05/24-5/06/24 No further update. 19/06/24-02/07/24 Draft Plan of Management sent to Aboriginal stakeholders and Gaagal Wanggaan Board of Management for comment by 15 July 2024. After this date the draft Plan of Management will be placed on public exhibition. 17/07/24 The draft Plan of Management will now be publicly exhibited and reported back to Council at the end of the exhibition period. 07/08/24-03/09/24 The draft Plan of Management is on public exhibition until 16 September 2024.			
<b>12</b>	SF3327	30/05/24	GM
<b>RESOLUTION: Albert Drive Warrell Creek - Proposed 9 Lot Subdivision of - Lots 9, 17 and 18 DP884316 and Boundary Adjustment to Lot 1 DP374127</b> That Council 2 Approves Council staff proceeding with negotiations with the owners of Lot 1/DP374127 (190 Albert Drive, Warrell Creek) for the proposed boundary adjustment, with any agreement to be subject to the formal approval of Council.			
<b>STATUS:</b> 04/06/24 No further update. 18/06/24 Valuation sought to determine sale price for boundary adjustment; property owners advised of resolution and progress. Any agreement reached will be brought back to Council. 01/07/24 No further update. 17/07/24 Letter has been sent to resident. 07/08/24-03/09/24 Signed agreement received. Awaiting DA assessment by external planner and both items to be reported to Council together.			
<b>JUNE 2024</b>			
<b>13</b>	SF3424	27/06/24	MDE
<b>RESOLUTION: Public Forum – Fenced Off Leash Dog Park</b> That Council receive a report into a fenced off leash dog park and potential locations within the Valley.			
<b>STATUS:</b> 02/07/24 No action taken. 17/07/24 It is intended to provide a report to Council in August. 07/08/24 No further update. 21/08/24 Report to 12 September 2024 meeting. 03/09/24 Refer to separate report.			
<b>14</b>	SF3409	27/06/24	DCS
<b>RESOLUTION: Minutes of the Nambucca Valley Council Access Committee meeting held 4 June 2024</b> That Council: 2 Develop a business survey to garner feedback from business operators in the Valley on the challenges or concerns relating to employing people with disabilities.			
<b>STATUS:</b> 02/07/24 Data from the Access and Inclusion Survey to be included in the scope of the Community Strategic Plan 15/07/24 Community Strategic Plan currently being development with Locale. Further Information will be reported to Council at the August Council Meeting 07/08/24 The Access Committee resolved at their last meeting to host a stakeholder forum from the disability sector – scheduled for 27 August 2024. It is hoped that the forum will provide valuable insights for the Access Committee on current challenges across the Valley for people with disabilities. Invitations will be issued on Friday 9 August.			

**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

<p>Stakeholders will be surveyed more extensively to garner feedback on challenges and concerns relating to employing people with disabilities which will add valuable insight into the development of the Community Strategic Plan.                  21/08/24 No further update                  03/09/24 Both the Stakeholder Event and Business Survey failed to attract a strong response. The survey will be left open for a few more weeks to facilitate a greater increase in the response. The Manager of Technical Services provided an update on infrastructure projects relative to Council's Access and Inclusion Plan.</p>			
<b>JULY 2024</b>			
<b>15</b>	SF3409	11/07/24	<b>DES</b>
<p><b>RESOLUTION: Public Forum</b>                  That Council receive a report containing staff comments or responses to each of the matters raised by public forum speakers at the 11 July 2024 ordinary meeting at South Arm Hall.                  i Mr Brett Etchells – on behalf of South Arm Hall Committee – Welcome                  ii Ms Ilse Noble - on behalf of South Arm Hall Committee - Proposal of modernising the hall and toilets                  iii Ms Anama Tesser – Condition of South Arm Road                  iv Mr Robert Mckay – Access road to Bowraville Recreation Club                  v Ms Joy van Son - On behalf of the Roads Actions Group – Road maintenance in the Shire, Antenno and communication                  vi Ms Joy van Son - Removal of timber next to South Arm Hall</p>			
<p><b>STATUS:</b>                  15/07/24-07/08/24 Circulated to relevant responsible officers in preparation of report to Council in September.                  03/09/24 Report now programmed for the October Council meeting.</p>			
<b>16</b>	SF3409	11/07/24	<b>MDE</b>
<p><b>RESOLUTION: Planning Proposal - 44 Kookaburra Road, Bowraville</b>                  That 1 Council forward the attached planning proposal to amend the Nambucca Local Environmental Plan 2010 to the Minister for Planning for gateway determination in accordance with section 3.34 of the Environmental Planning and Assessment Act 1979.                  2 If the Minister determines that the matter should proceed, Council staff undertake community consultation in accordance with the gateway determination.                  3 Following community consultation, Council staff report the planning proposal back to Council for consideration of any submissions received and a final decision as to whether Council will proceed to make the amended plan.</p>			
<p><b>STATUS:</b>                  15/07/24 No further update.                  07/08/24-21/08/24 Planning proposal forwarded to Minister and awaiting determination.                  03/09/24 Gateway determination received. Planning proposal on exhibition until 8 October 2024.</p>			
<b>17</b>	SF382	25/07/24	<b>DES</b>
<p><b>RESOLUTION: Endorsement of a new Master Plan for Crown Reserve 65963 and Surrounding Community Lands.</b>                  That Council:                  1 Endorses the preparation of a master plan for the core visitor precinct at Scotts Head, and surrounding community lands in consultation with Reflections Holidays, National Parks and Wildlife Service, Nambucca Valley Council and the community.                  2 Endorses opportunities for funding (in full or part) a master plan under the Nambucca Valley Coastal Management Program and in partnership with Reflections Holiday Parks.                  3 Notes the master plan will directly inform future work needed to update the Scotts Reserve and Adin Street Reserve statutory management plans.</p>			
<p><b>STATUS:</b>                  07/08/24 Consultation meeting to be scheduled with Reflections Holiday Parks, NPWS and Scotts Head community representatives/stakeholders.                  21/08/24-03/09/24 No further update. Remembrance wall to be included in the discussions around the new Master Plan.</p>			
<b>18</b>	SF2278	25/07/24	<b>MDE/DCS</b>
<p><b>RESOLUTION: Minutes of the Clean Energy Committee Meeting - 4 June 2024</b>                  That Council                  2 Include net zero targets for itself and the community in the community strategic plan.                  3 Include investigation of opportunities for the circular economy in the community strategic plan.</p>			
<p><b>STATUS:</b>                  03/09/24 Submitted to contractor for consideration in the Community Strategic Plan.</p>			
<b>AUGUST 2024</b>			
<b>19</b>	SF3422	15/08/24	<b>GM</b>
<p><b>RESOLUTION: Strategies and Plans for Affordable Housing</b>                  That Council:                  1 Establish an Affordable Housing Fact Sheet to disseminate and promote greater understanding of the availability and the need for different types of multi dwellings on residential land and land sharing options. To educate this community so they are happier to accept changes to the character of an area to create more opportunities for secure housing.                  2 Considers affordable housing for inclusion in the Community Strategic Plan.</p>			

**ITEM 9.1 OUTSTANDING ACTIONS AND REPORTS**

<p>3 Advocate for Community Housing Regional Targets from the Housing Australia Future Fund which looks at acute housing needs.</p> <p>4 Write to the Federal Government requesting that a proportion of the ten billion dollar Housing Australia Future Fund be released immediately and made available to appropriate government agencies and approved non-government organisations for the immediate purchase of existing homes and units for sale in order to provide immediate relief to individuals and particularly families on affordable or subsidised housing waiting lists.</p>			
<p><b>STATUS:</b> 21/08/24 No further update. 03/09/24 Point 2 – submitted to contractor for consideration in the Community Strategic Plan.</p>			
<b>20</b>	SF3422	15/08/24	GM
<p><b>RESOLUTION: Council to Become Crown Land Manager of Reserve 90906, Valla Beach Reserve</b> That Council writes to Department Planning, Housing and Infrastructure – Crown lands requesting appointment as Crown Land Manager of Crown Reserve 90906, Valla Beach Reserve.</p>			
<p><b>STATUS:</b> 21/08/24 No further update. 03/09/24 Letter sent to DoPHI Crown Lands requesting appointment – acknowledgement received 26/08/24.</p>			
<b>21</b>	SF3114	29/08/24	DES
<p><b>RESOLUTION: Review of the Bowraville Theatre Project</b> That Council:</p> <p>1 Works with the Bowraville Arts Council to explore options to move the project forward including designs and approvals on the existing proposal or a reduced project scope and a financial analysis of the options.</p> <p>2 Create a project group including Councillors and Arts Community representation to report back to Council.</p> <p>3 Lobby State and Federal governments for additional funding to support the construction of the Bowraville Theatre Project.</p>			
<p><b>STATUS:</b> 03/09/24 No further update.</p>			
<b>22</b>	SF3327	29/08/24	MDE
<p><b>RESOLUTION: Remembrance Wall at Scotts Head</b> That Council investigates a suitable location for a remembrance wall in Scotts Head as part of the preparation of the master plan for the core visitor precinct and surrounding community lands.</p>			
<p><b>STATUS:</b> 03/09/24 To be included in discussions around the update of the Scotts Head Master Plan.</p>			

**ATTACHMENTS:**

There are no attachments for this report.

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**GENERAL MANAGER'S REPORT**

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**ITEM 9.2 SF3337 120924 REPORT REGARDING ACCESSING THE MID COAST JOINT ORGANISATION'S SIMTABLE**

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**AUTHOR/ENQUIRIES:** Bede Spannagle, General Manager

**SUMMARY:**

At the Council meeting on 15 February 2024, Patricia Greenwood from the Nambucca Community Resilience Network spoke at the public forum. Council resolved the following:

1/24 **RESOLVED:** (Hoban/Vance)

***That subject to staff resources and workloads Council receive a report on the cost and benefits of accessing the Mid North Coast Joint Organisation's Simtable for our Community and how this might be achieved.***

**RECOMMENDATION:**

**That Council notes the report regarding accessing the Mid Coast Joint Organisations Simtable.**

**OPTIONS:**

For information only.

**DISCUSSION:**

Council Officers have been working with the Nambucca Community Resilience Network for an application under the Spontaneous Volunteers Support Program. The Supporting Spontaneous Volunteers Program will provide \$5 million in funding to projects across NSW to support communities and volunteers to be better prepared, supported, coordinated and mobilised to respond to disaster events with grants between \$50,000 and \$100,000.

As part of Council's application on a suite of initiatives, a program of Simtable sessions has been proposed with Mid North Coast Joint Organisation (MNCJO) to deliver these sessions on a fee for service basis and have provided a quote, which negates the need to join the MNCJO specifically for this purpose.

If this funding application is successful there would be no financial benefit in joining the MNCJO purely for access to their Simtable. No further investigations will be undertaken regarding Nambucca Valley Council joining the MNCJO.

**CONSULTATION:**

Director Engineering Services

**SUSTAINABILITY ASSESSMENT:**

**Environment**

N/A

**Social**

The Simtable sessions will assist in building the resilience of the local community.

**Economic**

N/A

**ITEM 9.2 REPORT REGARDING ACCESSING THE MID COAST JOINT ORGANISATION'S SIMTABLE**

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
N/A				

**FINANCIAL IMPLICATIONS:**

**Direct and indirect impact on current and future budgets**

The funding application if successful will cover the full cost of the three Simtable sessions.

**Working funds – justification for urgency and cumulative impact**

N/A

**Impacts on 10 Year Long Term Financial Plan**

N/A

**Service level changes and resourcing/staff implications**

Minor staff time to coordinate with the Nambucca Community Resilience Network.

**ATTACHMENTS:**

There are no attachments for this report.

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**DIRECTOR CORPORATE SERVICES REPORT**

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**ITEM 10.1 SF1031 120924 REVISED LIBRARY MANAGEMENT POLICIES**

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**AUTHOR/ENQUIRIES:** Matthew Sykes, Director Corporate Services

**SUMMARY:**

Several library management policies were due for review in January 2023 - Library Management Waiving of Charges Policy, Library Management Internet Policy, and Library Management Loans Policy. The Library Virtual Reality and Gaming System Policy requires review due to conflicts between the policy and library guidelines and waiver form.

Details of the proposed changes for those library management policies are included in the Discussion section of this report. All additional content to the policies is in **red font** and all content to be deleted is formatted as ~~strikethrough~~ on each **attached** policy.

Council library management policies are framed with reference to the *Library Act 1939* and the principles expressed in the Australian Library and Information Association (ALIA) Statements on Free Access to Information **attached**, ALIA Statement on Online Content Regulation **attached**, and the International Federation of Library Associations and Institutions (IFLA) Statement on Libraries and Intellectual Freedom **attached**.

**RECOMMENDATION:**

**That Council approves the following revised policies:**

- 1 G16 - Library Management Waiving of Charges Policy**
- 2 G17 - Library Management Internet Policy**
- 3 G18 - Library Management Loans Policy**
- 4 G28 - Library Virtual Reality and Gaming System Policy**

**OPTIONS:**

- 1 Proposed recommendation.
- 2 No changes approved on all policies.
- 3 Approve some policies or some changes in each policy.

**DISCUSSION:**

These recommendations are to update the current policies which will help the library staff offer improved Library Management services to the community.

The proposed changes have been referred to Council for final approval after Council's Managers and Executive leaders forum MANEX endorsed the policies on the following dates:

- Library Management Waiving of Charges Policy, Library Management Internet Policy, and Library Management Loans Policy on 25 June 2024.
- Library Virtual Reality and Gaming System Policy on 27 August 2024.

Notable changes in the policies are:

- Removal of wording regarding overdue fines across all library management policies as commencing July 2023 Council no longer issues overdue fines due to the shift in the library operating model in Australia and abroad not to charge for overdue fines and to suspend access instead. Reasons given for this shift are:
  - charging a fine is a barrier for community members to return to the library and hence return their items
  - some library members stayed below the total overdue dollar threshold of \$2 per item – overdue fees were being charged \$0.50 per item per week, which enables them to continue



**ITEM 10.1 REVISED LIBRARY MANAGEMENT POLICIES**

to borrow items whilst also still have outstanding items that would otherwise be in circulation to other members - hence there is no strong incentive to return the outstanding items

- it is not cost effective to charge and pursue minimal fines daily for overdue items
- it is unlikely that all fines will be recovered and hence the income realised in the financial system, and
- the collection of overdue fees often results in a negative interaction between staff and library members, and creates an administrative burden with little value in return.
- Raising the loan limit from 10 items to 15 items due to increased demand and aligning with regional library standards in G18 Library Management Loans Policy.
- A change to G28 - Library Virtual Reality and Gaming System Policy:
  - Section 4.0 Policy Content 'To use the gaming systems' which separates the Virtual Reality (VR) headset from the gaming consoles, as there is an age recommendation (at least 13 years old) for VR which doesn't apply to the gaming consoles. The current policy is restricting the 10 years to 13 years age group from using the gaming consoles equipment, which is where the libraries are getting the most interest. This issue was discovered by the acting Senior Librarian as he found conflicting library documentation regarding the user ages for VR – the library guidelines document verses the current adopted policy. The library had also been using a waiver form that had conflicting age criteria. The library has set the age for booking the VR and gaming room without parent consent from 16 years on, and forms part of the staff games room bookings procedure. It was determined by library staff that at 16 years of age, children are as responsible as adults (able to receive Centrelink payments, possess an NSW driver's licence). Currently library adult membership starts at 15 years (refer to NAMBUCCA VALLEY COUNCIL LIBRARY MANAGEMENT LOANS POLICY: G18), however, library staff deem the use of the room and equipment as a higher risk than loaning books.
  - Updating for the Library Management Collection Development Policy being superseded by the Library Management Collection Development Procedure.

**CONSULTATION:**

Acting Senior Librarian  
 Library Staff  
 Manex

**SUSTAINABILITY ASSESSMENT:**

**Environment**

Nil

**Social**

These changes will help improve the library service and have a positive effect on the community.

**Economic**

Nil

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Risk Assessment
Lost revenue due to cancellation of overdue fines.	M	L	Advocate for increased funding for libraries from the State Government.	L
VR & Gaming System Headset/Controls Hygiene	Low	Low	Wipe over headset with isopropyl	Low
VR & Gaming System Hand Hygiene	Low	Low	Every participant must use hand sanitiser on entry.	Low

**ITEM 10.1 REVISED LIBRARY MANAGEMENT POLICIES**

Flashing Lights from VR system	Low	Low	Identify risks of using VR headset and include in waiver form. Short periods of usage to eliminate risk.  The VR equipment may not be used by children under the age of 13. Children under the age of 13 are in a critical period in visual development and are advised by the manufacturer not to use this system.	Low
Physical environment for VR usage	Low	Low	Red digital wall setting installed within VR program to alert participants they are approaching physical obstacles.  Check room before using system for trip hazards and ensure users understand the game settings.	Low
VR & Gaming System - use of electrical equipment	Low	Low	Staff to monitor heat output of headset to ensure safety and ensuring equipment is shut down post-use.	Low

**Delivery Program Action**

LW16 - Enhance access to the library collections and maintain its relevance








**FINANCIAL IMPLICATIONS:**

Loss of library fine income going forward from changes to G16 - Library Management Waiving of Charges Policy.

**Service level changes and resourcing/staff implications**

Nil

**ATTACHMENTS:**

- 1  39586/2024 - ALIA Free Access to Information Statement 2018
- 2  39651/2024 - ALIA Statement on online content regulation
- 3  43886/2024 - IFLA-statement-on-libraries-and-intellectual-freedom
- 4  6994/2024 - DRAFT - G16 Library Management Waiving of Charges Policy
- 5  6998/2024 - DRAFT - G17 Library Management Internet Policy
- 6  6996/2024 - DRAFT - G18 Library Management Loans Policy
- 7  28301/2023 - DRAFT - G28 Library Virtual Reality and Gaming System Policy

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**DIRECTOR CORPORATE SERVICES REPORT**

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**ITEM 10.2 SF399 120924 COMMONWEALTH FINANCIAL ASSISTANCE GRANT 2024-25**

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**AUTHOR/ENQUIRIES:** Matthew Sykes, Director Corporate Services

**SUMMARY:**

Council has received notice from the Office of Local Government of its estimated 2024-25 Financial Assistance Grant which represents an increase of 5.3% over the 2023-24 figure.

**RECOMMENDATION:**

**That Council notes the letter from the Local Government Grants Commission and its associated appendices attached relating to the 2024-25 Commonwealth Financial Assistance Grant.**

**OPTIONS:**

For information only.

**DISCUSSION:**

The NSW Local Government Grants Commission (Commission) has advised (refer **Attachment 1**) that the General Purpose Component (GPC) estimate is a 4.6% increase on the 2023-24 final figure and the Local Roads Component (LRC) estimate is a 4.96% increase on the 2023-24 final figure.

In total Nambucca Valley Council has received a 5.3% increase from the actual 2023-24 Financial Assistance Grant income to the estimated 2024-25 Financial Assistance Grant income which in dollar terms is a \$273,898 increase.

Following the COVID-19 pandemic, population data flowed through particularly the 2023-24 grant calculations showing unprecedented population decline in some metropolitan areas. This resulted in eight metropolitan councils moving off the per capita minimum grant and instead, benefiting from the 0% floor, as councils cannot breach below 0% floor until the negative floor (previously -5%) is resumed. This further demonstrates the need to expedite the pathway out of transition from the negative floor. This year, the same metropolitan councils resumed population growth and returned to the per capita minimum grant. The Commission has been investigating ways to direct funds to councils with greatest relative need via a methodology review and by making model refinements. The Commission will commence the pathway out of transition, resuming the negative floor in 2025-26.

The Commission has advised that there is no guarantee that a council will receive an increased Financial Assistance Grant each year. There are many of changing and sometimes unpredictable variables, including a council's changing measure of relative disadvantage compared to the state average measure and the size of the total Financial Assistance Grant pool.

The Commonwealth Government decided to make an early payment of the 2024-25 estimated Financial Assistance Grant entitlement. The advance, which was paid to all councils at the end of June 2024, was for approximately 85% of the estimated entitlement. In 2023/24 the advance payment was 100% of the estimated entitlement. The Commission has stated that it is concerned about the unpredictability the practice of advance payments creates as Councils' long-term and annual budgeting forecasts are subject to changes, and annual financial statement results can often be skewed.

Special submissions from councils regarding the Financial Assistance Grants process are invited for consideration by the Commission. The purpose of a submission is to give councils the opportunity to present information on the financial impact of inherent expenditure disadvantages beyond councils' control that are not generally recognised in the current methodology.

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**ITEM 10.2 COMMONWEALTH FINANCIAL ASSISTANCE GRANT 2024-25**

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On 19 June 2023 Council lodged a submission regarding the Financial Assistance Grants process to the Commission. The submission was based on the 25 May 2023 Council meeting Item 10.1 'Submission to Grants Commission on Financial Assistance Grants Calculation' resolution:

*1/23 RESOLVED: (Angel/Jenvey)*

*THAT a submission be made to the Grants Commission regarding the Financial Assistance Grants calculation requesting that the:*

- a) Disability factors make allowance for Manufactured Home Estates and Long-Term Caravan Park resident dwellings per capita in the Local Government Area and the area of State Forest as a percentage of total Local Government land area,*
- b) Financial Assistance Grants be restored to at least one percent of Commonwealth Taxation Revenue, and*
- c) Current requirement that each council receives 30% of its per capita share of untied financial assistance grants which may prevent state grants commissions from redistributing to councils that require greater assistance, be reviewed.*

#### Caravan Parks and Manufactured Homes Estates

It is noted that Council acknowledges that it has raised this matter with the Commission (and others) in the past. It is also noted that Council's situation is not unique. Throughout the State there are many council areas experiencing a growth in this form of development.

Unfortunately, the Commission's position on this aspect has not altered. The issue Council raises is one that relates to rating structures and the provisions of the LG Act. It is a matter for the Government to set its housing policy settings.

The issue raised goes to the revenue raising capacity of Councils. The Commission's approach to the revenue allowance has been reviewed over recent years and found to be consistent with the national principles as a statistically sound approach.

#### State Forests

This matter is frequently raised with the Commission. Once again, not only is council's situation not unique, but the issue raised is also one that relates to matters of government policy.

Until the Government's position alters, the Commission will hold to its current approach.

#### Restoring Grants to 1% of Commonwealth Taxation Revenue

This is a matter for the Federal Government. The Commission does not have a role to advocate for the sector. Its role is to make recommendations to the Minister for Local Government in NSW as to the distribution of the Federal grants.

That being noted, this matter is being actively pursued by the sector's State and Federal advocacy arms. Council should look to support the actions of those bodies if it seeks an increase in the total funding pool.

#### 30% per capita payment

As the Commission advised in its recent visit to the Council, the Commission recognises that the two biggest impediments in achieving its goal (and that of the NSW Government) to distribute a fairer proportion of the grants to councils with the greatest relative need are the per capita minimum payment and the depopulation of the vast majority of rural and remote areas.

However, changing this mandatory national principle is a matter for the Federal Government. It is likely that this will only occur on the request of all States and Territories.

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**ITEM 10.2 COMMONWEALTH FINANCIAL ASSISTANCE GRANT 2024-25**

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**CONSULTATION:**

Management Accountant

**SUSTAINABILITY ASSESSMENT:**

Nil

**FINANCIAL IMPLICATIONS:****Direct and indirect impact on current and future budgets**

The increased grant has an impact on the current and future budgets of the Council.








**Working funds – justification for urgency and cumulative impact**

The 2024/25 estimated Financial Assistance Grant income provided by the Commission is \$5,486,534 and the 2024/25 Council budget is \$5,557,300 which is a decrease to budget of \$70,766 (\$24,583 for the LRC and \$46,183 for the GPC). As mentioned previously in this report the advance payment for 2024-25 was approximately 85% of the estimated entitlement whereas the 2023-24 advance payment was 100% which was the assumption used to estimate the 2024-25 budget. The reduced income will be processed as a budget variation for the September 2024 quarterly budget review.

**Service level changes and resourcing/staff implications**

Nil

**ATTACHMENTS:**

- 1 43732/2024 - A905209 - FA Grants Council Letter  

- 2 43726/2024 - A905209 - GC - Financial Assistance Grants Program 2024-2025 Recommendations  
- APPENDIX A - Nambucca Valley Council  

- 3 43727/2024 - Appendix B - Schedule of 2024-25 NSW Payments  

- 4 43728/2024 - Appendix C - Special Submission Guidelines  

- 5 43729/2024 - Appendix D - Isolation Allowance Review  

- 6 43730/2024 - Appendix E - State Allocation Methodology  

- 7 43731/2024 - Appendix F - Fact Sheet 2024-25  


**DIRECTOR CORPORATE SERVICES REPORT**

**ITEM 10.3 SF3321 120924 DURESS ALARMS FOR LIBRARY STAFF**

**AUTHOR/ENQUIRIES:** Darren Moulds, Manager ICT

**SUMMARY:**

Due to an increase in the number of incidents involving aggressive and abusive/anti-social behaviour at the Macksville and Nambucca Heads Libraries, Council has investigated a way to improve the safety of staff and other patrons.

The proposal is to install a combination of fixed and wearable duress buttons at both libraries allowing staff to send an alert to Council’s security monitoring service as well as to the Council administration staff.

**RECOMMENDATION:**

**That Council allocates an additional budget of \$17,000 for the installation of duress alarms at the Macksville and Nambucca Heads Libraries.**

**OPTIONS:**

- 1 Do nothing/business as usual
- 2 Proposed recommendation

**DISCUSSION:**

A duress alarm is a device that enables discrete calling for help or assistance at the touch of a button on a small wearable pendant or via a fixed button. Duress alarms are used when staff may be in physical danger or harm, or require assistance during a medical emergency.

The proposed solution will include the installation of fixed duress buttons at each library and wearable pendants for all library staff. Activating the duress alarm will trigger an alert at Council’s security monitoring services. Alert indicators will also be installed at Councils administration building to alert Business Services Unit/ICT staff on activation of the library duress units. These staff will have access to monitors in order to have visual images of the incident and will be trained so that they can make an assessment as to whether emergency services need to be contacted or whether they should contact library staff to see if they can offer any assistance.

**CONSULTATION:**

Acting Senior Librarian  
 Director Corporate Services  
 Manager Human Resources  
 Chief Financial Officer

**SUSTAINABILITY ASSESSMENT:**

Nil

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
Aggressive and abusive/anti-social behaviour with limited assistance	M	M	Duress alarm to notify external parties and administration staff of need for assistance	L

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**ITEM 10.3 DURESS ALARMS FOR LIBRARY STAFF**

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**Delivery Program Action**

CC8 - Integrate effective risk management practices across the organisation

**FINANCIAL IMPLICATIONS:****Direct and indirect impact on current and future budgets**

\$17,000 required in current budget. Minimal ongoing costs. Council can approve this additional budget in the caretaker period.

**Working funds – justification for urgency and cumulative impact**

As above - funds will be used to improve workplace health and safety for library staff.

**Impacts on 10 Year Long Term Financial Plan**

Nil

**Service level changes and resourcing/staff implications**

Nil

**ATTACHMENTS:**

There are no attachments for this report.

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**MANAGER DEVELOPMENT AND ENVIRONMENT REPORT**

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**ITEM 11.1 SF226 120924 FENCED OFF LEASH DOG PARK**

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**AUTHOR/ENQUIRIES:** Daniel Walsh, Manager Development and Environment

**SUMMARY:**

This report provides a response to a request made in the public forum for a fenced dog park in Nambucca Heads.

**RECOMMENDATION:**

**That Council exhibits the potential locations for fenced off leash dog parks as listed in this report for a period of 21 days and that any submissions received will be reported back to Council for consideration.**

**OPTIONS:**

- 1 Do nothing/business as usual
- 2 Proposed recommendation with or without amendments to the list of potential sites.

**DISCUSSION:**

At the Council meeting on 27 June 2024 Council made the following resolution after hearing representations in the public forum:

*197/24 RESOLVED: (Jenvey/Jones)*

*That Council receive a report into a fenced off leash dog park and potential locations within the Valley.*

Currently Council does not have a fenced off leash dog park within the Valley. Potential locations for a fenced dog park are as follows:

- McMorrine Park, Nambucca Heads



- EJ Biffin Sporting Fields, Nambucca Heads



**ITEM 11.1 FENCED OFF LEASH DOG PARK**



- Dawkins Lake Island, Macksville



- Dudley Street Playing Fields, Macksville



**ITEM 11.1 FENCED OFF LEASH DOG PARK**

The above locations have been selected as they currently have low usage, are within the Valleys two most populated towns, are accessible and are large enough to minimise the potential for dog attacks which can occur if a dog feels threatened in a confined space.

It should be noted that the larger Dawkins Lake Island has now been connected to the edge of the lake. Furthermore, there is sufficient room at both the EJ Biffin Sporting Fields and Dudley Street Playing Fields for a dog park to be located clear of the marked sporting fields.

To establish a dog park Council must:

- Undertake a Review of Environmental Factors (REF) in accordance with the Environmental Planning & Assessment Act 1979.
- Prepare a design and costing analysis.
- Obtain funding.
- Amend the Companion Animals Policy.
- Construct the dog park.

In order to commence this process it is recommended to consult with the community on preferred sites with the intent to select a site in Macksville and Nambucca Heads. After the community consultation period Council can review submissions from the community and make a decision on the preferred location. Council staff would then proceed implementing the above process at the selected location(s).

**CONSULTATION:**

Nil.

**SUSTAINABILITY ASSESSMENT:**

**Environment**

There are no environmental impacts associated with the recommendation. An REF will be undertaken on selected sites.

**Social**

There are no significant social impacts associated with the recommendation.

**Economic**

There are no economic impacts associated with the recommendation.

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
N/A	N/A	N/A	N/A	N/A

**Delivery Program Action**

CC18 - Provide open spaces where dogs can be exercised

**FINANCIAL IMPLICATIONS:**

Nil.

**ATTACHMENTS:**

There are no attachments for this report.

**MANAGER DEVELOPMENT AND ENVIRONMENT REPORT****ITEM 11.2 SF453 120924 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024****AUTHOR/ENQUIRIES:** Simon Chapman, Waste Services Coordinator**SUMMARY:**

A report be presented to Council on a quarterly basis for the status of waste management for the Nambucca Valley.

**RECOMMENDATION:**

**That Council notes the information provided in the quarterly report for the period 1 April to 30 June 2024.**

**OPTIONS:**

For information only.

**DISCUSSION:****CCWS Kerbside and Transfer Station Waste Collection Services**

Kerbside collections for the last quarter being 1 April – 30 June 2024 across the Coffs Coast region indicated the hotline received a total of approx. 4289 calls during the period for the whole regional area.

Nambucca Valley had a total of 9016 properties receiving a waste collection service, 31 new services were implemented.

The table below reflects Nambucca Council's waste streams and tonnages over the last quarter:

<b>Waste Stream</b>	<b>Source</b>	<b>Tonnes</b>	<b>Destination</b>
Co-mingled recycling	Kerbside	381.78	CCWS Recycling Facility
Greenwaste organics	Kerbside	683.60	CCWS Biomass Facility
Mixed waste	Kerbside (NVC)	803.28	Nambucca Landfill
Mixed waste	Kerbside (BSC)	358.35	Nambucca Landfill
Bulky goods	Kerbside	336.40	Nambucca Landfill
Co-mingled recycling	Transfer station	36.42	CCWS Recycling Facility
Greenwaste organics	Transfer station	85.56	CCWS Biomass Facility
Mixed waste	Transfer station (BSC)	130.92	Nambucca Landfill
Batteries	Transfer station	5.57	Matthews Metal Management
Scrap metal	Transfer station	138.70	Matthews Metal Management
Motor oil (litres)	Transfer station	1700	BMC Oil
Chemical containers (farm drums)	Transfer station	377	Drum Muster
E-waste	Transfer station	0.00	Matthews Metal Management
Concrete & masonry	Landfill	212.18	Reprocessing at Nambucca Landfill
Asbestos	Landfill	1.62	Nambucca Landfill
Biosolids (grit)	Landfill	15.24	Nambucca Landfill
Building demolition	Landfill	956.42	Nambucca Landfill
Clean fill	Landfill	1073.52	Nambucca Landfill (daily cover)
Commercial building waste	Landfill	218.36	Nambucca Landfill
Charity groups	Landfill	7.66	Nambucca Landfill
Dead animals (small)	Landfill	0.08	Nambucca Landfill

**ITEM 11.2 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024**

The table below reflects the successful charities that applied under Councils Donations Policy and the disposal tonnages from each organisation for the last quarter.

<b>Charitable Organisation</b>	<b>Source</b>	<b>Tonnes</b>	<b>Destination</b>
Anglican Opp Shop Nambucca	Self Hauled	0.00	Nambucca Landfill
Anglican Parish Macksville	Self Hauled	0.00	Nambucca Landfill
Anglican Parish Macksville/Nambucca	Self Hauled	4.26	Nambucca Landfill
Care “n” Ware	Self Hauled	0.94	Nambucca Landfill
Live Better (Nambucca Valley Phoenix)	Self Hauled	0.00	Nambucca Landfill
Nambucca Heads Men’s Shed	Self Hauled	1.32	Nambucca Landfill
Salvation Army	Self Hauled	0.90	Nambucca Landfill
Macksville / Bowraville Opp Shop	Self Hauled	0.24	Nambucca Landfill
Nambucca Valley Community Church	Self Hauled	0.00	Nambucca Landfill
	<b>Total</b>	<b>7.66</b>	

*CCWS Materials Recovery Facility*

The table below indicates the approximate Coffs Coast regional recycling tonnages processed through the Materials Recovery Facility (MRF) during the quarter at Coffs Coast Resource Recovery Park.

Approximate Tonnes Processed	3039.38
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*CCWS Educational Activities*

The tables below reflect the Coffs Coast Waste Services educational activities carried out during the last quarter:

Education

<b>Month</b>	<b>School or Group</b>	<b>No’s Attending</b>
April 2024	Boambee Community Group	45
May 2024	Bonville Public School	42
June 2024	Bayldon Primary School	70
	Bularri Muurlay Nyanggan Aboriginal Corporation	

*NSW Waste Avoidance and Resource Recovery Strategy*

The NSW Waste Avoidance and Resource Recovery Strategy (WARR) was developed by State Government to provide direction for local councils to reduce waste generated, optimise the recovery of usable resources from waste and manage the disposal of residual waste in an environmentally responsible way in the following waste streams:

*Municipal Solid Waste (MSW)* – the solid component of the waste stream arising from household waste placed at the kerbside for Council collection and waste collected by Council from municipal parks and gardens, street sweepings, Council engineering works and public Council bins.

*Commercial and Industrial Waste (C&I)* – Inert, solid or industrial generated by business and industries (shopping centres, restaurants, office warehousing, manufacturing, repair workshops retail outlets, hotels and clubs) along with institutions (schools, hospitals, universities, nursing homes and government offices).

*Construction and Demolition (C&D)* – materials in the waste stream which arise from construction, refurbishment, demolition and excavation activities.

NSW has a target of 80% average recovery rate from all waste streams by 2030. The table below identifies the waste streams and the status of Nambucca’s compliance during the last quarter:

**ITEM 11.2 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024**

<b>Waste Stream</b>	<b>NSW Target</b>	<b>Landfilled Tonnes</b>	<b>Diverted Tonnes</b>	<b>Diversion %</b>
Municipal (MSW)	80% recovery by 2030	1,622.77	1,209.65	43
Commercial Industrial (C&I)	80% recovery by 2030	356.94	118.98	25
Construction Demolition (C&D)	80% recovery by 2030	958.04	1,285.70	57

*Municipal Waste Stream* - 40% diversion reduction to the above figure due to EPA revoking mixed waste land application exemption.

*Commercial Industrial Waste Stream* - 5% diversion reduction to the above figure due to EPA revoking mixed waste land application exemption.

**Community Recycling Facility (CRC)**

NSW Environmental Trust approved a grant for the construction of a Community Recycling Centre for Nambucca Shire under the Improved Systems for Household Problem Wastes – Community Recycling Centre (drop offs) Grants program.

The Environmental Trust's goal of the program is to assist communities to look after their own neighbourhoods and environments through the establishment of a network of Community Recycling Centres to make it easier for people to recycle and remove problem wastes from their households.

Nambucca Councils CRC facility is located at the Nambucca Waste Management Facility and was commissioned on 1 July 2015. The table below identifies the household problem wastes that are now acceptable at the centre and tonnages received during the last quarter:

<b>Problem Waste Streams</b>	<b>Source</b>	<b>Destination</b>
Acid	CRC drop Off	Cleanaway Recycling Facility
Alkali	CRC drop Off	Cleanaway Recycling Facility
Batteries (nicad)	CRC drop Off	Cleanaway Recycling Facility
Fluorescent Tubes	CRC drop Off	Cleanaway Recycling Facility
Gas Cylinder (propane)	CRC drop Off	Cleanaway Recycling Facility
Gas Cylinder (other)	CRC drop Off	Cleanaway Recycling Facility
Hydrocarbon / Fuel	CRC drop Off	Cleanaway Recycling Facility
Smoke Detector	CRC drop Off	Cleanaway Recycling Facility
Paint (water based)	CRC drop Off	Cleanaway Recycling Facility
Paint (oil based)	CRC drop Off	Cleanaway Recycling Facility
Toxics	CRC drop Off	Cleanaway Recycling Facility

Total kilograms of household problem waste collected during the last quarter was 7,241.50.

Cleanaway has been engaged by the NSW EPA as its preferred collection contractor for the collection and processing of household problem wastes presented at the facility.

**Container Deposit Scheme (CDS)** (data not available at the time of reporting).

Exchange for Change is the scheme coordinator of the largest litter reduction programs undertaken in NSW and the ACT: the NSW Return and Earn scheme and the ACT Container Deposit Scheme.

Exchange for Change is responsible for managing both schemes' finances, collecting contributions from beverage suppliers and distributing money to network operators and other scheme participants. Exchange for Change is also responsible for governance and risk management, and educating the community.

Return and Earn and the ACT CDS are based on recognising the responsibility that the beverage industry shares with the community for reducing and dealing with waste generated by beverage product packaging.

**ITEM 11.2 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024**

Exchange for Change is a joint venture of five of Australia's beverage companies: Asahi Beverages, Carlton & United Breweries, Coca-Cola Amatil, Coopers Brewery and Lion. Together, these companies have more than 40 years of experience in managing container refund programs in Australia.

The table below identifies the tonnage of material received through the network operator for the period 1 April – 30 June 2024. Data was again unavailable for the nominated period.

LGA	Aluminium	Glass	PET	HDPE	Liquid Paper	Steel	Other Materials	Other Plastics	Total
Nambucca	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

NSW Government announced an expansion of the Container Deposit Scheme subject to a consultation period to include the following items:

- Wine and spirits in glass bottles.
- Cordials and juice concentrate.
- Larger containers up to 3 litres of beverages already in the scheme, such as flavoured milk, fruit and vegetable juice, cask wine and sachets.
- Plain milk and health tonics would continue to be excluded from the scheme.

**Landfill Emissions**

The NSW Environment Protection Authority (EPA) Climate Change Policy and Climate Change Action Plan 2023–26 outlines a regulatory set of actions to address the causes and consequences of climate change in NSW.

The EPA has collaborated with other agencies to develop greenhouse gas (GHG) assessment and mitigation requirements. This includes projects involving new developments or modifications to existing activities requiring a development consent or planning approval.

Two sets of GHG assessment and mitigation requirements and associated guides for addressing these requirements have been developed:

- Greenhouse Gas Assessment Guide for Large Emitters (prepared) which addresses the requirements for new projects likely to have 'large' emissions and proposed modifications of existing facilities likely to significantly increase their GHG emissions.
- General Greenhouse Gas Assessment Guide (currently being prepared by the EPA), which sets out general requirements for projects not projected to result in large emissions.

The overall target is to reduce greenhouse gas emissions (GHG) by 50% by 2030, 70% by 2035, to achieve net zero emissions by 2050.

A consulting firm developed a calculator for industry to measure reporting obligations back in the late 2000's when the Nation Greenhouse Energy Reporting Act was initially being introduced.

The model provided owners and operators of current and former landfills with an initial understanding of their greenhouse impacts. The model estimated methane emitted in 2007 or any later years to 2020, given in kilotonnes of carbon dioxide equivalence. The data inputs requirements were State, waste types accepted, waste quantities in a few representative years, methane recovery, opening date and (if applicable) closing date.

An assessment carried out for the New Nambucca Waste Management Facility (NNWMF) found that as green/food waste and putrescible (mixed) waste was being transported to the Biomass Facility at Coffs Harbour for processing, rather than being landfilled at the Nambucca site, gas generation rates were going to be very low, as it was primarily only builders / inert wastes which were being landfilled at the site.

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**ITEM 11.2 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024**

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Calculated emissions from Nambucca Council landfills at the time were as follows:

- Old Nambucca Landfill – Calculated emissions of 8kt CO<sub>2</sub>-e from this site would be unlikely to exceed the NGER'S Act reporting threshold of 25kt carbon dioxide equivalent.
- New Nambucca Landfill – Calculated emissions of 8kt CO<sub>2</sub>-e from this site would be unlikely to exceed the NGER'S Act reporting threshold of 25kt carbon dioxide equivalent.

Based on the above information, exploring the capture, venting and/or flaring of methane gas from Councils landfill(s) was not warranted.

However, as a result of the current NSW Environment Protection Authority (EPA) Climate Change Policy and Climate Change Action Plan 2023–26 and post the contractual changes in January 2022 that saw the landfilling of kerbside putrescible (mixed) waste, LGI Limited (green energy supplier) investigated via a desktop study the potential gas emissions at the landfill on behalf of the Council.

The outcome of further investigations and information to date are:

- Governments consultation with industry is suggesting an annual minimum threshold of 25,000 tonnes of emissions will be captured under the large emitters and will need to be reported. The reporting period is assumed to be annually given the annual threshold, however further information refers to periodic reporting which could leave the door open for the EPA to request a shorter reporting period depending on the nature of the industry.
- It's been estimated that the Nambucca site will generate approximately 4,000 tonnes per year which is equivalent to 4,000 ACCUs per annum (may increase subject to tonnages landfilled). The value of an ACCU in the Australian market is constantly changing but at this point is around the \$30 - \$35 per ACCU. Australian Carbon Credit Unit (ACCU): 1 ACCU = 1 tonne of carbon stored. ACCUs are the central tradeable unit of the Commonwealth Emissions Reduction Fund. ACCUs are issued by the Clean Energy Regulator in accordance with Carbon Credits (Carbon Farming Initiative) Act 2011.
- The general rule of thumb as a breakeven point to capture flare/generate to make it financially viable is approximately 15,000 tonnes of emissions per annum. Tonnages can be as low as 10,000 however its dependant on the type of material landfilled and the depth of the waste (minimum depth is 10 metres).

As indicated the size of the Nambucca site and low emissions, would result in the upfront capital costs being in excess of \$300,000 excl GST and excludes power connection costs. The operational and maintenance costs would also need to be factored in as well as the costs to register and manage the ACCUs through the Clean Energy Regulator.

Based on the above information, exploring the capture, venting and flaring of methane gas from Councils landfill(s) is again not viable at this point in time.

**CONSULTATION:**

Midwaste  
Handybin Waste Services  
Cleanaway  
Matthews Metal Management  
NSW Exchange for Change  
LGI Limited (green energy supplier)

**SUSTAINABILITY ASSESSMENT:****Environment**

Green organics and recyclable materials collected from the kerbside are reprocessed through the materials recycling facility and the biomass plant. Kerbside mixed waste and self-hauled wastes are landfilled accordingly.

**ITEM 11.2 WASTE MANAGEMENT QUARTERLY REPORT - APRIL TO JUNE 2024**

**Social**

Potential increased costs.

**Economic**

Potential increases in the domestic waste management charge and landfill gate fees.

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
N/A				

**Delivery Program Action**

CE9 - Implement waste minimisation strategies

**FINANCIAL IMPLICATIONS:**

**Direct and indirect impact on current and future budgets**

No identifiable increases for the current budget at this point.

**Working funds – justification for urgency and cumulative impact**

No additional income required at this point.

**Impacts on 10 Year Long Term Financial Plan**

Additional income may need to be sourced from the annual domestic waste management charge or waste reserves.

**Service level changes and resourcing/staff implications**

No identifiable changes or implications at this point.

**ATTACHMENTS:**

There are no attachments for this report.



**MANAGER DEVELOPMENT AND ENVIRONMENT REPORT****ITEM 11.3 SF948 120924 COUNCIL'S RANGERS' REPORT AND PENALTIES ISSUED FOR JULY 2024****AUTHOR/ENQUIRIES:** Melanie Ellis, Acting Senior Business Services Officer**SUMMARY:**

The following is the Council's Rangers' reports and attached listing of penalty notices issued for the month of July 2024 by Council Officers.

**RECOMMENDATION:****That Council:**


- 1 **Receives the Rangers' Impounding Statistics for the month of July 2024.**
- 2 **Notes the penalties issued for the month of July 2024 in the attachment 1.**

<b>JULY 2024</b>	<b>Cats</b>	<b>Dogs</b>
<b>COUNCIL'S SEIZURE ACTIVITY</b>		
<i>Seized (doesn't include those animals dumped or surrendered)</i>	0	0
<i>Returned to Owner</i>	0	0
<i>Transferred to - Council's Facility from Seizure Activities</i>	0	0
<b>ANIMALS IN AND ARRIVING AT COUNCIL'S FACILITY</b>		
<i>Animals In Council's Facility - (Start of Month)</i>	3	6
<i>Abandoned or Stray</i>	0	2
<i>Surrendered</i>	0	0
<i>Animals transferred from Seizure Activities</i>	0	0
<i>Total Incoming Animals</i>	3	8
<b>ANIMALS LEAVING COUNCIL'S FACILITY</b>		
<i>Released to Owners</i>	0	1
<i>Sold</i>	0	4
<i>Released to Organisations for Rehoming</i>	0	2
<i>Died at Council's Facility (other than euthanised)</i>	0	0
<i>Stolen from Council's Facility</i>	0	0
<i>Escaped from Council's Facility</i>	0	0
<i>Other</i>	0	0
<b>EUTHANISED</b>		
<i>Restricted Dogs</i>	0	0
<i>Dangerous Dogs</i>	0	0
<i>Owner's Request</i>	0	0
<i>Due to Illness, Disease or Injury</i>	0	0
<i>Feral/infant animal</i>	0	0
<i>Unsuitable for rehoming</i>	0	0
<i>Unable to be rehomed</i>	0	0
<i>Total Euthanised</i>	0	0
<i>Total Outgoing Animals</i>	0	7
<b>TOTAL IN COUNCIL'S FACILITY - (END OF MONTH)</b>	<b>3</b>	<b>1</b>

**ITEM 11.3 COUNCIL'S RANGERS' REPORT AND PENALTIES ISSUED FOR JULY 2024**

<b>Cattle</b>	<b>Breakdown</b>	<b>Total</b>
<i>Seized</i>	<i>0</i>	<i>0</i>
<i>Returned to Owner</i>	<i>0</i>	<i>0</i>
<i>Impounded</i>	<i>0</i>	<i>0</i>
<b>Total Seized</b>	<b>0</b>	<b>0</b>

**ATTACHMENTS:**

- 1  44024/2024 - Ranger Report to Council - July 2024

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**DIRECTOR ENGINEERING SERVICES REPORT**

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**ITEM 12.1 SF843 120924 MINUTES OF THE VEHICULAR ACCESS TO BEACHES COMMITTEE - 9 AUGUST 2024**

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**AUTHOR/ENQUIRIES:** Jodie Jeffery, Executive Assistant

**SUMMARY:**

A meeting of the Vehicular Access to Beaches Committee was held on Friday 9 August 2024. **Attached** are the minutes for Council's information and endorsement.

**RECOMMENDATION:**

**That Council:**

- 1 **Notes the minutes of the Vehicular Access to Beaches Committee meeting held on 9 August 2024.**
- 2 **Considers the pedestrian connection at Main Beach Nambucca Heads between the surf club and Beilbys Beach as part of the Community Strategic Plan development.**

**OPTIONS:**

- 1 Do nothing/business as usual
- 2 Proposed recommendation

**DISCUSSION:**

The Vehicular Access to Beaches Committee convenes twice per annum. If a quorum cannot be achieved comprising 1 Councillor, 3 Honorary Rangers plus the Director Engineering Services or their delegated officer, the VABC cannot formally resolve recommendations to be presented to Council for consideration, and can only present a record of the discussion.

For the meeting on 9 August 2024 a quorum was achieved with 1 Councillor, 5 Honorary Rangers and the Director Engineering Services in attendance.

**CONSULTATION:**

Vehicular Access to Beaches Committee.

**SUSTAINABILITY ASSESSMENT:**

**Environment**

The monitoring of 4WD Beach Permit holders when driving on the beaches in the Local Government Area by Council's Ranger and volunteer Honorary Rangers will aid in the protection of sand dunes within the beach environment. It also assists in the prevention of unregistered or vehicles without permits driving on the beaches.

**Social**

The safety of other beach users is enhanced and is consistent with public requests.

**ITEM 12.1 MINUTES OF THE VEHICULAR ACCESS TO BEACHES COMMITTEE - 9 AUGUST 2024**

**Economic**

There are economic issues associated with tourism as the access to beaches are a draw card for visitors to the region.

**Risk Analysis**

Identified	Risk Likelihood (H,M,L)	Impact of risk (H,M,L)	Strategy to manage risk	Residual Risk
N/A	N/A	N/A	N/A	N/A

**Delivery Program Action**

CC2 - Use information from the community in decision making

LW12 - Promote social equity with equal opportunities for access and participation

**FINANCIAL IMPLICATIONS:**

**Direct and indirect impact on current and future budgets**

There will be no direct or indirect impact on current or future budgets as the income realised from the sale of the beach permits is used for the maintenance of the beach access tracks and signage and is cost neutral to the budget.

**Working funds – justification for urgency and cumulative impact**

The source of funds towards any work on the beach access tracks is to be funded from the reserve emanating from the sale of beach permits which means that there is no impost on working funds but will result in a decrease within the reserve.

**Impacts on 10 Year Long Term Financial Plan**

There are no long-term impacts.

**Service level changes and resourcing/staff implications**

There are no changes to service levels or resourcing/staff implication associated with this report.

**ATTACHMENTS:**

- 1  40744/2024 - Minutes - Vehicular Access to Beaches Committee - 9 August 2024